



RfP26/03160: Company/NGO/Consortium to implement non-cash support to women agri-producers, women with economic activity at household level and communities in climate resilience, energy efficiency and protection of environment area across Moldova and left bank of Nistru (2 lots)

United Nations Development Programme, hereinafter referred to as UNDP, through "**Resilient communities through women empowerment, phase 2**" **Project**, hereby invites prospective proposers to submit a proposal to implement non-cash support to women agri-producers, women with economic activity at household level and communities in climate resilience, energy efficiency and protection of environment area (across Moldova and left bank of Nistru (2 lots), in accordance with the General Conditions of Contract and the Terms of Reference as set out in this Request for Proposal (RFP).

To enable you to submit a proposal, please read the following attached documents carefully.

- Section 1: This Letter of Invitation
- Section 2: Instruction to Proposers
- Section 3: Data Sheet
- Section 4: Evaluation Criteria
- Section 5: Terms of Reference
- Section 6: Conditions of Contract and Contract Forms
- Section 7: Proposal Forms



- Form A: Proposal Confirmation
- Form B: Checklist
- Form C: Technical Proposal Submission
- Form D: Proposer Information
- Form E: Joint Venture/Consortium/Association Information
- Form F: Eligibility and Qualification
- Form G: Format for Technical Proposal
- Form H: Format for CV of proposed key personnel
- Form I: Statement of Exclusivity and Availability
- Form J: Financial Proposal Submission
- Form K: Format for Financial Proposal
- Form L: Proposal Security

If you are interested in submitting a proposal in response to this RFP, please prepare your proposal in accordance with the requirements and procedure as set out in this RFP and submit it by the deadline for submission of proposals set out in Section 3: Data Sheet.

Please note that a pre-proposal conference will be conducted as per below:

Time: 1:00 PM, (GMT+2, Moldova Local Time)

Date: 5th of February 2026

Venue: Online Zoom Meeting

Link: <https://undp.zoom.us/j/87199915276>

Should you be interested to submit a proposal, please log in to the Quantum NextGenERP supplier portal and subscribe to this tender following the instructions in the system user guide. Please search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-00903**. Once subscribed to the tender, you will be able to receive notifications in case of amendments of the tender document and requirements.

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the Quantum NextGenERP supplier portal.



Offers must be submitted directly in the Quantum NextGenERP supplier portal following this link: <http://supplier.quantum.partneragencies.org/> using the profile you may have in the portal (please log in using your username and password). In case you have never registered before, follow the **Supplier Portal Registration Link:**<https://estm.fa.em2.oraclecloud.com/fscmUI/redwood/supplier-registration/register-supplier/register-supplier-verification>.

Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: sc.md@undp.org. In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: sc.md@undp.org.

Computer firewall could block *oracle* or *undp.org extension* and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the proposal shall be submitted online through the Quantum system and any proposal sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Proposal, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any proposal after that date and time. It is the responsibility of the bidder to make sure that the proposal is submitted prior to this deadline for submission.

Bidders are advised to upload proposal documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

We look forward to receiving your proposal.

UNDP Moldova



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1 Overview

1.1 General Information

Title	RfP26/03160: ResCom/ Non-cash support to women agri-producers
E-Mail	sc.md@undp.org
Financial Offer Sealed	Yes
Reference Number	PRC0161431/RfP26/03160
Beneficiary Country	MDA
Introduction	RfP26/03160: Company/NGO/Consortium to implement non-cash support to women agri-producers, women with economic activity at household level and communities in climate resilience, energy efficiency and protection of environment area across Moldova and left bank of Nistru (2 lots)

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documents carefully.

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We look forward to receiving your proposal.

UNDP Moldova

This is a two-envelope process. Financial proposals will be opened and evaluated only for offers that qualify from the technical evaluation.

