REQUEST FOR QUOTATION NO. RFQ26/03389:

Procurement of Furniture Items for the Ion Creanga Model School from Falesti (2 LOTs)

SECTION 1: REQUEST FOR QUOTATION (RFQ)

United Nations Development Programme, through its Advancing Quality Education and Lifelong Learning Opportunities for All (EU4EDU Project), kindly requests your quotation for the delivery of furniture for the UNDP Common Office Space, as detailed in line items section of this **Request for Quotation no. RFQ26/03389 "Procurement of Furniture Items for the Ion Creanga Model School from Falesti".**

This Request for Quotation comprises the following documents:

Section 1: This RFQ document generated by the online system
Section 2: RFQ Instructions and Data
Annex 1: Schedule of Requirements
Annex 2: Quotation Submission Form
Annex 3: Technical and Financial Offer
Annex 4: Technical Compliance Table
Annex 5: Technical Specifications of Furniture Item from Laboratories & Classrooms
Annex 6: Technical Specifications of Furniture Item from Hallways & Classrooms

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted directly in the system responding to the questions and uploading required documents by the date and time indicated in the online portal. It is your responsibility to ensure that your quotation is submitted before the deadline. Quotations received after the submission deadline outside the online portal, for whatever reason, will not be considered for evaluation.

Quotations must be submitted directly in Quantum ERP supplier portal following the link: http://supplier.quantum.partneragencies.org using the profile you may have in the portal (please log in using your username and password).

Follow the instructions in the user guide to search for the tender using search filters, namely **Negotiation ID: Negotiation ID: UNDP-MDA-01154** and subscribe to the tender to get notifications in case of amendments of the tender document and requirements.

In case you have never registered before, follow this link to register a profile: https://estm.fa.em2.oraclecloud.com/fscmUI/redwood/supplier-registration/register-supplier/register-supplier-verification?id=TUW16eK6qsD94MNMxATNMoYCOHny7FmchTkUZsdOqrAW4sy6L5xSAB033Q%3D%3D.

Please note that the access link to the Supplier registered profile is sent from Oracle within up to 3 days. In case you have not received the access link after 3 days since registration, you should address for support to UNDP at the email address: sc.md@undp.org. In case you encounter errors with registration (e.g. system states Supplier already is registered), you should address for support to UNDP at the email address: sc.md@undp.org.

Computer firewall could block *oracle* or *undp.org extension,* and Suppliers might not receive the Oracle notifications. Please turn down any firewalls on your computers to ensure receipt of email notification.

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.

Should you require further clarifications on the application through the Quantum online portal, kindly contact the Procurement Unit at sc.md@undp.org. Please pay attention that the bid shall be submitted online through the Quantum system and any bid sent to the above email shall be disqualified.
Should you require further clarifications on the Request for Quotation, Terms of Reference or other requirements, kindly communicate using the messaging functionality in the portal.

Deadline for Submission of Offers (Date and Time), which is visible in the online procurement system will be final. System will not accept submission of any bid after that date and time. It is the responsibility of the bidder to make sure that the bid is submitted prior to this deadline for submission.

Bidders are advised to upload bid documents and to submit their offer a day prior or well before the date and time indicated under the deadline for submission of Offers. Do not wait until last minute. If Bidder faces any issue during submitting offers at the last minutes prior to the deadline for submission, UNDP may not be able to assist on such a short notice and will not be held liable in such instance. UNDP will not accept any offer that is not submitted directly through the System.

Thank you and we look forward to receiving your quotation.
UNDP Moldova

SECTION 2: GENERAL INSTRUCTIONS

Introduction	Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the UNDP Programme and Operations Policies and Procedures (POPP) on Contracts and Procurement Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ. UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or cancellation of the tender in the online portal.
Deadline for the Submission of Quotation	Deadline is indicated in the online portal. If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/.
Method of Submission	Quotations must be submitted as follows: NextGenERP supplier portal following this link: https://supplier.quantum.partneragencies.org/ using the profile you may have in the portal. Follow the instructions in the user guide to search for the tender using Negotiation ID. In case you have never registered before, follow this link to register a profile: https://estm.fa.em2.oraclecloud.com/fscmUI/redwood/supplier-registration/register-supplier/register-supplier-verification?id=TUW16eK6qsD94MNMxATNMoYCOHny7FmchTkUZsdOqrAW4sy6L5xSAB033Q%3D%3D Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration. ▪ File Format: All attachments must be in PDF format unless otherwise instructed by UNDP. ▪ File names must be in Latin alphabet/keyboard and clearly indicate the content of the document to facilitated review. ▪ All files must be free of viruses and not corrupted.
Cost of preparation of quotation	UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct, Fraud, Corruption,	All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes **principles on labour, human rights, environment and ethical conduct** may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation. UNDP's Anti-Fraud Policy can be found at https://popp.undp.org/document/anti-fraud-policy

Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP contract.
Conflict of Interest	UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified. Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ. The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.
Currency of Quotation	Quotations shall be quoted in the currency indicated in the portal. **MDL (Moldovan Leu) for local suppliers** and **USD (US Dollars) for international suppliers.** For evaluation purposes, bids submitted in any other currencies shall be recalculated at UN Operational Rate of Exchange on the submission deadline: https//treasury.un.org/operationalrates/OperationalRates.php UNDP shall not be kept liable for any fluctuations of the exchange market during contract implementation, the Contractor being legally responsible to register any loss/gain of currency exchange resulting from payments against the Contract in accordance with the national legislation.
Joint Venture, Consortium or Association	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under Solicitation policy for details on the applicable provisions on Joint Ventures, Consortium or Association.

Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or c) they have the same legal representative for purposes of this RFQ; or d) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; e) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or f) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Alternative Quotes	If alternative quote is permitted, it may be submitted only if a conforming quote to the RFQ requirements is submitted. Where the conditions for its acceptance are met, or justifications are clearly established, UNDP reserves the right to award a contract based on an alternative quote. If multiple/alternative quotes are being submitted, they must be clearly marked as "Main Quote" and "Alternative Quote" directly in the portal and in any supporting document as relevant.
Contact Person for correspondence, notifications and clarifications	Must be submitted directly in the portal using the messaging functionality. Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.
Right not to accept any quotation	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Publication of Contract Award	UNDP will publish the contract awards on the websites of the CO and the corporate UNDP Web site.
Policies and procedures	This RFQ is conducted in accordance with UNDP Programme and Operations Policies and Procedures
UNGM registration	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org. The Bidder may still submit a quotation even if not registered with the UNGM, however, if the Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract signature.

SECTION 2: SPECIAL INSTRUCTIONS

General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to one of the General Conditions of Contract below as applicable in each case specified in the Requirements section Applicable GTC: ☒General Terms and Conditions / Special Conditions for Contract. Applicable Terms and Conditions and other provisions are available at https://www.undp.org/procurement/business/how-we-buy
Special Conditions of Contract	☒Cancellation of PO/Contract if the delivery/completion is delayed by 30 days. ☒**Liquidates damages** shall be imposed as follows: 2.5% of contract value per day of delay, up to a maximum of 10% of contract value, after which UNDP may terminate the contract.
Duties and taxes	Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified in the requirements section. All prices must: ☒**be exclusive of VAT and other applicable indirect taxes**
Eligibility	A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP. It is the Bidder's responsibility to ensure that its ultimate beneficial owners, employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP. Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the country, or through an authorized representative.
Language of quotation	☒ English or Romanian Including documentation such as catalogues; instructions and operating manuals (in English or Romanian).
Quotation validity period	Quotations shall remain valid for **90 (ninety) days** from the deadline for the Submission of Quotation.
Partial Quotes	☒ Partial Quotes are permitted per LOT. Full quantities for each LOT shall be quoted.
Alternative Quotes	☒Not permitted
Payment Terms	☒100% within 30 days after receipt of goods and submission of payment documentation.
Conditions for Release of Payment	☒ Passing Inspection ☒ Written Acceptance of Goods, based on full compliance with RFQ requirements
Clarifications	Bidders must send their inquiries and requests for clarifications using the messaging functionality in the portal. PLEASE PAY ATTENTION: QUOTES SHALL NOT BE SUBMITTED TO ANY EMAIL ADDRESS BUT ONLY THROUGH THE PORTAL. Requests for clarification from bidders will not be accepted any later than **3 (three) days** before the submission deadline. Responses to requests for clarification will be communicated directly in the portal.

