RfQ26/03393

Supply of Consumables for the National Air Quality Laboratory in the Republic of Moldova (2 Lots)

SECTION 1: REQUEST FOR QUOTATION (RFQ)

The United Nations Development Programme (UNDP) is implementing the Green Transition Project and is seeking quotation from a qualified companies to supply consumables for the National Air Quality Laboratory in the Republic of Moldova as detailed in line items section of this **Request for Quotation RFQ26/03393 "Supply of Consumables for the National Air Quality Laboratory in the Republic of Moldova (2 Lots)".**

This Request for Quotation comprises the following documents:

- Section 1: This RFQ document generated by the online system
- Section 2: General instructions
- Section 3: Special instructions
- Annex 1: Schedule of Requirements (including Annex A: Technical Specifications for Lot 1 and Lot 2)
- Annex 2: Quotation Submission Form
- Annex 3: Technical and Financial Offer (including Detailed Financial Offer for Lot 1 and Lot 2)
- Annex 4: Technical Responsiveness Table (Lot 1 and Lot 2)

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in Quantum NextGenERP supplier portal following the link: http://supplier.quantum.partneragencies.org using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: UNDP-MDA-01150** and subscribe to the tender in order to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile: https://estm.fa.em2.oraclecloud.com/fscmUI/redwood/supplier-registration/register-supplier/register-supplier-verification?id=TUW16eK6qsD94MNMxATNMoYCOHny7FmchTkUZsdOqrAW4sy6L5xSAB033Q%3D%3D

Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: sc.md@undp.org.

In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: sc.md@undp.org.

Computer firewall could block *oracle* or *undp.org extension* and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.

Should you require further clarifications on the Request for Quotation, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission.

Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.
Thank you and we look forward to receiving your quotation.
UNDP Moldova.

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1 Overview

1.1 General Information

Title	RfQ26/03393: GT/ Supply of Consumables for the National Air Quality Laboratory
E-Mail	sc.md@undp.org
Reference Number	PRC0198387/RfQ26/03393
Beneficiary Country	MDA
Introduction	

RfQ26/03393

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Thank you and we look forward to receiving your quotation.
UNDP Moldova.

1.2 Tender Timeline

Open Date 30/10/26 16:24 PM
Close Date 20/11/26 14:30 PM
Time Zone Coordinated Universal Time

1.3 Terms

Negotiation Currency USD (US Dollar)

Eligible Response Currencies

Check the one currency in which you will enter your response.

	Response	Description	Price Precision

	Currency		
☐	USD	US Dollar	2
☐	MDL	Moldovan Leu	2

1.4 Attachments

File Name or URL	Type	Description
Detailed Financial Offer_Lot 1-Lot 2	File	
Annex A_Technical Specifications_Lot 1-Lot 2	File	
Request for Quotation	File	
Annex 4_Technical Responsiveness Table_Lot 1 - Lot 2	File	
Guides for Suppliers.zip	File	
Bidding Forms	File	

Note: The attachments above are part of general attachments to this Tender. There may be more attachments uploaded with requirement or price schedule. All attachments can be accessed from the portal directly

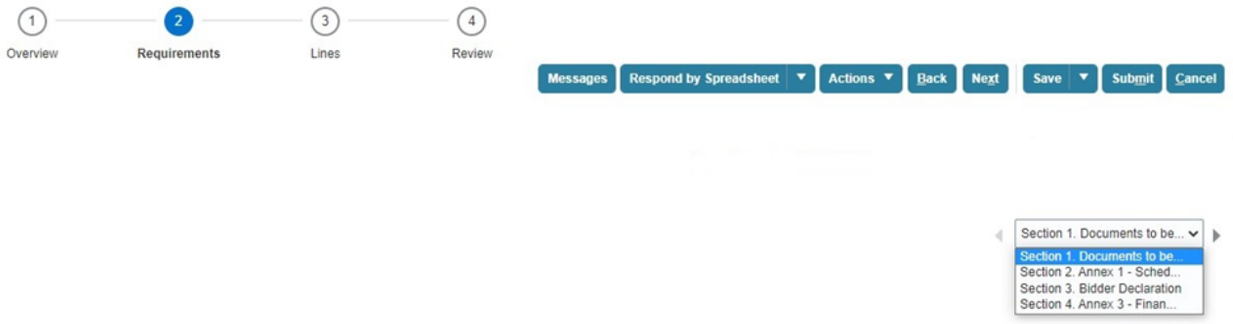
2 PART: TENDER REQUIREMENT AND EVALUATION CRITERIA

**Response is required*

Please review carefully the requirements and questions in this section.

Provide answers where required (marked with *asterisk symbol) and upload supporting documents when requested so (marked with *asterisk symbol).

Please note that there are several Sections to be filled in, under the "Requirements" step on the right side the page:



2.1 Section 1. Section 2 RFQ General Instructions and Data sheet

1. **Introduction**

   Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement and with the provision in the General Instructions to Bidders in the RFQ document herewith attached.

   Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ. UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.

2. **Special Instructions**
   Please read and follow the specific instructions included in Specific Instructions document herewith attached.