1.2 Tender Timeline

Open Date	28/01/26 15:14 PM
Close Date	25/02/26 14:30 PM
Time Zone	Coordinated Universal Time

1.3 Terms



Negotiation Currency USD (US Dollar)

1.4 Attachments

File Name or URL	Type	Description
General Terms and Conditions	File	
Request for Proposal	File	
Proposal Forms	File	
Guides for Suppliers	File	

Note: The attachments above are part of general attachments to this Tender. There may be more attachments uploaded with requirement or price schedule. All attachments can be accessed from the portal directly

2 PART: TENDER REQUIREMENT AND EVALUATION CRITERIA

**Response is required*

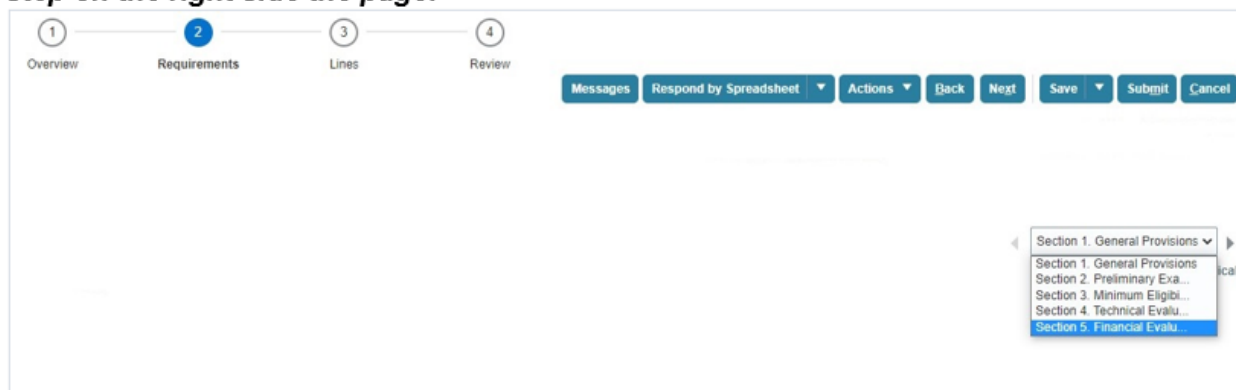
Dear supplier,

Please carefully review the requirements and questions in this section.

Provide answers where required (marked with *asterisk symbol) and upload supporting documents when requested so (marked with *asterisk symbol).

Kindly note that your Financial Proposal (Forms K-J) should ONLY be uploaded under Section 6 (the "Financial Evaluation" section below/ Commercial), and price should also be included in the Price Schedule on the platform under "Lines".

Please note that there are several Sections to be filled in, under the "Requirements" (2) step on the right side the page:



2.1 Section 1. General Provisions

*1. General Instructions to Proposers

This tender is governed by the provisions in Section 2. Instructions to Proposers herewith attached. By participating and submitting an offer you confirm to have understood and accepted such provisions.

Target: Confirm acceptance of instructions and provisions of this tender

*2. Bid Data Sheet

Section 3. Bid Data Sheet contains information and instructions specific to this Tender. Please confirm to have read, understood, and accepted such provisions, herewith attached.

Target: Have read and understood provisions in BDS

3. Criteria for Evaluation and Contract Award

Combined Scoring Method, using the 70%-30% distribution for technical and financial proposals respectively. The minimum technical score required to pass is 70%.

Technical Proposal (70%)

- Bidder's Qualification, Capacity and Experience



- Methodology, Approach and Implementation Plan
- Management Structure and Key Personnel

Financial Proposal (30%)

To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by UNDP.

Full acceptance of the UNDP Contract General Terms and Conditions (GTC). This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non-acceptance of the GTC may be grounds for the rejection of the Proposal.

2.2 Section 2. Evaluation Criteria - Preliminary Examination

***1. General Conditions of Contract**

Do you accept the General Conditions of Contract as specified in Section 6: Conditions of Contract and Contract Forms?

Target: Accept General Conditions of Contract.

***2. Proposal Validity**

Do you accept that your proposal is valid for 90 days as required in Section 2. General Instructions and Section 3. Bid Data Sheet sections?

Target: Accept Proposal Validity Conditions.

***3. Proposal Forms**

Please provide Technical Proposal Forms (A-I) as per forms provided, duly signed by a legal representative of your company. **Do not provide the Financial Proposal Forms (J-K) at this stage. The Financial Proposal Forms (J-K) shall be submitted only in the "Commercial section" below. Non-compliance with this instruction may result in rejection of the proposal received.**

Target: Proposal Forms Submitted

***4. Form L: Proposal Security**

Have you provided the Form L: Proposal Security (required in the amount of **USD 3,000 (three thousand United States dollars) for bidders applying for both lots**)?

***5. Company profile**

Please provide a Company Profile, which should not exceed fifteen (15) pages, including list of relevant institutions the Company has been cooperating with, including the topic and year must be presented together with the application package

Target: Company profile provided

***6. Legal documents**

Please provide legal documents including company registration certificate, legal representation, etc.