Documents to be submitted	☒ Annex 2: Quotation Submission Form duly completed and signed ☒ Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1 and Technical Specifications for the furniture items in Annex 5 & Annex 6 ☒ Annex 4: Technical Compliance Table duly completed and signed, specifying the technical characteristics of each proposed furniture item. For standard furniture items, include product images and provide their manufacturer's name, model/product reference, and a catalogue or product link. All documentation shall be provided in either Romanian or English. Acknowledgement of the bidder that the provided goods will be delivered and installed at the location listed in Annex 1. ☒ Company Profile, including detailed previous experience in supply of furniture items for schools or corporate offices ☒ Copy of registration documents (only in Romanian or English language; in case of documents issued in a different language, please provide their translation in English) ☒ List of completed and/or ongoing contracts for the production and supply of similar goods/ furniture items within the past three (3) years including the following information: • Name of previous contracts • Client & Reference Contact • Details including e-mail • Contract Value (indicate if the amounts includes or not VAT) • Types of equipment supplied *Copies of relevant contracts provided might be requested during the evaluation process.* ☒ Delivery schedule, including delivery time and production time ☒ Statement of warranty as per schedule of requirements ☒ Statement of availability of a repair workshop (including name and address) located within the Republic of Moldova ☒ Certificates of quality (ISO and others as applicable) for the items, materials and mechanisms offered (where applicable) ☒ Environmental Compliance Certificates, Accreditations, Evidence/Certification of Environmental Sustainability ("Green" Standards) of the Company or the Materials/Products being supplied (if any) ☒ Statement of satisfactory Performance (Certificates) from the top three (3) clients in terms of Contract value in similar field ☒ A written statement certifying that the proposed key personnel have no personal, professional, or financial conflict of interest under the envisaged contract NOTE: Incomplete applications may NOT be evaluated.
Evaluation method	☒The Contract will be awarded to the lowest price substantially compliant offer – One Bidder per each announced LOT.
Evaluation criteria	☒ Full compliance with all requirements as specified in Annex 1, Annex 5 and Annex 6 ☒ Full acceptance of the General Conditions of Contract ☒ Minimum 3 (three) years of experience in manufacturing and delivery of furniture ☒ Maximum delivery period as per Annex 1 (60 calendar days after contract signature) ☒ Warranty for a minimum period of 24 months on parts & labour (serviced in Republic of Moldova) ☒ Availability of certificates of quality and origin for the offered materials and products
Type of Contract to be awarded	☒ Contract Face Sheet (Goods and-or Services)
Expected date for contract award	By 30 November 2026
Responsible use of Artificial Intelligence (AI) in bid/proposal preparation	The use of AI tools, including generative AI, for drafting, editing, translation, research support, or formatting of proposals is permitted unless otherwise specified in the solicitation document. • However: • The bidder remains solely responsible for the accuracy, completeness, legality, and originality of all submitted materials. • Technical and intellectual components of the proposal, including the Approach and Methodology,

	technical solutions, implementation strategy, staffing approach, and similar narrative components, must reflect the bidder's own professional expertise and genuine technical understanding. • AI-generated content must be subject to appropriate human review, validation, and oversight prior to submission. • The bidder shall not submit fabricated references, fictitious experience, manipulated evidence, plagiarized material, or inaccurate information generated through AI tools. • Confidential, personal, or non-public UNDP information shall not be uploaded into public AI platforms without proper authorization and safeguards. UNDP may request clarification regarding the bidder's use of AI tools during the procurement process.
Responsible use of Artificial Intelligence (AI) in contract implementation	Where AI tools are used in the performance of the contract or development of deliverables, the contractor shall ensure that: • AI use is appropriate, proportionate, and subject to effective human oversight and professional judgment. • Deliverables are accurate, reliable, explainable, non-discriminatory, and fit for purpose. • No confidential, personal, sensitive, or proprietary information related to UNDP, beneficiaries, partners, or third parties is disclosed to unauthorized AI platforms or systems. • AI-generated outputs are reviewed, verified, and validated by qualified personnel before submission to UNDP. • The use of AI does not infringe intellectual property, copyright, privacy, or data protection obligations. • The contractor remains fully liable and accountable for all deliverables and outcomes, regardless of AI involvement. UNDP reserves the right to request disclosure of material AI use in the preparation of deliverables and to require revision or replacement of outputs where AI use creates quality, ethical, legal, security, or confidentiality concerns.

