



## REQUEST FOR QUOTATION NO. RFQ26/03299

### Supply and Installation of Integrated Audiovisual, Videoconferencing, Digital Conference, and Interpretation System for National Anti-Corruption Center in Moldova

#### SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP through the “Resilient Democracy through Anti-Corruption” project, kindly requests your quotation for the Request for Quotation no. RFQ26/03299 Title: **Supply and installation of Integrated Audiovisual, Videoconferencing, Digital Conference, and Interpretation System for National Anti-Corruption Center in Moldova** as detailed in line items section of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This RFQ document generated by the online system

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in Quantum NextGenERP supplier portal following the link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA- 01026** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile: <https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127714247>

**Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: [sc.md@undp.org](mailto:sc.md@undp.org).** In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: [sc.md@undp.org](mailto:sc.md@undp.org).



Computer firewall could block *oracle* or *undp.org* extension and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at [sc.md@undp.org](mailto:sc.md@undp.org). Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Quotation, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission.

Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your quotation.

UNDP Moldova

## SECTION 2: GENERAL INSTRUCTIONS

<b>Introduction</b>	<p>Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <a href="#">UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement</a></p> <p>Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.</p> <p>UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.</p>
<b>Deadline for the Submission of Quotation</b>	<p>Deadline is indicated in the online portal.</p> <p>If any doubt exists as to the time zone in which the quotation should be submitted, refer to <a href="http://www.timeanddate.com/worldclock/">http://www.timeanddate.com/worldclock/</a>.</p>
<b>Method of Submission</b>	<p>Quotations must be submitted as follows:</p> <p>NextGenERP supplier portal following this link: <a href="http://supplier.nextgenerp.partneragencies.org/">http://supplier.nextgenerp.partneragencies.org/</a> using the profile you may have in the portal.</p> <p>Follow the instructions in the user guide to search for the tender using Negotiation ID. In case you have never registered before, follow this link to register a profile:</p> <p><a href="https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&amp;adf.ctrl-state=8godmwdd9_239&amp;afrLoop=7321111756612874&amp;afrWindowMode=0&amp;afrWindowId=null&amp;afrFS=16&amp;afrMT=screen&amp;afrMFW=1920&amp;afrMFH=880&amp;afrMFDW=1920&amp;afrMFDH=1080&amp;afrMFC=8&amp;afrMFCI=0&amp;afrMFM=0&amp;afrMFR=96&amp;afrMFG=0&amp;afrMFS=0&amp;afrMFO=0">https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuld=300000127715297&amp;adf.ctrl-state=8godmwdd9_239&amp;afrLoop=7321111756612874&amp;afrWindowMode=0&amp;afrWindowId=null&amp;afrFS=16&amp;afrMT=screen&amp;afrMFW=1920&amp;afrMFH=880&amp;afrMFDW=1920&amp;afrMFDH=1080&amp;afrMFC=8&amp;afrMFCI=0&amp;afrMFM=0&amp;afrMFR=96&amp;afrMFG=0&amp;afrMFS=0&amp;afrMFO=0</a></p> <p>Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.</p> <ul style="list-style-type: none"> <li>▪ File Format: All attachments must be in PDF format unless otherwise instructed by UNDP.</li> <li>▪ File names must be in Latin alphabet/keyboard and clearly indicate the content of the document to facilitate review.</li> <li>▪ All files must be free of viruses and not corrupted.</li> </ul>
<b>Cost of preparation of quotation</b>	<p>UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.</p>
<b>Supplier Code of Conduct, Fraud, Corruption,</b>	<p>All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes <b>principles on labour, human rights, environment and ethical conduct</b> may be found at: <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a></p> <p>Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at <a href="http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti">http://www.undp.org/content/undp/en/home/operations/accountability/audit/office_of_audit_and_investigation.html#anti</a></p>

<b>Gifts and Hospitality</b>	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
<b>Conflict of Interest</b>	<p>UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.</p> <p>Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.</p> <p>The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.</p>
<b>Currency of Quotation</b>	Quotations shall be quoted in the currency indicated in the portal.
<b>Joint Venture, Consortium or Association</b>	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under <a href="#">Solicitation policy</a> for details on the applicable provisions on Joint Ventures, Consortium or Association.
<b>Only one Bid</b>	<p>The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association.</p> <p>Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:</p> <ul style="list-style-type: none"> <li>a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or</li> <li>b) they have the same legal representative for purposes of this RFQ; or</li> <li>c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;</li> <li>d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or</li> <li>e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.</li> </ul>
<b>Price variation</b>	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.

<b>Alternative Quotes</b>	If alternative quote is permitted, it may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as “Main Quote” and “Alternative Quote” directly in the portal and in any supporting document as relevant.
<b>Contact Person for correspondence, notifications and clarifications</b>	Must be submitted directly in the portal using the messaging functionality.  Any delay in UNDP’s response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
<b>Right not to accept any quotation</b>	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
<b>Right to vary requirement at time of award</b>	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
<b>Publication of Contract Award</b>	UNDP will publish the contract awards on the websites of the CO and the corporate UNDP Web site.
<b>Policies and procedures</b>	This RFQ is conducted in accordance with <a href="#">UNDP Programme and Operations Policies and Procedures</a>
<b>UNGM registration</b>	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at <a href="http://www.ungm.org">www.ungm.org</a> . The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