Target: Legal documents provided

7. Official Letter of Appointment or Power of Attorney

Please provide an Official Letter of Appointment as local representative, if Bidder is submitting a Bid on behalf of an entity located outside the country or the Power of Attorney.

Response attachments are optional.

8. List of Shareholders and Other Entities Financially Interested in the Firm



Please provide the List of Shareholders and Other Entities Financially Interested in the Firm owning 5% or more of the stocks and other interests, or its equivalent if Bidder is not a corporation including the Certificate from State Register

Response attachments are optional.

***9. Tax Registration/Payment Certificate**

Please provide the Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder

10. Quality Certificates

Please provide (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any

Response attachments are optional.

***11. Financial Statements**

Please provide the latest Financial Statements (Income Statements and Balance Sheets) including Auditor's Reports (for international companies) or registered Financial Report at the Statistical Bureau (for local companies) for the past 3 (three) years for the Bidder (2022-2024)

Target: Financial Statements provided

***12. Statement of Satisfactory Performance**

Please provide the Statements of Satisfactory Performance (references) from the Top three (3) Clients in terms of Contract Value in the past six years

Target: Statement of Satisfactory Performance provided

13. Consortium or Subcontracting Agreement

Please provide Consortium or Subcontracting Agreement or letter of intent to form a consortium or a partnership, if applicable

***14. Methodology, Approach and Implementation Plan**

Please provide a detailed description of the Methodology, Approach and Implementation Plan (sequence of actions) for the services required in the ToR, with clear distribution of roles and responsibilities of the proposed key personnel, especially the role of the expert in energy efficient solutions in consulting the localities and close monitoring of the contracted services

Target: Methodology, Approach and Implementation Plan provided

***15. Copies of contracts**

Please provide copies of contracts to prove that Offeror meets the similar experience requirement (stated under Section 4: Evaluation Criteria)

***16. CVs and Statements of Exclusivity and Availability**

Please provide CVs (signed by the envisaged personnel), clearly stipulating the relevant experience which meets the listed requirements, of the Key personnel (mentioned in Section 5: Terms of Reference).

Please provide Statements of Exclusivity and Availability (signed by the envisaged personnel) for the Key personnel proposed.

Target: CVs and Statements of Exclusivity and Availability provided

2.3 Section 3. Evaluation Criteria - Minimum Eligibility



1. Evaluation Criteria - Minimum Eligibility

Eligibility will be evaluated on "Pass"/"Fail" basis.
If the Proposal is submitted as a Joint Venture/Consortium/Association, each member should meet minimum criteria, unless otherwise specified in the criterion.

Eligibility Criteria

Eligibility Criteria	Documents to establish compliance
Legal Status: Proposer is a legally registered entity.	Form D: Proposer Information
Eligibility: Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank Group or any other International Organisation in accordance with Section 2 Article 4.	Form C: Technical Proposal Submission
Conflict of Interest: No conflicts of interest in accordance with Section 2 Article 4.	Form C: Technical Proposal Submission
Bankruptcy: The Proposer has not declared bankruptcy, in not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against the vendor that could impair its operations in the foreseeable future.	Form C: Technical Proposal Submission

*2. Compliance with Minimum Eligibility Criteria

Do you confirm that you comply with the Minimum Eligibility Criteria?

2.4 Section 4. Evaluation Criteria - Qualification

1. Evaluation Criteria - Qualification

Qualification will be evaluated on "Pass"/"Fail" basis.
If the Proposal is submitted as a Joint Venture/Consortium/Association, each member should meet

minimum criteria, unless otherwise specified in the criterion.

Qualifications Criteria

Qualification Criteria	Documents to establish compliance
History of non-performing contracts[1]: Non-performance of a contract did not occur as a result of contractor default within the last 3 years ¹ .	Form F: Eligibility and Qualification
Litigation History: No consistent history of court/arbitral award decisions against the Proposer for the last 3 years.	Form F: Eligibility and Qualification
Previous Experience:	Documents to establish compliance
Minimum six (6) years of experience in implementing assignments/ contracts in local development or businesses support (funds/grants/non-cash support administration) involving capacity building and/or procurement of goods/services/works for final beneficiaries (start-ups, SMEs, social enterprises, etc.). <i>(For JV/Consortium/Association, the Lead Partner should meet the requirement).</i>	Form F: Eligibility and Qualification
The bidders shall have a proven track record of implementing assignments/ contracts in local development or businesses support (funds/grants/ non-cash support administration) involving capacity building and/or procurement of goods/services/works for final	Form F: Eligibility and Qualification