ANNEX 1: SCHEDULE OF REQUIREMENTS

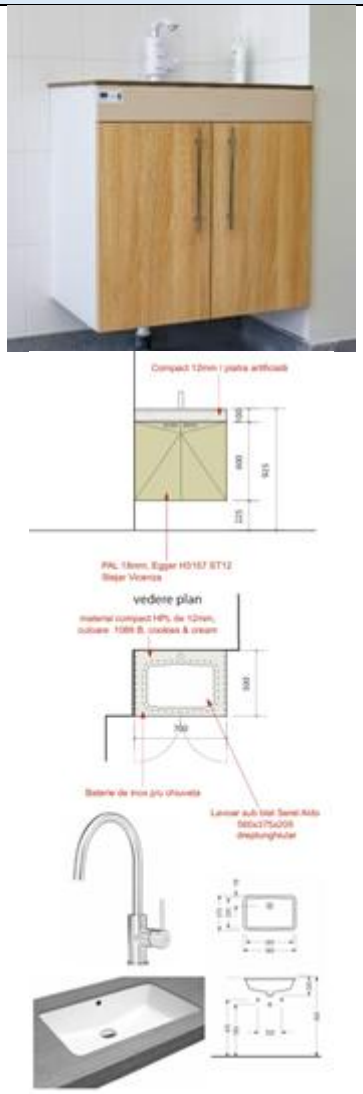
Technical Specifications for Goods:

Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
LOT 1: Standard School Furniture					
1	**Student desk and chair (items no. 9 and no. 10 from Annex 5) / Masă și scaun pentru elev**	**Desk:** • Individual school desk with shelf • Tabletop dimensions: 700x500 mm • Adjustable height: 640-790 mm (7 levels, 25 mm each) • Tabletop: 18 mm melamine chipboard, smooth with rounded corners • Tabletop Edges: Polyurethane with pen compartment • Under-desk shelf: Metal mesh, 96 mm below the tabletop • Bag Hooks: Two schoolbag hooks • Fixing: Hidden screws to metal profiles • Frame: Oval metal pipe, electrostatically painted, polymerized • Gaskets: Durable plastic, height-adjustable, floor protection • Colors: Gray **Chair:** • Height-adjustable school chair • Overall height: 755-895mm • Overall width: 475-515mm • Seat width: 405-445 mm • Seat depth: 425-465 • Backrest width: 380-420 mm • Backrest height: 355-395mm, hole for ease of use • Adjustable seat height: 400/420/440/460 mm • Material: Solid molded plastic, quality		592	1. Lab 213 – 40 units 2. Lab 214 – 40 units 3. class 204 – 40 units 4. class 205 – 40 units 5. class 206– 40 units 6. class 208 – 24 units 7. class 209 – 40 units 8. class 210 – 40 units 9. class 216 – 40 units 10. class 217 – 40 units 11. class 111 – 40 units 12. class 112 – 40 units 13. class 118 – 24 units 14. class 116 – 24 units 15. class 113 – 40 units 16. class 114 – 40 units

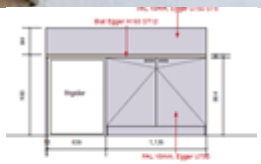
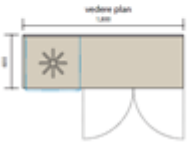
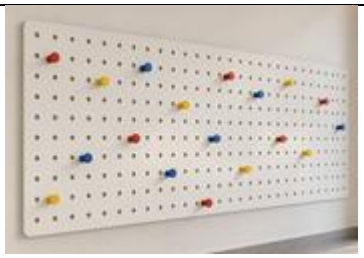
Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
		polypropylene, light texture, resistant to fine scratches • Corners: Rounded and smooth • Frame: Oval metal tube, electrostatically painted, polymerized • Gaskets: Durable plastic, floor protection • Color: **Gray**			
2	**Metal office cabinet (item no.7 from Annex 5) / Dulap metalic pentru oficiu**	• Metal office cabinet with 4 doors, 2 drawers, digital locks • Height: 1850mm • Width: 900mm • Depth: 400mm • Material: Cold-rolled steel, min. 0.7 mm thick. • Configuration: 2 upper glass-paneled doors, 2 central drawers, 2 lower solid metal doors. • Shelves: Metal, min. 30 kg load capacity per shelf. • Drawers: Smooth-running sliding mechanisms. • Locks: Key-operated locks for doors and drawers. • Finish: Corrosion-resistant powder coating. • Fittings: Metal handles, protective feet and wall-anchoring provision. • Safety: Smooth edges; safety glass for upper doors. • Color: white gray		20	1. Lab 213 – 1 unit 2. Lab 212 – 1 unit 3. class 204 – 1 unit 4. class 205 – 1 unit 5. class 206 – 1 unit 6. class 208 – 1 unit 7. class 209 – 1 unit 8. class 210 – 1 unit 9. Storeroom 206 – 4 units 10. class 216 – 1 unit 11. class 217 – 1 unit 12. class 111 – 1 unit 13. class 112 – 1 unit 14. class 118 – 1 unit 15. class 116 – 1 unit 16. class 113 – 1 unit 17. class 114 – 1 unit
3	**Blackboard for classrooms / Tablă de scris cu cretă pentru sali de studiu**	• Length: 2000mm • Width: 1000mm • Writing surface: Vitreous/porcelain enameled steel, minimum thickness 0.4 mm, green or black, matt finish, magnetic.		16	1. Lab 213 – 1 unit 2. Lab 212 – 1 unit 3. class 204 – 1 unit 4. class 205 – 1 unit 5. class 206 – 1 unit 6. class 208 – 1 unit 7. class 209 – 1 unit 8. class 210 – 1 unit 9. class 216 – 1 unit 10. class 217 – 1 unit 11. class 111 – 1 unit 12. class 112 – 1 unit