## SECTION 2: SPECIAL INSTRUCTIONS

<b>General Conditions of Contract</b>	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section Applicable GTC: <input checked="" type="checkbox"/> <a href="#">General Terms and Conditions / Special Conditions for Contract.</a> Applicable Terms and Conditions and other provisions are available at <a href="#">UNDP/How-we-buy</a>
<b>Special Conditions of Contract</b>	<input checked="" type="checkbox"/> <b>Liquidates damages</b> shall be imposed as follows: Percentage of contract price per week of delay: 1% up to a maximum of 10%, after which UNDP may terminate the contract.
<b>Duties and taxes</b>	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified in the requirements section. All prices must: <input checked="" type="checkbox"/> <b>be exclusive of VAT and other applicable indirect taxes</b>
<b>Eligibility</b>	A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.  It is the Bidder's responsibility to ensure that its ultimate beneficial owners, employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.  Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.
<b>Language of quotation</b>	Click or tap here to enter text Including documentation including catalogues, instructions and operating manuals.
<b>Quotation validity period</b>	Quotations shall remain valid for Click or tap here to enter text. days from the deadline for the Submission of Quotation.
<b>Partial Quotes</b>	<input checked="" type="checkbox"/> Not permitted
<b>Alternative Quotes</b>	<input checked="" type="checkbox"/> Not permitted
<b>Payment Terms</b>	<input checked="" type="checkbox"/> 100% within 30 days after receipt of goods, works and/or services and submission of payment documentation. <input type="checkbox"/> Other Click or tap here to enter text.
<b>Liquidated damages</b>	Will be imposed as follows: Percentage of contract price per week of delay: 1% up to a maximum of 10% of the Contract value, after which UNDP may terminate the contract.
<b>Conditions for Release of Payment</b>	<input checked="" type="checkbox"/> Written Acceptance of Goods, Services and Works, based on full compliance with RFQ requirements
<b>Clarifications</b>	Bidders must send their inquiries and requests for clarifications using the messaging functionality in the portal.  <b>PLEASE PAY ATTENTION: QUOTES SHALL NOT BE SUBMITTED TO ANY EMAIL ADDRESS BUT ONLY THROUGH THE PORTAL.</b>  Requests for clarification from bidders will not be accepted any later than Click or tap here to enter text. days before the submission deadline. Responses to request for clarification will be

	communicated directly in the portal.
<b>Documents to be submitted</b>	<p><input checked="" type="checkbox"/> Annex 2: Quotation Submission Form duly completed and signed</p> <p><input checked="" type="checkbox"/> Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1</p> <p><input checked="" type="checkbox"/> Annex 4: Technical Responsiveness Table duly completed and signed</p> <p><input checked="" type="checkbox"/> Company Profile, including number of years of experience and detailed portfolio/previous corporate experience in similar fields related to the assignment</p> <p><input checked="" type="checkbox"/> List of completed and/or ongoing contracts for similar delivery of conference equipment undertaken within the past 3 (three) years including the following information:</p> <ul style="list-style-type: none"> <li>• Name of previous contracts</li> <li>• Client &amp; Reference Contact</li> <li>• Details including e-mail</li> <li>• Contract Value</li> <li>• Period of activity /delivery period</li> <li>• Types of goods / equipment delivered</li> </ul> <p><i>Copies of relevant contracts provided might be requested during the evaluation process</i></p> <p><input checked="" type="checkbox"/> Statement of satisfactory Performance (Certificates) from the top 2 (two) clients in terms of Contract value for similar delivered conference equipment.</p> <p><input checked="" type="checkbox"/> Detailed technical description of the goods offered (including brochures/user manuals)</p> <p><input checked="" type="checkbox"/> Statement on warranty and after sales services, according to Annex 1</p> <p><input checked="" type="checkbox"/> Statement of the availability of an authorized service center in Moldova for warranty/ guarantee repair, including name and address</p> <p><input checked="" type="checkbox"/> Copy of registration documents</p> <p><input checked="" type="checkbox"/> Manufacturer’s Authorization Form (MAF), if the Bidder is not the manufacturer. Submission of a valid MAF shall be mandatory for the equipment corresponding to item 2.1–2.5, 2.7–2.8, 2.10–2.11, 3.1, and 4.1 of Annex 1.</p> <p><input checked="" type="checkbox"/> Statements or Certificates / Declaration of origin for the goods offered (if applicable)</p> <p><input checked="" type="checkbox"/> Export/Import Licenses (if applicable)</p> <p><input checked="" type="checkbox"/> Financial Statements (Income Statements and Balance Sheets) for the past 2 (two) years</p> <p><input checked="" type="checkbox"/> Environmental Compliance Certificates, Accreditations, Evidence/Certification of Environmental Sustainability (“Green” Standards) of the Company or the Materials/Products being supplied (if available)</p> <p><input checked="" type="checkbox"/> Quality Certificates (ISO, etc., if available); or other quality certification related to scope of the assignment (if available)</p> <p><i>*Failure to submit any mandatory document may result in disqualification</i></p>
<b>Evaluation method</b>	<input checked="" type="checkbox"/> The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer
<b>Evaluation criteria</b>	<p>The evaluation of quotations shall be conducted in accordance with Evaluation criteria listed below. Bidders must meet all these criteria to be deemed technically qualified and responsive. In the case of consortiums, all criteria listed below shall apply towards all Parties cumulatively:</p> <p><input checked="" type="checkbox"/> Full compliance with all requirements as specified in Annex 1</p> <p><input checked="" type="checkbox"/> Full acceptance of the General Conditions of Contract</p> <p><input checked="" type="checkbox"/> Minimum 3 (three) years of experience in supplying conference equipment</p> <p><input checked="" type="checkbox"/> Minimum three (3) contracts for supplying similar conference equipment undertaken within the past 3 (three) years</p> <p><input checked="" type="checkbox"/> Maximum delivery period as per Annex 1</p> <p><input checked="" type="checkbox"/> Minimum warranty period of 1 (one) year for the complete turnkey system, covering the integrated conference and simultaneous interpretation system, including installation, configuration, and commissioning, with individual products subject to a 2–3 year manufacturer’s warranty as specified in Annex 1.</p> <p><input checked="" type="checkbox"/> Availability of an authorized service center in Moldova for warranty and after-sales services</p> <p><input checked="" type="checkbox"/> Availability of Manufacturer’s Authorization Form (MAF) duly signed by the manufacturer (only for items 2.1–2.5, 2.7–2.8, 2.10–2.11, 3.1, and 4.1 of Annex 1.)</p>