<p>beneficiaries (start-ups, SMEs, social enterprises, etc.) during the last six (6) years, as follows:</p> <ul style="list-style-type: none">• For Bidders applying for one lot:At least three (3) contracts totalling minimum USD 600,000.• For Bidders applying for both lots:At least six (6) contracts totalling minimum USD 1,200,000. <p><i>(For JV/Consortium/Association, the Lead Partner should meet requirement).</i></p>	
<p>The bidders shall demonstrate experience in implementing assignments related to energy efficiency, renewable energy, and/or climate-resilient measures, as follows:</p> <ul style="list-style-type: none">• For Bidders applying for one lot: At least one (1) completed assignment.• For Bidders applying for both lots:At least two (2) completed assignments. <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	Form F: Eligibility and Qualification
<p>The bidder shall demonstrate experience in carrying out similar assignments in left-bank communities of the Nistru River, as follows:</p> <ul style="list-style-type: none">• For Bidders applying for one lot: At least one (1) similar assignment.• For Bidders applying for both lots: At least one (1) similar	Form F: Eligibility and Qualification

assignment. <i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i>	
Minimum Key Personnel:	Documents to establish compliance
<p>The minimum personnel mandatory for the implementation of the contract:</p> <p>For Bidders applying for one lot:</p> <ul style="list-style-type: none"> • 1 (one) Project Coordinator • 1 (one) Expert in Energy-Efficient Solutions (Technical Expert) • 1 (one) Expert in Climate Adaptation and Mitigation (Technical Expert) • 1 (one) Financial Officer / Accountant • 1 (one) Procurement Officer • 1 (one) Project Officer <p>For Bidders applying for both lots:</p> <ul style="list-style-type: none"> • 2 (two) Project Coordinators • 2 (two) Experts in Energy-Efficient Solutions (Technical Experts) • 1 (one) Expert in Climate Adaptation and Mitigation (Technical Expert) • 1 (one) Financial Officer / Accountant • 2 (two) Procurement Officers • 1 (one) Project Officer <p>Please note: The above listed roles</p>	<p>Duly signed CVs and Statements of Exclusivity and Availability, including any other supporting documents, attached to Form H: Format for Technical Proposal</p>



<p>can be cumulated by certain team members, <u>but not more than two roles per team member</u>, clarifying in the Methodology the reasoning for such approach and distribution of tasks.</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	
Financial Standing:	Documents to establish compliance
<p>Liquidity: The Ratio Average current assets / Current liabilities over the last 3 (three) years must be equal or greater than 1. Proposers must include in their Proposal audited balance sheets cover the last 3 (three) years. UNDP will check the financial accounts to compute the current ratio (CR). If CR is less than 1: UNDP shall verify financial capacity of the bidder and has the authority to seek references from concerned parties & banks on the bidder' financial standing. UNDP has the right to reject any bid if submitted by a contractor whom investigation leads to a result that he is not financially capable and/or had serious financial problems.</p> <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	<p>Copy of confirmed financial statements for the last 3 (three) years.</p> <p>Form F: Eligibility and Qualification</p>
<p>Turnover: The bidder shall demonstrate an average annual turnover during the last three (3) years (2022–2024), as follows:</p> <ul style="list-style-type: none">• For Bidders applying for one	<p>Copy of audited financial statements for the last 3 (three) years.</p>



<p>lot: At least USD 600,000.</p> <ul style="list-style-type: none">• For Bidders applying for both lots: At least USD 1,200,000. <p><i>(For JV/Consortium/Association, all Parties cumulatively should meet requirement).</i></p>	Form F: Eligibility and Qualification
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[1]Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employer's decision was overruled by the dispute resolution mechanism. Non-performance must be based on all information on fully settled disputes or litigation, i.e. dispute or litigation that has been resolved in accordance with the dispute resolution mechanism under the respective contract and where all appeal instances available to the Bidder have been exhausted.

***2. Compliance with Minimum Qualification Criteria**

Do you confirm that you comply with the Minimum Qualification Criteria?

2.5 Section 5. Technical Evaluation Criteria

1. Technical Evaluation Criteria

The technical proposal will be evaluated based on the criteria set here below following the maximum obtainable points set.
Evaluation team will score each criteria based on the information provided in the proposal.
To pass the technical evaluation, the proposal must score at least 70% of the maximum total obtainable points.