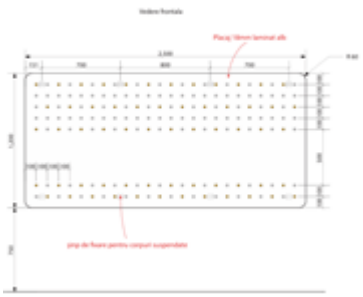
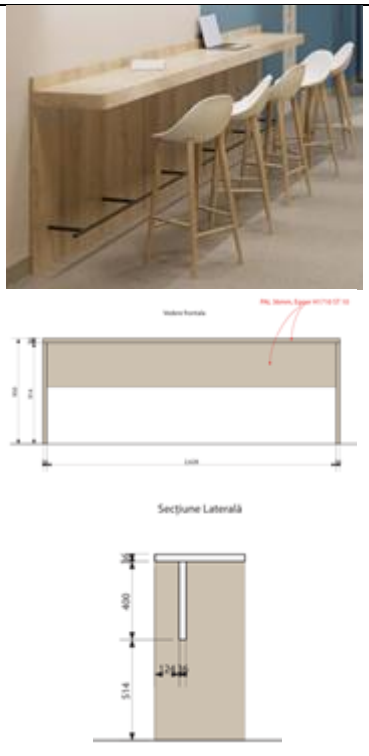
Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
		• Frame: Anodized aluminium or equivalent corrosion-resistant material; rounded/protected corners with no exposed sharp edges. • Accessories: Chalk tray/holder and complete wall-mounting system included.			13. class 118 – 1 unit 14. class 116 – 1 unit 15. class 113 – 1 unit 16. class 114 – 1 unit
4	**Teacher's chair (item no. 11 from Annex 5) / Scaun pentru profesor**	• Seat/Backrest: Plywood, Plastic, Polyurethane foam • Upholstery: Fabric • Arms: nylon • Base: Plastic • Castors: Rubberized • Mechanism: Tilt (lifting-lowering free swing with fixation in vertical working position of the backrest and swing tension adjustment) • Leg Color: white • Overall Width: 640mm • Overall Depth: 580mm • Overall Height min./max.: 960-1060mm • Seat width: 500mm • Seat depth: 480mm • Seat Height min./max.: 480-580mm • Backrest height: 480mm • Maximum permissible load: 120 kg		16	1. Lab 213 – 1 unit 2. Lab 212 – 1 unit 3. class 204 – 1 unit 4. class 205 – 1 unit 5. class 206 – 1 unit 6. class 208 – 1 unit 7. class 209 – 1 unit 8. class 210 – 1 unit 9. class 216 – 1 unit 10. class 217 – 1 unit 11. class 111 – 1 unit 12. class 112 – 1 unit 13. class 118 – 1 unit 14. class 116 – 1 unit 15. class 113 – 1 unit 16. class 114 – 1 unit
5	**Shelving unit on wheels (item no. 8 from Annex 5) / Etajeră pe roți**	• KANSTRUP black castor shelf • Material: steel • Height: 790mm • Width: 470mm • Depth: 310mm		2	1. Lab 213 – 1 unit 2. Lab 212 – 1 unit
Warranty and after-sales requirements for LOT 1:					