<b>Type of Contract to be awarded</b>	<input checked="" type="checkbox"/> <a href="#">Contract Face Sheet</a> (Goods and-or Services)
<b>Expected date for contract award.</b>	20 July 2026



## **ANNEX 1: SCHEDULE OF REQUIREMENTS**

### **Solution Overview**

A comprehensive integrated system encompassing video, audio, visual display, and simultaneous interpretation, designed for large meeting rooms accommodating up to 50 participants and supporting both in-person and hybrid meeting formats.

### **Functional Scenarios**

This complex of various components must operate as a single system. The system must ensure the smooth operation of the conference room for the following scenarios:

- Offline meeting. The three screens in presentation mode, the consoles at the table are active, translation is available for users (at the table and away from the table), and wireless microphones are active for the Q&A session.
- Hybrid (online-offline) meeting. The main screen displays the presentation, two 65-inch screens show online participants, one camera shows the main speakers in the room, and the other camera shows a general view of the room. All participants, both online and offline, can clearly hear and see each other and communicate freely and without interruption.

### **Conference Audio and Interpretation Workflow**

**Table Microphones – CCU (audio routing) – Interpreter Consoles – CCU (translation channel) - Table Microphones (built-in loudspeakers / interpretation selection) & IR Transmitter – IR Radiator – IR receivers (headsets)**

#### **Central Control Unit**

The conference discussion units (delegate and chairman units) shall transmit audio to the Central Control Unit (CCU), which shall serve as the central processing and routing hub of the conference and interpretation system. The CCU shall:

- Receive audio from delegate/chairman microphones and wireless microphones;
- Distribute the floor audio channel to the interpreter consoles;
- Receive interpretation channels generated by interpreters;
- Distribute interpretation channels to delegate/chairman units and to the IR interpretation distribution system;
- Route conference audio to the room sound system and hybrid conferencing platform (Zoom, Teams, or equivalent).

#### **Interpreters**

Interpreter consoles shall:

- Receive and monitor all active conference audio sources, including delegate microphones, chairman microphones, and wireless handheld microphones used during Q&A sessions.
- Transmit the interpreted language channels back to the CCU for distribution.

#### **Delegates seated at the conference table**

Discussion units shall:

- Transmit microphone audio to the CCU (floor audio),
- Receive interpretation channels from the CCU,
- Allow users to select the required language channel,
- Output selected audio via built-in loudspeakers or connected headsets

#### **Participants seated away from the conference table**

Participants acting as listeners only shall:

- Use dedicated IR receivers and headphones to select and listen to the required language channel.
- Receive interpretation audio through dedicated IR receivers and headphones



Item type	Minimum technical requirements	Unit	Quantity
<b>1. Visual</b>	<b>Video wall</b> Display 2x2 composed of 4 professional video wall displays; minimum 2K resolution; 55" diagonal (maximum bezel-to-bezel gap of ≤ 0.88mm); with integrated video wall controller, including pop-up wall mounting brackets, cables and accessories Warranty: 3 years		
	1.1. Video wall	pcs	1
	<b>TV</b> Dedicated displays for remote participants during hybrid meetings, enabling in-room participants to continuously view online attendees while presentations are displayed on the main video wall. <ul style="list-style-type: none"> <li>• Size: 65" diagonal</li> <li>• Resolution: 4K</li> <li>• Adjustable swivel wall mount compatible with the proposed 65" display and its mounting standard.</li> <li>• Warranty: 2 years</li> </ul>		
	1.2 TV	pcs	2
	1.3 Estimated connectivity accessories: <ul style="list-style-type: none"> <li>• VVGng-LS 3x2.5 power cable – 40m</li> <li>• HDMI 2.0 optical 4K cable, 20m – 3 pcs</li> <li>• UTP Cat.5e cable – 20m</li> <li>• Power extension strip with surge protection (6 sockets)</li> </ul> <i>Note: Quantities and cable lengths are estimated. Bidders shall verify actual requirements during site inspection and include all materials necessary for complete installation.</i>	set	1
<b>2. Audio &amp; simultaneous translation</b>	<b>Delegate's and chairman's console</b> <i>Delegate's console Purpose: For participants at the table (with transfer selector)</i> <i>Chairman's console Purpose: For main speakers (with transfer selector and priority)</i> <i>Connection Type: Daisy-chain</i> <i>Features: Built-in speaker (automatically mutes when the microphone is activated to prevent feedback), 3.5 mm headphone jack.</i> <i>Interface: Built-in interpretation channel selector with display and volume control buttons. Supports at least 3 channels (Original + 2 languages).</i> <i>Microphone: indicator indicates active status.</i> <i>Priority Button (for Chairperson only): Allows temporary muting or complete deactivation of active delegate microphones.</i> <i>Gooseneck Microphone: (350-600 mm long)</i> Warranty: 2 years		
	2.1 Digital Discussion Chairman Unit + Gooseneck Microphone (350-600 mm long)	pcs	2
	2.2 Digital Discussion Delegate Unit + Gooseneck Microphone (350-600 mm long)	pcs	25
	2.3 Wired headphones for participants, compatible with the conference discussion and interpretation system	pcs	27
	<b>Interpreter console</b> <i>Purpose: console for simultaneous interpreters</i> <i>Channels: Supports the original incoming channel (Floor) and the ability to translate into other languages (Relay).</i> <i>Controls: Preset, mute/cough button</i> <i>Interpreter's headset: Headphones with microphone</i>		