Technical Evaluation Criteria

Summary of technical proposal evaluation sections		Points obtainable
1.	Proposer's qualification, capacity and experience	280
2.	Proposed methodology, approach and implementation plan	420
3.	Management structure and key personnel	300



Total	1000
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Section 1. Proposer's qualification, capacity and experience		Points obtainable
1.1	<p>Reputation of organisation and staff credibility / reliability / industry standing: Organization / Company profile – 35 points:</p> <ul style="list-style-type: none">· Excellent (35 pts): The company is a well-known, top-tier market leader with an impeccable reputation for reliability and quality. Staff are recognized experts. Supported by strong, verifiable references and positive industry analysis.· Good (32 pts): The company is well-known and has a good standing in the field. There is positive evidence of reliability and staff credibility, but it may not be a top-tier leader. Supported by good references.· Satisfactory (25 pts): The company is known in the industry but may have a mixed or limited reputation. Staff credibility is adequate but not exceptional. References are satisfactory but may have minor issues.· Poor (14 pts): The company is not well-known, has a poor reputation, or lacks verifiable evidence of industry standing and staff credibility. References are weak or unavailable. Clarification may be required.· Very Poor (4 pts): The submission provides minimal or no credible information regarding the company's reputation or staff credibility and is not supported by evidence to demonstrate ability to comply with requirements.· No Submission (0 pts):	65

	Information has not been submitted or is unacceptable. Financial standing – 30 pts: · At least USD 600,000 of average annual turnover during the last three (3) years – 10 pts, each additional USD 100,000 – 5 pts, up to a maximum of 30 pts	
1.2	General organisational capability which is likely to affect implementation: management structure, financial stability and project financing capacity, project management controls, extent to which any work would be subcontracted. · Age of the legal entity (public/business association, public/business support organization, public/business development service provider, etc.) (6 years – 20 pts, 5 pts for each additional year, up to a maximum of 40 pts) · Project management controls (organigram) (up to 10 pts)	50
1.3	Relevance of specialised knowledge and experience on similar engagements done in the region / country: · Minimum of three (3) contracts in implementing assignments in local development or business support (funds/grants/non-cash support administration) involving capacity building and/or procurement of goods, services, or works for final beneficiaries such as start-ups, SMEs, social enterprises, or LPAs during the last six years (2014–2019), totalling at least USD 600,000 (3 contracts – 5 pts, each additional contract of at least USD 200,000 – 15 pts, up to a maximum of 50 pts) · At least three (3) completed assignments of similar nature, of which at least one (1)	140

	shall be implemented in the Republic of Moldova (3 assignments, including at least 1 in the Republic of Moldova – 15 pts; each additional assignment implemented in the Republic of Moldova – 15 pts, up to a maximum of 60 pts) · At least two (2) assignments in implementing projects or assignments in partnership with international organizations and/or UN agencies (Yes – 15 pts, No – 0 pts) · At least two (2) assignments in implementing projects promoting gender equality and women's empowerment (Yes – 15 pts, No – 0 pts)	
1.4	Organisation Commitment to Sustainability: · Organisation is compliant with ISO 14001 or ISO 14064 or equivalent – 10 pts · Organisation is a member of the UN Global Compact – 10 pts · Organisation demonstrates significant commitment to sustainability through some other means (for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues) – 5 pts	25
Total Section 1		280
Section 2. Proposed methodology approach and implementation plan		Points obtainable
2.1	Understanding of the requirement: Have the important aspects of the task been addressed in sufficient detail? Are the different components of the project adequately weighted relative to one another? · Excellent (100 pts): Demonstrates a comprehensive	100



	<p>and deep understanding of the assignment. Requirements submitted and supported by excellent evidence of ability to support and exceed contract requirements.</p> <p>· Good (90 pts): Demonstrates a good understanding of all key requirements. Requirements submitted and supported by good evidence of ability to support and exceed contract requirements.</p> <p>· Satisfactory (70 pts): Demonstrates a satisfactory and adequate understanding. Core requirements are addressed, but responses may be generic or lack project-specific detail. Requirements submitted and supported by satisfactory evidence of ability to support contract requirements.</p> <p>· Poor (40 pts): Demonstrates limited or weak understanding. Many requirements are inadequately addressed or missing. Requirements submitted and supported by marginally acceptable or weak evidence of ability to support contract requirement.</p> <p>· Very Poor (10 pts): Demonstrates minimal understanding. Requirements are acknowledged but not substantively addressed. The proposal raises serious doubts about the Proposer's capability. Requirements submitted but not supported by evidence to demonstrate ability to comply with contract requirements.</p> <p>· No Submission (0 pts): Information has not been submitted or is unacceptable.</p>	
2.2	Description of the Proposer's approach and methodology for meeting or exceeding the	100