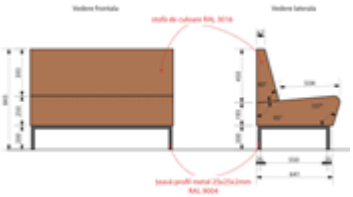
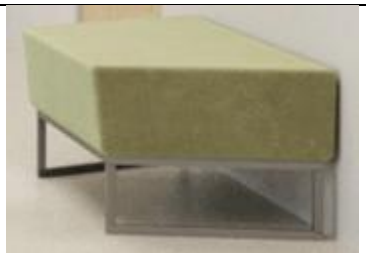
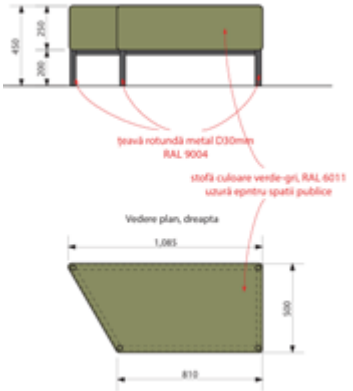
Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
Warranty (full) on items and its parts: 24 months					
Brand new replacement of the item is to be provided if damaged during transportation and/or assembly (within warranty period)					
Transportation services (delivery, including services of loading, unloading, carrying into classrooms):				To be provided/specified	
Assembling, installation and placement of furniture in designated classrooms, ensuring that the exact quantities and types of furniture correspond to the classroom-specific requirements specified in Annex 1:				To be provided/specified	
LOT 2: Custom-Made School Furniture					
1	**Teacher's desk (item no. 1 from Annex 5) / Masa profesor**	• Table with three drawers, one drawer with lock • Material: Egger chipboard 18mm or comparable material • Color: H3157 ST12, Vicenza Oak or equivalent • PAL Color: U750 ST9, Taupe Grey or equivalent • Height: 750mm • Width: 1300mm • Depth: 800mm • Adjustable leg M8 • Material: metal, profile 30*30*2mm • Metal Elements Color: RAL 7044		16	1. Lab 213 – 1 unit 2. Lab 212 – 1 unit 3. class 204 – 1 unit 4. class 205 – 1 unit 5. class 206 – 1 unit 6. class 208 – 1 unit 7. class 209 – 1 unit 8. class 210 – 1 unit 9. class 216 – 1 unit 10. class 217 – 1 unit 11. class 111 – 1 unit 12. class 112 – 1 unit 13. class 118 – 1 unit 14. class 116 – 1 unit 15. class 113 – 1 unit 16. class 114 – 1 unit
2	**Adjustable presentation table (item no. 2 from Annex 5) / Masa prezentare reglabilă**	• Table with adjustable metal leg with electrical connection • Compact material HPL 12mm • Radius 50mm • Max. load capacity: 100 kg • ASD color 1086 B, cookies & cream or similar • Leg color: gray or white • Height adjustable mechanism UPGRADE LIGHT • Speed: 32mm/s • Power type: 100V-240V • Decibel: <50dB • Height adjustment range: 450mm • Height: 750-1200mm • Width: 1300mm • Depth: 800mm		2	1. Lab 213 – 1 unit 2. Lab 212 – 1 unit

Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
3	**Washbasin (item no. 3 from Annex 5) / Lavoar**	• Overall dimensions (W × D × H): 700 × 500 × 925 mm • Cabinet material: 18mm chipboard, Egger or comparable material • Cabinet Color: H3157 ST12 • Countertop material: 12mm compact HPL or artificial stone • Countertop color: 1086 B, cookies & cream or equivalent • Washbasin: Rectangular undercounter basin, SEREL Aldo or equivalent, 560 × 375 × 205 mm • Mixer tap: Stainless steel washbasin mixer, countertop-mounted		2	1. Lab 213 – 1 unit 2. Lab 212 – 1 unit
4	**Protective sheet for walls and workbenches for the laboratory technician / Pal de protecție pentru pereți și mesei de lucru pentru laborant**	• Material: 36mm chipboard, Egger or comparable material • Color: U750 ST9 or equivalent • Total length: 338.08 m2 • Skirting included • **Note:** Exact dimensions must be verified on-site before production begins (Falesti, Republic of Moldova)		338.08 m2	1. Lab 213 – 24.37 m2 2. Lab 212 – 24.35 m2 3. Storeroom 206 – 12.91 m2 4. Class 204 – 21.25 m2 5. Class 205 – 19.71 m2 6. class 206 – 21.93 m2 7. class 208 – 17.24 m2 8. class 209 – 19.91 m2 9. class 210 – 21.29 m2 10. class 216 – 21.25 m2 11. class 217 – 17.24 m2 12. class 111 – 21.25 m2 13. class 112 – 19.71 m2 14. class 115 – 17.24 m2

Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
					15. class 116 – 17.24 m2 16. class 113 – 19.91 m2 17. class 114 – 21.29 m2
5	**Built-in shelves / Rafturi incorporate**	• Material: Egger chipboard 36mm or comparable material • Color: U750 ST9 or equivalent • Approx. dimensions: 1400x2500mm • Configuration: 4 horizontal mid shelves • Installation: built-in, securely fixed to the wall. • **Note:** Exact dimensions must be verified on-site before production begins (Falesti, Republic of Moldova)		5	1. class 205 –1 unit 2. class 206 – 1 unit 3. class 208 – 1 unit 4. class 209 – 1 unit 5. class 116 – 1 unit
6	**Mobile sink for chemistry laboratory (item no. 8 from Annex 5) / Chiuvetă mobilă pentru laboratorul de chimie**	• Mobile chemistry laboratory sink with two containers for waste and fresh water • Dimensions (H × W × D): 860 × 550 × 380 mm • Material: 304 stainless steel construction • Sink: round stainless steel basin, approx. 330 mm diameter • Water capacity: Two removable containers of 25-27 liters each. • Pumping system: Integrated foot-operated manual pump or rechargeable battery-powered electric pump, supplying water from the fresh-water canister to the faucet. • Casters with brakes • Accessories: Stainless steel faucet, soap		6	1. Lab 213 – 6 units

Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
		dispenser and all components required for operation • Battery: optional			
7	**Worktable with incorporated refrigerator for chemistry & biology laboratories (item no. 5 from Annex 5) / Masă de lucru cu frigider incorporat pentru laboratoarele de chimie și biologie**	**Worktable:** • Worktable with three compartments, with a refrigerator • Material: 18mm chipboard, Egger or comparable material • Refrigerator compartment: Approx. 656 mm wide, with ventilation grille and adequate installation clearance. • Cabinet color: U750 ST9 or equivalent • Countertop color: H193 ST12 or equivalent • Height: 1200mm • Width: 1800mm • Depth: 600mm **Refrigerator with freezer**: • Refrigerator capacity: 116 liters • Freezer capacity: 16 liters • Total capacity: 132 liters • LED lighting • Height: maximum 82cm • Width: maximum 60cm • Depth: maximum 57cm • Features: LED interior lighting and adjustable temperature control	   	1	1. Storeroom 206 – 1 unit
8	**Wall-mounted coat rack panel with wooden hooks (item from Annex 6) / Panou de perete pentru haine, cu**	• Panel Width 2,500 mm × Height 1,200 mm • Panel thickness: 18 mm • Panel material: White laminated plywood • Panel colour: White		16	1. Lab 213 – 1 unit 2. Lab 212 – 1 unit 3. class 204 – 1 unit 4. class 205 – 1 unit 5. class 206 – 1 unit 6. class 208 – 1 unit 7. class 209 – 1 unit 8. class 210 – 1 unit 9. class 216 – 1 unit 10. class 217 – 1 unit 11. class 111 – 1 unit

Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
	cârlige din lemn	• Panel shape: Rectangular, with rounded corners • Corner radius: R60 mm • Hook material: Solid ash wood (frasin) • Hook diameter: 20 mm • Hook colours: Yellow, red and blue • Number of Hooks per panel unit: 64 hooks • Hook arrangement: fixing spacing of 100 mm • Hook projection: As indicated in the approved technical drawing, with secure concealed mechanical fixings • Mounting system: Concealed metal suspension rails for wall-mounted units, MESAN type • Mounting height: Bottom edge of panel 750 mm above finished floor level			12. class 112 – 1 unit 13. class 118 – 1 unit 14. class 116 – 1 unit 15. class 113 – 1 unit 16. class 114 – 1 unit
9	**High freestanding hallway table/counter (item from Annex 6)** **/** **Masă înaltă de hol, (tip tejghea)**	• Overall length: 2,700 mm • Overall depth:460 mm • Overall height: 950 mm • Main material: Laminated particleboard (PAL) or equivalent • Material thickness: 36 mm • Material type: Egger or of similar quality • Color: H1710 ST10 or equivalent • Vertical support: Two side panels, 36 mm thick • Clear distance between side supports: 2,628 mm • Height below worktop: 914 mm		4	• Hallway 201 – 2 units • Hallway 102 – 2 units

Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
10	**Hallway sofa with backrest and metal support frame (item from Annex 6) / Canapea de hol cu spătar și cadru metalic de susținere**	• Overall height: 843 mm • Overall depth: 641 mm • Overall length: 1300mm • Seat height: Approximately 450 mm above floor, derived from the front elevation • Upholstery: Textile fabric • Upholstery colour: RAL 3016 or equivalent • Backrest: Upholstered, slightly inclined • Backrest height: 450 mm • Seat depth: 504 mm • Support frame: Welded metal square tubing • Metal profile: 25 × 25 × 2 mm • Metal frame colour: RAL 9004 or equivalent • Frame finish: Painted metal • Backrest and seat geometry: Inclination angles of 80°, 95° and 107° indicated in side elevation	 	6	• Hallway 201 – 3 units • Hallway 102 – 3 units
11	**Trapezoidal Upholstered Bench with Metal Frame (item from Annex 6) / Banchetă tapițată de formă trapezoidală asimetrică, cu cadru metalic**	• Overall length: 1,085 mm • Lower edge length: 810–815 mm, depending on orientation • Overall depth: 500 mm • Overall height: 450 mm • Shape: Asymmetrical trapezoidal seating surface • Upholstery material: Textile fabric suitable for public spaces • Upholstery colour: RAL 6011 or equivalent • Upholstery requirement:	 	8	• Hallway 201 – 3 units • Hallway 102 – 3 units