<i>Warranty: 2 years</i>		
2.4 Interpreter console	pcs	2
<p><b>Central Control Unit (CCU)</b>  <i>Purpose: System processor, DSP, audio and translation processing</i>  <i>Audio Inputs/Outputs: Balanced analog inputs (XLR) for connecting guest radio microphones. Balanced analog outputs (XLR/RCA) for integration with the existing speaker system in the hall.</i>  <i>Built-in DSP: Mandatory digital feedback suppressor (DFS), automatic gain control (AGC), and equalizer.</i>  <i>Integration with hybrid calls (Zoom/Teams/&amp;others)/availability USB audio interface</i>  <i>Audio routing</i>  <i>Warranty: 3 years</i></p>		
2.5 Full Digital Networked DSP Conference Processor	pcs	1
<p><b>Wireless microphone system</b>  <i>Purpose: 2-channel base (receiver) + 2 wireless handheld microphones for guests, with at least 32 selectable channels and automatic channel targeting</i>  <i>Compatibility: Integration into the overall room audio system</i>  <i>Warranty: 2 years</i></p>		
2.6 Wireless microphone system	pcs	1
<p><b>Digital IR Transmitter</b>  <i>Purpose: The transmitter is the central element in the simultaneous translation system which modulates the signal from the Interpreter's Desk and transmits it to radiators located in the room</i>  <i>Transmitter for at least 4 languages</i>  <i>Warranty: 2 years</i></p>		
2.7 Digital IR Transmitter	pcs	1
<p><b>IR digital radiator</b>  <i>Purpose: Transmitting a translation signal to the audience via infrared for reception by the IR Translation Receiver</i>  <i>Power: sufficient to cover the required area of 70 m2 (12 m x 5.8 m).</i>  <i>Automatic activation upon receiving a signal from the central transmitter.</i>  <i>Warranty: 2 years</i></p>		
2.8 IR digital radiator	pcs	1
2.9 Estimated connectivity accessories (1): FTP Cat.5e LSS 4*2*0.5mm 100% cooper conductor - 30m XLR male to XLR female signal cable, 1m – 3 pcs FTP patch cable, 2m – 27 pc Note: Quantities and cable lengths are estimated. Bidders shall verify actual requirements during site inspection and include all materials necessary for complete installation.	set	1
<p><b>IR Translation Receiver (Pocket-sized)</b>  <i>Purpose: For guests seated away from the table</i>  <i>Receivers: Pocket-sized, LCD display (channel, battery level). Charging via contacts on the body (for installation in a shared charging case).</i>  <i>Supporting at least 4 channels, including rechargeable battery,</i>  <i>The IR receivers should be equipped with headphones</i>  <i>Warranty: 2 years</i></p>		
2.10 Digital IR receiver, including headphones.	pcs	25

	<p><b>Charging case/station</b>  <i>Purpose: charging and storing of 25 pocket IR translation receivers</i></p>		
	2.11 Charging case/station	pcs	1
	<p>2.12 Estimated connectivity accessories (2):  FTP Cat5E cable - 20m  RG59 coaxial cable - 30m  <i>Note: Quantities and cable lengths are estimated. Bidders shall verify actual requirements during site inspection and include all materials necessary for complete installation.</i></p>	set	1
<p><b>3. Video</b></p>	<p><b>PTZ Cameras</b>  <i>Purpose: Two cameras are required for the correct angle: one captures the podium (the two main speakers), the other the delegates at the long table.</i>  <i>Resolution: 1080p at 60 fps</i>  <i>Optical zoom: 20x</i>  <i>Interfaces and protocols: HDMI and USB outputs. Support for VISCA over IP / RS-232 control protocols.</i>  <i>Camera Tracking: The system (hardware controller or hardware and software system compatible with the audio system) must automatically track PTZ cameras to the active microphone using presets. Smooth switching between shots without any jittering on air.</i>  <i>Warranty: 2 years</i></p>		
	3.1 Conference camera with remote Pan-Tilt-Zoom (PTZ) functionality	pcs	2
<p><b>4. Main AV Switcher (Presentation Matrix Switcher with BYOD support)</b></p>	<p><b>BYOD Matrix Switcher</b>  <i>The device must support seamless switching. Minimum 4 HDMI inputs and 4 independent HDMI outputs (for LED screen and TV).</i>  <i>Independent routing support.</i>  <i>AV-to-USB Bridge: The switcher must support USB host functionality. When connecting a speaker's laptop (BYOD) via a single USB cable, the laptop must recognize the room cameras, microphones, and speakers as standard USB communication devices (UVC/UAC standards, no driver installation required).</i>  <i>Warranty: 3 years</i></p>		
	4.1 Seamless Modular Matrix Switcher	pcs	1
	<p>4.2 Estimated Connectivity accessories:  FTP cable 2m  FTP Cat5E cable, 30m  HDMI 2.0 active optical 4K cable, 20m  HDMI 2.0 active optical 4K,10m  USB 3.0 active optical cable, 20m  <i>Note: Quantities and cable lengths are estimated. Bidders shall verify actual requirements during site inspection and include all materials necessary for complete installation.</i></p>	set	1
<p><b>5. Control System</b></p>	<p><b>Touch Panel:</b> <i>Desktop, minimum 8" diagonal, high resolution display, PoE (Power over Ethernet) support.</i>  <b>Control Controller:</b> <i>Hardware controller with RS-232, IR, relay, and LAN ports for controlling TVs, LED screens, matrix displays, and audio systems</i>  <i>Customizable user interface with programmable control scenarios (for intuitive buttons: "Presentation," "Video Conference," "All Off")</i>  <i>Warranty: 2 years</i></p>		