	<p>requirements of the Terms of Reference:</p> <ul style="list-style-type: none">· Excellent (100 pts): The methodology fully meets all ToR requirements and adds significant value beyond the minimum scope with well-justified, context-aware activities. Requirements submitted and supported by excellent evidence of ability to support and exceed contract requirements.· Good (90 pts): The methodology is relevant and fully responds to all functional and non-functional requirements. The approach is appropriate and well-considered, meeting all core aspects of the ToR. Requirements submitted and supported by good evidence of ability to support and exceed contract requirements.· Satisfactory (70 pts): The methodology is generally adequate but requires clarifications. Requirements submitted and supported by satisfactory evidence of ability to support contract requirements.· Poor (40 pts): The methodology is not fully adequate and fails to detail how some key requirements will be met. Requirements submitted and supported by marginally acceptable or weak evidence of ability to support contract requirement.· Very Poor (10 pts): The methodology is inadequate and does not provide confidence that the Proposer can meet the requirements. Requirements submitted but not supported by evidence to demonstrate ability to comply with contract requirements.· No Submission (0 pts): Information has not been submitted or is unacceptable.	
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2.3	<p>Description of available performance monitoring and evaluation mechanisms and tools; how they shall be adopted and used for a specific requirement:</p> <ul style="list-style-type: none"> · Excellent (50 pts): The proposed M&E methodology and tools fully respond to the task · Good (45pts): The proposed M&E methodology is well-structured and defined but requires some clarifications from bidder · Satisfactory (35 pts): The proposed M&E methodology requires few adjustments to address the tasks · Poor (20 pts): The proposed M&E methodology requires several adjustments to address the tasks · Very Poor (5 pts): The proposed M&E methodology requires major adjustments to address the tasks · NoSubmission (0 pts): Information has not been submitted or is unacceptable. 	
2.4	<p>Assessment of the implementation plan proposed including whether the activities are properly sequenced and if these are logical and realistic</p> <ul style="list-style-type: none"> · Excellent (100 pts): The proposed plan is clear, well-structured with a defined and realistic sequence of activities; all needed human and material resources promise efficient implementation · Good (90 pts): The proposed plan is clear and structured, resources mostly sufficient for efficient implementation · Satisfactory (70 pts): The proposed plan is clear and structured with minor refinements possible, has a realistic sequence of activities if refined; resources may not be fully sufficient for 	100



	<p>implementation</p> <ul style="list-style-type: none">· Poor (40 pts): The proposed plan is partially structured, with significant gaps in activity sequence and resource allocation· Very poor (10 pts): The proposed plan is not well-structured, lacks clarity in sequence, and resources are largely missing:· No Submission (0 pts): No plan provided or completely unacceptable	
2.5	<p>Does the proposal demonstrate good and logical distribution of roles in the team, including distribution per person-days' involvement?</p> <ul style="list-style-type: none">· Excellent (50 pts): The proposal demonstrates an extensive and logical distribution of roles. The allocation of person-days is clearly detailed, realistic, and well-aligned with the implementation plan, ensuring all tasks are adequately resourced. Requirements submitted and supported by excellent evidence of ability to support and exceed contract requirements.· Good (45pts): The proposal shows a good distribution of roles, but the allocation of person-days could be more detailed or better justified. The team structure is appropriate, but there may be minor questions about resource allocation. Requirements submitted and supported by good evidence of ability to support and exceed contract requirements.· Satisfactory (35 pts): The proposal provides a basic distribution of roles, but the allocation of person-days is not well-detailed or lacks clear justification. Requirements	50