3. **General Conditions of Contract**

Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section

Applicable GTC:
☒ General Terms and Conditions for contracts (Goods and Services)

Applicable Terms and Conditions and other provisions are available at UNDP/How-we-buy

2.2 Section 2. Documents to be submitted

*1. **Annex 2: Quotation Submission Form**

Have you provided the Annex 2: Quotation Submission Form duly completed and signed ?
Target: Yes

*2. **Annex 3: Technical and Financial Offer**

Have you provided the Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 ?
Target: Yes

*3. **Annex 4: Technical Responsiveness Table**

Have you provided the Annex 4: Technical Responsiveness Table duly completed and signed ?
Target: Yes

*4. **Company Profile**

Company Profile, including relevant portfolio/previous corporate experience in similar fields related to the assignment?

*5. **Registration Certificate and other Legal documents**

Have you provided the copy of registration documents?

*6. **List of completed and/or ongoing contracts**

List of completed and/or ongoing contracts for similar goods supplied within the past 3 (three) years including the following information:

- Name of previous contracts
- Client and reference Contact
- Contact details, including e-mail
- Contract Value and period of activity

Copies of relevant contracts provided might be requested during the evaluation process.

*7. **Detailed technical description of the goods**

Have you provided a the Product Data Sheet, catalogues and/or brochures for the offered goods, etc.?

Target: Yes

*8. **Certificates of Quality & Origin**

Have you provided the Certificates of quality, where applicable?

*9. **Statements of Satisfactory Performance (Certificates)**

Have you provided Statements of satisfactory Performance (Certificates) from the 2 (two) top clients in terms of Contract value in similar field ?

*10. **Export/Import Licenses, if applicable**

Have you provided Export/Import Licenses, if applicable?

*11. **Environmental Compliance Certificates, Accreditations, if any**

Environmental Compliance Certificates, Accreditations, Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Materials/Products being supplied (if any)

2.3 Section 3. Annex 1: Schedule of Requirements

*1. **Compliance with technical requirement**

Please upload documents related to your technical offer if different than the filled in Annex 3: Technical and Financial Offer form.

LOT 1:

Requirements
Minimum Technical Specifications
Delivery Term (INCOTERMS): DDP
Delivery Lead Time: 4 months from the date of Contract signature.
Warranty:

The remaining shelf life of chemicals upon delivery shall be no less than 80% of the manufacturer's initially specified validity period.
Validity of Quotation: 90 days
Payment terms

LOT 2:

Requirements
Minimum Technical Specifications
Delivery Term (INCOTERMS): DDP
Delivery Lead Time: 4 months from the date of Contract signature.
Warranty: **The remaining shelf life of gases upon delivery shall be no less than 80% of the manufacturer's initially specified validity period.**
Validity of Quotation: 90 days
Payment terms

2.4 Section 4. Annex 2: Quotation Submission Form

*1. **Annex 2: Quotation Submission Form**

Please provide the Annex 2: Quotation Submission Form duly completed and signed and in accordance with

provided template ?

2.5 Section 5. Annex 3: Technical and Financial Offer

*1. **Annex 3: Technical and Financial Offer**

Please provide detailed pricing directly in the system per each line and attach Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1. By submitting the financial offer, your company confirms acceptance of all the terms indicated in this RFQ document.

2.6 Section 6. Annex 4: Technical Responsiveness Table

*1. **Annex 4: Technical Responsiveness Table**

Have you provided the Annex 4: Technical Responsiveness Table duly completed and signed?

2.7 Section 7. Bidder Declaration

*1. **Requirements and Terms and Conditions**

Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.

*2. **Capacity and capability**

I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.

*3. **Ethics**

Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.

*4. **Code of Conduct**

I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.

*5. **Conflict of Interest**

I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.

*6. **Prohibitions and Sanctions**

I/We hereby declare that our firm, ultimate beneficial owners, affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

*7. **Bankruptcy**

I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

*8. **Offer Validity Period**

I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.

*9. **Acceptance of contract**

I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.

*10. **Signatory person**

I/We hereby confirm that this offer in the system is submitted by an authorized person from the company and it warrants and agrees that he/she been authorized by the Organization/s to make this declaration on its/their behalf.

2.8 Section I-1.

3 PART: Schedule of Requirement and Price Schedule

Instructions ***Please fill in this form in accordance with the line below. Please include the overall cost related to the procurement and supply of goods in the quotation price line below (delivery of all goods and equipment, transport costs, insurance costs, etc.).***

Prices below shall be quoted in:

- ***USD (United States Dollars) – applicable to both international and local Bidders; or***
- ***MDL (Moldovan Leu) – applicable to local Bidders only.***

3.1 Line Information

Line Description	Category	Item	UOM	Requested Quantity	Unit Price	Total Price	Additional Attributes
1-Lot 1: Supply of laboratory consumables and/or chemicals							
2-Lot 2: Concrete Testing Equipment							
1.1-Delivery Acceptance Act (s) signed as result of implementation of the Stage 1: Delivery of Consumables and Chemicals and Stage 2: Inspection and Verification of Consumables and Chemicals	Laboratory blending and dispersing and homogenizing equipment and supplies						

Line Description	Category	Item	UOM	Requested Quantity	Unit Price	Total Price	Additional Attributes
2.1-Delivery Acceptance Act (s) signed as result of implementation of the Stage 1: Delivery of Gases and Stage 2: Inspection and Verification of Gases	Laboratory blending and dispersing and homogenizing equipment and supplies						

*For Additional Attributes of lines, please review the negotiation lines from supplier portal.