	5.1 Desktop Touch Panel, including Controller	pcs	1
<b>6. 19" equipment rack cabinet and UPS</b>	6.1 Size sufficient to accommodate all supplied control, audio, video, networking, and power management equipment, with spare capacity for cable management and ventilation. The control modules (listed above) must be installed in this RACK & and connected via UPS.	pcs	1
	6.2 Rack-mount UPS, minimum 3000 VA, compatible with 19" rack installation. Warranty: 2 years	pcs	1
<b>7. Notebook</b>	7.1 CPU: similar to Intel Core Ultra 5/AMD Ryzen 5; minimum 12 MB cache; processor generation introduced in Q1 2024 or later. RAM: minimum 16 GB, Storage: minimum 512GB SSD Graphics: Integrated Display: 14", resolution 1920x1200 Wireless conn. : Wi-Fi (802.11ax), Bluetooth Ports: Minimum 2 × USB-C (10 Gbps) with DisplayPort 1.4 support; Minimum 2 × USB-A (5 Gbps); 1 × HDMI; 1 × 3.5 mm headset/ microphone combo jack, Input Device: Keyboard US English/Russian or US English, OS/Software: Microsoft Windows 11 Pro 64-bit English; MS Office Home & Business (English) Warranty: 2 years	pcs	1
	7.2 Accessories: Wireless Mouse USB Type-C conn. Hub (2xUSB-A, 1xRJ-45) Surge Protector 5 sockets (Schuko)/3-5m Wireless presentation remote control	set	1
<b>8. Turnkey implementation requirements</b>	<ul style="list-style-type: none"> <li>- The Supplier shall provide complete delivery, installation, integration, configuration, and commissioning of the entire equipment set described above.</li> <li>- The Supplier shall provide all additional accessories, connectors, adapters, mounting elements, cable channels, fastening systems, licenses, software components, and ancillary equipment required for the complete installation and proper operation of the proposed solution, even where such items are not explicitly listed in the technical specification. The quantities, cable lengths and listed componets are indicative only and shall not be considered exhaustive. he Bidder shall include in its Financial Proposal all materials, accessories, and incidental items required for the complete, functional, and compliant installation of the system, even if not explicitly specified</li> <li>- The awarded bidder must conduct a site visit and inspect the installation location in order to verify actual routing requirements, distances, installation conditions, and any additional materials necessary for the complete implementation and operation of the proposed solution.</li> <li>- The Supplier shall ensure that all supplied components operate as a fully integrated system and shall perform all necessary configuration and interoperability works.</li> <li>- The Supplier shall conduct final testing and acceptance of the complete system together with the Beneficiary, using operational scenarios defined by the Beneficiary, including presentation, hybrid meeting, and simultaneous interpretation scenarios.</li> <li>- The Supplier shall provide all technical documentation, user manuals, configuration documentation, and warranty information related to the supplied equipment.</li> </ul>		

## Room Layout and Visual References







## Delivery Requirements

<b>Delivery Requirements</b>	
<b>Delivery date and time</b>	<input checked="" type="checkbox"/> Bidder shall deliver and install the goods to the addresses indicated below not later than 90 calendar days after the contract signature.
<b>Delivery Terms (INCOTERMS 2020)</b>	DDP, Chisinau, Republic of Moldova
<b>Customs clearance (must be linked to INCOTERM)</b>	<input checked="" type="checkbox"/> Supplier/Bidder UNDP shall provide a Tax Exemption letter for Customs clearance if necessary.
<b>Exact Address(es) of Delivery Location(s)</b>	National Anticorruption Center, Stefan cel Mare si Sfânt Boulevard 198, MD2004
<b>Packing Requirements</b>	Packaging of equipment/goods must ensure safety during transportation
<b>Training on Operations and Maintenance</b>	The Supplier shall provide user training and operational handover for designated Beneficiary personnel, including basic administration, operation, maintenance and troubleshooting procedures.
<b>Warranty Period</b>	<input checked="" type="checkbox"/> Minimum 1-year turnkey system warranty covering the complete integrated conference and simultaneous interpretation system, including installation, configuration, and commissioning works; <input checked="" type="checkbox"/> Manufacturer Warranty: 2-3 Years (individual per product) as specified in the Annex 1, <input checked="" type="checkbox"/> The Supplier shall provide warranty certificates and describe warranty and post-warranty service procedures applicable in Moldova. <input checked="" type="checkbox"/> Hardware and software support from Supplier, with available customer portal.
<b>After-sales service and local service support requirements</b>	<input checked="" type="checkbox"/> In the event of a warranty event, Supplier undertakes to carry out repair at its own expense or provide replacement with brand-new equipment (in the shortest period possible) if purchased unit is beyond repair. <input checked="" type="checkbox"/> Availability of an authorized service center in Moldova for warranty and after-sales services. <input checked="" type="checkbox"/> On-site and/or remote technical support, including troubleshooting assistance by email, phone, or online channels



## ANNEX 2: QUOTATION SUBMISSION FORM

*Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ26/03299 Title: Supply and Installation of Integrated Audiovisual, Videoconferencing, Digital Conference, and Interpretation System for National Anti-Corruption Center in Moldova	Date: Click or tap to enter a date.

### Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does your Company have a written Statement of its	<input type="checkbox"/> Yes <input type="checkbox"/> No



Environmental Policy? <i>(If yes, provide a Copy)</i>				
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues <i>(If yes, provide a Copy)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Is your company a member of the UN Global Compact	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.			
<b>Previous relevant experience: 3 contracts</b>				
Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value	Period of activity	Types of activities undertaken

**Bidder's Declaration**

Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Requirements and Terms and Conditions:</b> I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.



Yes	No	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Ethics:</b> In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
<input type="checkbox"/>	<input type="checkbox"/>	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : <a href="https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct">https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct</a> and acknowledge that it provides the minimum standards expected of suppliers to the UN.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Conflict of interest:</b> I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation’s Point of Contact.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Prohibitions and Sanctions:</b> I/We hereby declare that our firm, ultimate beneficial owners, affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Bankruptcy:</b> I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
<input type="checkbox"/>	<input type="checkbox"/>	<b>Offer Validity Period:</b> I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
<input type="checkbox"/>	<input type="checkbox"/>	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
<input type="checkbox"/>	<input type="checkbox"/>	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: \_\_\_\_\_

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.



### ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ26/03299 Title: Supply and Installation of Integrated Audiovisual, Videoconferencing, Digital Conference, and Interpretation System for National Anti-Corruption Center in Moldova	Date: Click or tap to enter a date.

All prices must be exclusive of VAT and other applicable indirect taxes.

Currency of the Quotation: **Moldovan Leu (MDL) for local companies and US Dollars (USD) for international companies**

Item No.	Description	UOM	Qty	Unit Price [Currency of the Quotation]	Total Price [Currency of the Quotation]
<b>1. VISUAL SYSTEM</b>					
1.1	Video Wall	pcs	1		
1.2	TV	pcs	2		
1.3	Connectivity Accessories (Visual)	set	1		
<b>2. AUDIO &amp; SIMULTANEOUS TRANSLATION</b>					
2.1	Digital Discussion Chairman Unit + Gooseneck Microphone	pcs	2		
2.2	Digital Discussion Delegate Unit + Gooseneck Microphone	pcs	25		
2.3	Wired Headphones	pcs	27		
2.4	Interpreter Console	pcs	2		
2.5	Full Digital Networked DSP Conference Processor (Central Control Unit)	pcs	1		
2.6	Wireless microphone system	pcs	1		
2.7	Digital IR Transmitter	pcs	1		
2.8	IR Digital Radiator	pcs	1		
2.9	Estimated Connectivity Accessories (Audio 1)	set	1		

Item No.	Description	UOM	Qty	Unit Price [Currency of the Quotation]	Total Price [Currency of the Quotation]
2.10	Digital IR receiver (including headphone)	pcs	25		
2.11	Charging Case/Station	pcs	1		
2.12	Estimated Connectivity Accessories (Audio 2)	set	1		
<b>3. VIDEO SYSTEM</b>					
3.1	Conference Camera with Remote Pan-Tilt-Zoom (PTZ) Functionality	pcs	2		
<b>4. MAIN AV SWITCHER (Presentation Matrix Switcher with BYOD Support)</b>					
4.1	Seamless Modular Matrix Switcher	pcs	1		
4.2	Estimated Connectivity Accessories (Matrix Switcher)	set	1		
<b>5. CONTROL SYSTEM</b>					
5.1	Desktop Touch Panel and Control Controller	pcs	1		
<b>6. 19" EQUIPMENT RACK CABINET &amp; UPS</b>					
6.1	19" Equipment Rack Cabinet	pcs	1		
6.2	Rack-mount UPS	pcs	1		
<b>7. NOTEBOOK &amp; ACCESSORIES</b>					
7.1	14" Notebook	pcs	1		
7.2	Notebook Accessories	set	1		
<b>8. TURNKEY IMPLEMENTATION SERVICES</b>					
8.1	Turnkey installation, integration, training and commissioning	Service	1		
<b>Transportation price</b>					



Item No.	Description	UOM	Qty	Unit Price [Currency of the Quotation]	Total Price [Currency of the Quotation]
<b>Other Charges (specify)</b>					
<b>Total Final and All-inclusive Price</b>					

**Compliance with Requirements**

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Minimum Technical Specifications	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Term (INCOTERMS DDP)	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Delivery Lead Time – 90 days	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Validity of Quotation 60 days	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Payment terms	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Full acceptance of the General Conditions of the Contract	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Training on Operations and Maintenance	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Warranty and After-Sales Requirements	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.
Availability of authorized service center in the Republic of Moldova	<input type="checkbox"/>	<input type="checkbox"/>	Click or tap here to enter text.