	<p>submitted and supported by satisfactory evidence of ability to support contract requirements.</p> <ul style="list-style-type: none">· Poor (20 pts): The proposal provides a limited or illogical distribution of roles and person-days. It is unclear how the team will be utilized. Requirements submitted and supported by marginally acceptable or weak evidence of ability to support contract requirement (Clarification may be required).· Very Poor (5 pts): The proposal provides no credible details on the distribution of roles and person-days. Requirements submitted but not supported by evidence to demonstrate ability to comply with contract requirements.· NoSubmission (0 pts): Information has not been submitted or is unacceptable.	
2.6	<p>Does the proposal contain a qualitative risk assessment and appropriate mitigation measures?</p> <ul style="list-style-type: none">· Excellent (20 pts): Requirements submitted and supported by excellent evidence of ability to support and exceed contract requirements The risk assessment and proposed mitigation measures are appropriate to the task, logical and correspond with the proposed methodology.· Good (18 pts): Requirements submitted and supported by good evidence of ability to support and exceed contract requirements.· Satisfactory (14 pts): Requirements submitted and supported by satisfactory evidence of ability to support contract requirements. The risk assessment and proposed mitigation measures is inconsistent and require some adjustments to properly address all	20



	<p>the tasks.</p> <ul style="list-style-type: none">· Poor (8 pts): Requirements submitted and supported by marginally acceptable or weak evidence of ability to support contract requirements.· Very Poor (2 pts): Requirements submitted but not supported by evidence to demonstrate ability to comply with contract requirements.· No Submission (0 pts): Information has not been submitted or is unacceptable.	
Total Section 2		420

Section 3. Management Structure and Key Personnel		Points obtainable
3.1	<p>Project Coordinator(s):</p> <ul style="list-style-type: none">· For one lot:One (1) Project Coordinator· For both lots:Two (2) Project Coordinators, ensuring coordination for each lot (scoring will be calculated as the average points of the two proposed staff)	80
	<p>University degree in economics, public administration, project management, or relevant field (Bachelor – 5 pts, Master's – 10 pts)</p>	
	<p>At least seven (7) years of experience in managing development or technical assistance projects. (7 years – 14 pts, each additional year – 2 pts, up to a of maximum of 20 pts)</p>	
	<p>Demonstrated experience in delivering non-cash supports and coordination of procurement processes for beneficiaries (one assignment – 14 pts, each additional assignment – 2 pts, up to a maximum of</p>	

	20 pts)		
	Previous work with UNDP and/or other development partners will be an asset (each assignment – 5 pts, up to a maximum of 10 pts)	10	
	Demonstrated experience in stakeholder engagement, coordination of multi-partner initiatives, and preparation of progress and financial reports (Yes – 10 pts, No – 0 pts)	10	
	Verbal and written fluency in Romanian, Russian and English (Ro and Ru – 3 pts each, Eng – 4 pts)	10	
3.2	Financial Officer / Accountant: · For one lot: One (1) person responsible for budget control, bookkeeping, and payments to sub-contractors and vendors · For both lots: One (1) person responsible for budget control, bookkeeping, and payments to sub-contractors and vendors		40
	University degree in Accountancy/Economy/Finance or other relevant fields (Bachelor – 5 pts, Master's – 10 pts)	10	
	At least five (5) years of experience in financial management of donor-funded projects (5 years – 14 pts, each additional year – 2 pts, up to a maximum of 20 pts)	20	
	Experience in similar activities with UNDP and/or other international projects are a strong advantage (each assignment – 5 points, up to a maximum of 10 pts)	10	

3.3	Procurement Officer: · For one lot: One (1) Procurement Officer responsible for market analysis, offer collection, evaluation, and contracting of goods/services · For both lots: Two (2) Procurement Officers ensuring procurement management across both lots (scoring will be calculated as the average points of the two proposed staff)		40
	University degree in Business Administration, Procurement, Supply Chain Management, or other relevant fields (Bachelor – 5 pts, Masters – 10 pts)	10	
	At least five (5) years of experience in procurement, including preparation of tender documentation, bid evaluation, and contract management under public or donor-funded projects (5 years – 14 pts, each additional year – 2 pts, up to a maximum of 20 pts)	20	
	Experience in Moldova's procurement environment (Yes – 5 pts, No – 0 pts)	5	
	Experience with UNDP or other international procurement principles (Yes – 5 pts, No – 0 pts)	5	
3.4	Expert in Energy-Efficient Solutions (Technical Expert): · For one lot: One (1) expert responsible for providing technical specifications, evaluation of offers, and supervision of works/goods/services · For both lots: Two (2) experts responsible for providing technical specifications, evaluation of offers, and supervision of works/goods/services covering both lots (scoring will be calculated as the average points of the two proposed staff)		50
	University degree in engineering, energy	10	