**Other Information:**

Estimated weight/volume/dimension of the Consignment:	Click or tap here to enter text.
Country/ies of Origin: <i>(if export licence required this must be submitted if awarded the contract)</i>	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
<p><i>Exact name and address of company</i></p> <p>Company Name: Click or tap here to enter text.</p> <p>Address: Click or tap here to enter text.</p> <p>Phone No.: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>	<p>Authorized Signature: _____</p> <p>_____</p> <p>Date: Click or tap here to enter text.</p> <p>Name: Click or tap here to enter text.</p> <p>Functional Title of Authorised Signatory: Click or tap here to enter text.</p> <p>Email Address: Click or tap here to enter text.</p>

#### ANNEX 4: TECHNICAL RESPONSIVENESS TABLE

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form and Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RFQ26/03299 Title: Supply and Installation of Integrated Audiovisual, Videoconferencing, Digital Conference, and Interpretation System for National Anti-Corruption Center in Moldova	Date: Click or tap to enter a date.

Bidders shall supplement the information provided in the tables below with detailed description of the offered goods, including design and Technical Data Sheets (including photos).

Item type	Minimum technical requirements	Conformity (Yes/No)	Offered Brand, Model and Exact characteristics  <i>(Technical characteristics should not be less/worse than those listed in Annex 1: Schedule of Requirements)</i>
1. Visual	<b>Video wall</b> Display 2x2 composed of 4 professional video wall displays; minimum 2K resolution; 55" diagonal (maximum bezel-to-bezel gap of ≤ 0.88mm); with integrated video wall controller, including pop-up wall mounting brackets, cables and accessories Warranty: 3 years		
	1.1. Video wall		
	<b>TV</b> Dedicated displays for remote participants during hybrid meetings, enabling in-room participants to continuously view online attendees while presentations are displayed on the main video wall. <ul style="list-style-type: none"> <li>• Size: 65" diagonal</li> <li>• Resolution: 4K</li> <li>• Adjustable swivel wall mount compatible with the proposed 65" display and its mounting standard.</li> <li>• Warranty: 2 years</li> </ul>		
	1.2 TV		
2. Audio & simultaneous translation	<b>Delegate's and chairman's console</b> Delegate's console Purpose: For participants at the table (with transfer selector) Chairman's console Purpose: For main speakers (with transfer selector and priority) Connection Type: Daisy-chain Features: Built-in speaker (automatically mutes when the microphone is activated to prevent feedback), 3.5 mm headphone jack. Interface: Built-in interpretation channel selector with display and volume control buttons. Supports at least 3 channels (Original + 2 languages). Microphone: indicator indicates active status. Priority Button (for Chairperson only): Allows temporary muting or complete deactivation of active delegate microphones.		

<p><i>Gooseneck Microphone: (350-600 mm long)</i>  <i>Warranty: 2 years</i></p>		
2.1 Digital Discussion Chairman Unit + Gooseneck Microphone (350-600 mm long)		
2.2 Digital Discussion Delegate Unit + Gooseneck Microphone (350-600 mm long)		
2.3 Wired headphones for participants, compatible with the conference discussion and interpretation system		
<p><b>Interpreter console</b>  <i>Purpose: console for simultaneous interpreters</i>  <i>Channels: Supports the original incoming channel (Floor) and the ability to translate into other languages (Relay).</i>  <i>Controls: Preset, mute/cough button</i>  <i>Interpreter's headset: Headphones with microphone</i>  <i>Warranty: 2 years</i></p>		
2.4 Interpreter console		
<p><b>Central Control Unit (CCU)</b>  <i>Purpose: System processor, DSP, audio and translation processing</i>  <i>Audio Inputs/Outputs: Balanced analog inputs (XLR) for connecting guest radio microphones. Balanced analog outputs (XLR/RCA) for integration with the existing speaker system in the hall.</i>  <i>Built-in DSP: Mandatory digital feedback suppressor (DFS), automatic gain control (AGC), and equalizer.</i>  <i>Integration with hybrid calls (Zoom/Teams/&amp;others)/availability USB audio interface</i>  <i>Audio routing</i>  <i>Warranty: 3 years</i></p>		
2.5 Full Digital Networked DSP Conference Processor		
<p><b>Wireless microphone system</b>  <i>Purpose: 2-channel base (receiver) + 2 wireless handheld microphones for guests, with at least 32 selectable channels and automatic channel targeting</i>  <i>Compatibility: Integration into the overall room audio system</i>  <i>Warranty: 2 years</i></p>		
2.6 Wireless microphone system		
<p><b>Digital IR Transmitter</b>  <i>Purpose: The transmitter is the central element in the simultaneous translation system which modulates the signal from the Interpreter's Desk and transmits it to radiators located in the room</i>  <i>Transmitter for at least 4 languages</i>  <i>Warranty: 2 years</i></p>		
2.7 Digital IR Transmitter		
<p><b>IR digital radiator</b>  <i>Purpose: Transmitting a translation signal to the audience via infrared for reception by the IR Translation Receiver</i>  <i>Power: sufficient to cover the required area of 70 m2 (12 m x 5.8 m).</i>  <i>Automatic activation upon receiving a signal from the central transmitter.</i>  <i>Warranty: 2 years</i></p>		
2.8 IR digital radiator		
<p><b>IR Translation Receiver (Pocket-sized)</b></p>		