	management, environmental sciences, or a related field (<i>Bachelor – 5 pts, Master's – 10 pts</i>)		
	At least seven (7) years of relevant technical experience in energy efficiency, renewable energy, or climate-resilient infrastructure (<i>7 years – 14 pts, each additional year – 2 pts, up to a maximum of 20 pts</i>)	20	
	Hands-on involvement in designing and implementing renewable energy systems (e.g., photovoltaic panels, energy-efficient HVAC systems, LED lighting retrofits). (<i>each involvement – 5 pts, up to a maximum of 10 pts</i>)	10	
	Experience in on-site monitoring of project implementation, including verifying quality and compliance of works/goods/services In Republic of Moldova (<i>Yes – 10 pts, No – 0 pts</i>)	10	
3.5	Expert in Climate Adaptation and Mitigation (Technical Expert): · For one lot: One (1) expert responsible for providing technical specifications, evaluation of offers, and supervision of works/goods/services · For both lots: One (1) expert responsible for providing technical specifications, evaluation of offers, and supervision of works/goods/services covering both lots (<i>scoring will be calculated as the average points of the two proposed staff</i>)		50
	University degree or equivalent in Social Sciences/Agriculture or other relevant area	10	



	(Bachelor – 5 pts, Master's – 10 pts)		
	At least four (4) years of practical experience and expertise in Climate Change Adaptation (4 years – 19 pts, each additional year – 2 pts, up to a maximum of 25 pts)	25	
	Experience in similar activities in the Republic of Moldova (each assignment – 5 points, up to a maximum of 10 pts)	10	
	Fluency in Romanian and Russian (verbal and writing), each language 2.5 pts	5	
3.6	One (1) Project Officer: · For one lot: One (1) Officer responsible for day-to-day coordination, field monitoring, stakeholder engagement, and data collection/reporting for both lots · For both lots: One (1) Officer responsible for day-to-day coordination, field monitoring, stakeholder engagement, and data collection/reporting for both lots (scoring will be calculated as the average points of the two proposed staff)		40
	Education in public administration, social sciences, economics, agriculture, or related field (Bachelor – 5 pts, Master's – 10 pts)	10	
	Relevant experience in project coordination, field monitoring, or community-level implementation (3 years – 14 pts, each additional year – 2 pts, up to a maximum of 20 pts)	20	
	Experience in coordinating activities with LPAs, cooperatives/clusters, or	10	



	donor-funded community projects in the Republic of Moldova (Yes – 10 pts, No – 0 pts)		
Total Section 3			300

2.6 Section 6. Financial Evaluation

***1. Financial Proposal**
Please provide the cost breakdown of your financial proposal as per Form K (Format for Financial Proposal) and instructions provided. Indicate the total amount here and make sure it matches with the total amount indicated line items.
Target: Cost breakdown provided

2.7 Section I-1.

2.8 Section I-2.

2.9 Section I-3.



3 PART: Schedule of Requirement and Price Schedule

Instructions

The proposer is required to prepare the Financial Proposal following the format from Forms J and K and submit them in an envelope separate from the Technical Proposal (Forms A-I) as indicated in the Instruction to Proposers.

The inclusion of any financial information in the Technical Proposal (Forms A-I) shall lead to disqualification of the Proposer.

The Financial Proposal should align with the requirements of the Terms of Reference and the proposer's Technical Proposal.

Kindly note that bidders are expected to complete both Form J and K and upload these forms under the Commercial Section 6 in "Requirements" as well as complete the item line pricing below including the total proposal amount.

3.1 Line Information

Line Description	Category	Item	UOM	Requested Quantity	Unit Price	Total Price	Additional Attributes
1-LOT 1							
2-LOT 2							
1.1-Lot 1_Inception report (IR)	Property management services						
1.2-Lot 1_First progress report (PR1)	Property management services						
1.3-Lot 1_Second progress report (PR2)	Property management services						
1.4-Lot 1_Third progress report (PR3)	Property management services						
1.5-Lot 1_Final Report (FR)	Property management services						



Line Description	Category	Item	UOM	Requested Quantity	Unit Price	Total Price	Additional Attributes
2.1-Lot 2_Inception report (IR)	Property management services						
2.2-Lot 2_First progress report (PR1)	Property management services						
2.3-Lot 2_Second progress report (PR2)	Property management services						
2.4-Lot 2_Third progress report (PR3)	Property management services						
2.5-Lot 2_Final Report (FR)	Property management services						

*For Additional Attributes of lines, please review the negotiation lines from supplier portal.