	<p><i>Purpose: For guests seated away from the table</i></p> <p><i>Receivers: Pocket-sized, LCD display (channel, battery level). Charging via contacts on the body (for installation in a shared charging case).</i></p> <p><i>Supporting at least 4 channels, including rechargeable battery,</i></p> <p><i>The IR receivers should be equipped with headphones</i></p> <p><i>Warranty: 2 years</i></p>		
	2.10 Digital IR receiver, including headphones.		
	<p><b>Charging case/station</b></p> <p><i>Purpose: charging and storing of 25 pocket IR translation receivers</i></p>		
	2.11 Charging case/station		
<b>3. Video</b>	<p><b>PTZ Cameras</b></p> <p><i>Purpose: Two cameras are required for the correct angle: one captures the podium (the two main speakers), the other the delegates at the long table.</i></p> <p><i>Resolution: 1080p at 60 fps</i></p> <p><i>Optical zoom: 20x</i></p> <p><i>Interfaces and protocols: HDMI and USB outputs. Support for VISCA over IP / RS-232 control protocols.</i></p> <p><i>Camera Tracking: The system (hardware controller or hardware and software system compatible with the audio system) must automatically track PTZ cameras to the active microphone using presets. Smooth switching between shots without any jittering on air.</i></p> <p><i>Warranty: 2 years</i></p>		
	3.1 Conference camera with remote Pan-Tilt-Zoom (PTZ) functionality		
<b>4. Main AV Switcher (Presentation Matrix Switcher with BYOD support)</b>	<p><b>BYOD Matrix Switcher</b></p> <p><i>The device must support seamless switching. Minimum 4 HDMI inputs and 4 independent HDMI outputs (for LED screen and TV).</i></p> <p><i>Independent routing support.</i></p> <p><i>AV-to-USB Bridge: The switcher must support USB host functionality. When connecting a speaker's laptop (BYOD) via a single USB cable, the laptop must recognize the room cameras, microphones, and speakers as standard USB communication devices (UVC/UAC standards, no driver installation required).</i></p> <p><i>Warranty: 3 years</i></p>		
	4.1 Seamless Modular Matrix Switcher		
<b>5. Control System</b>	<p><b>Touch Panel:</b> Desktop, minimum 8" diagonal, high resolution display, PoE (Power over Ethernet) support.</p> <p><b>Control Controller:</b> Hardware controller with RS-232, IR, relay, and LAN ports for controlling TVs, LED screens, matrix displays, and audio systems</p> <p><i>Customizable user interface with programmable control scenarios (for intuitive buttons: "Presentation," "Video Conference," "All Off")</i></p> <p><i>Warranty: 2 years</i></p>		
	5.1 Desktop Touch Panel, including Controller		
<b>6. 19" equipment rack cabinet and UPS</b>	6.1 Size sufficient to accommodate all supplied control, audio, video, networking, and power management equipment, with spare capacity for cable management and ventilation. The control modules (listed above) must be installed in this RACK & and connected via UPS.		

	6.2 Rack-mount UPS, minimum 3000 VA, compatible with 19" rack installation. Warranty: 2 years		
<b>7. Notebook</b>	7.1 CPU: similar to Intel Core Ultra 5/AMD Ryzen 5; minimum 12 MB cache; processor generation introduced in Q1 2024 or later. RAM: minimum 16 GB, Storage: minimum 512GB SSD Graphics: Integrated Display: 14", resolution 1920x1200 Wireless conn. : Wi-Fi (802.11ax), Bluetooth Ports: Minimum 2 × USB-C (10 Gbps) with DisplayPort 1.4 support; Minimum 2 × USB-A (5 Gbps); 1 × HDMI; 1 × 3.5 mm headset/ microphone combo jack, Input Device: Keyboard US English/Russian or US English, OS/Software: Microsoft Windows 11 Pro 64-bit English; MS Office Home & Business (English) Warranty: 2 years		
<b>8. Turnkey implementation requirements</b>	<ul style="list-style-type: none"> <li>- The Supplier shall provide complete delivery, installation, integration, configuration, and commissioning of the entire equipment set described above.</li> <li>- The Supplier shall provide all additional accessories, connectors, adapters, mounting elements, cable channels, fastening systems, licenses, software components, and ancillary equipment required for the complete installation and proper operation of the proposed solution, even where such items are not explicitly listed in the technical specification. The quantities, cable lengths and listed components are indicative only and shall not be considered exhaustive. The Bidder shall include in its Financial Proposal all materials, accessories, and incidental items required for the complete, functional, and compliant installation of the system, even if not explicitly specified</li> <li>- The awarded bidder must conduct a site visit and inspect the installation location in order to verify actual routing requirements, distances, installation conditions, and any additional materials necessary for the complete implementation and operation of the proposed solution.</li> <li>- The Supplier shall ensure that all supplied components operate as a fully integrated system and shall perform all necessary configuration and interoperability works.</li> <li>- The Supplier shall conduct final testing and acceptance of the complete system together with the Beneficiary, using operational scenarios defined by the Beneficiary, including</li> </ul>		



	<p>presentation, hybrid meeting, and simultaneous interpretation scenarios.</p> <p>- The Supplier shall provide all technical documentation, user manuals, configuration documentation, and warranty information related to the supplied equipment.</p>		
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<p>I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.</p>	
<p><i>Exact name and address of company</i></p> <p><b>Company Name</b> Click or tap here to enter text.</p> <p><b>Address:</b> Click or tap here to enter text.</p> <p><b>Phone No.:</b> Click or tap here to enter text.</p> <p><b>Email Address:</b> Click or tap here to enter text.</p>	<p><b>Authorized Signature:</b> _____</p> <p><b>Date:</b> Click or tap here to enter text.</p> <p><b>Name:</b> Click or tap here to enter text.</p> <p><b>Functional Title of Authorised Signatory:</b> Click or tap here to enter text.</p> <p><b>Email Address:</b> Click or tap here to enter text.</p>