Item	Furniture Item	Specifications	Reference Image	Quantity, unit	Distribution room
		Wear-resistant fabric for public spaces, as indicated in drawing • Metal structure: Round metal tubing • Metal tube diameter: 30 mm • Metal frame colour: RAL 9004 or equivalent • Frame/leg height: 200 mm			
Warranty and after-sales requirements for LOT 2:					
Warranty (full) on items and its parts: 24 months					
Brand new replacement of the item is to be provided if damaged during transportation and/or assembly (within warranty period)					
Transportation services (delivery, including services of loading, unloading, carrying into classrooms):				To be provided/specified	
Assembling, installation and placement of furniture in designated classrooms, ensuring that the exact quantities and types of furniture correspond to the classroom-specific requirements specified in Annex 1:				To be provided/specified	

For the detailed technical specifications, please refer to the attached Annex 5 and Annex 6: Technical Specifications for the Furniture items

Delivery Requirements

Delivery Requirements	
Delivery date and time	☒ Bidder shall deliver, the goods to the address indicated below within 60 calendar days after issuance of the contract, but no later than 31 January 2027.
Installation Requirements	3 working days for furniture assembly and setup
Delivery Terms (INCOTERMS 2020)	☒ DDP - Falesti, Republic of Moldova
Customs clearance (must be linked to INCOTERM	☒ Supplier/Bidder UNDP shall provide a Tax Exemption letter for Customs clearance if necessary.
Exact Address of Delivery Location	**Falesti, Theoretical Lyceum „Ion Creanga"** 89, Stefan cel Mare si Sfant Street
Warranty Period	☒ Minimum 24 months The supplier shall cover all furniture items under warranty for a period of minimum 24 months from the date of delivery and goods acceptance. The supplier shall repair or replace any defective furniture items or parts throughout the warranty period and cover any related installation costs. After delivery and acceptance of furniture the Supplier(s) shall provide a warranty certificate issued to the beneficiary institution.
Local Service Support	The Contractor must provide a local repair workshop for warranty execution services within Republic of Moldova
After-sales service and local service support requirements	☒ Warranty on Parts and Labor for minimum period of 24 months
Payment Terms	100% within 30 days upon UNDP's acceptance of the goods delivered as specified and receipt of invoice
Conditions for Release of Payment	☒ Inspection upon arrival at destination ☒ Installation ☒ Testing ☒ Written Acceptance of Goods based on full compliance with RFQ requirements
All documentations, including catalogues, instructions and operating manuals, shall be in this language	☒ English; ☒ Romanian

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	**RFQ26/03389: Procurement of Furniture Items for Ion Creanga Model School in Falesti**	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	☐ Yes ☐No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) *(If yes, provide a Copy of the valid Certificate):*	☐ Yes ☐No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? *(If yes, provide a Copy of the valid Certificate):*	☐ Yes ☐No
Does your Company have a written Statement of its Environmental Policy? *(If yes, provide a Copy)*	☐ Yes ☐No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting such issues *(If yes, provide a Copy)*	☐ Yes ☐No
Is your company a member of the UN Global Compact	☐ Yes ☐No

Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.

Previous relevant experience:

Indicate in the table below the information regarding at least 3 (three) previous contracts in the field of supply, manufacturing, installation of furniture items for schools or corporate offices within the last 3 (three) years

Name of previous contracts	Client & Reference Contact Details including e-mail	Contract Value *(please indicate currency)*	Period of activity *(month/ year)*	Types of activities undertaken

Bidder's Declaration

Yes	No	
☐	☐	**Requirements and Terms and Conditions:** I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
☐	☐	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
☐	☐	**Ethics**: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
☐	☐	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct :https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
☐	☐	**Conflict of interest:** I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
☐	☐	**Prohibitions and Sanctions:** I/We hereby declare that our firm, ultimate beneficial owners, affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
☐	☐	**Bankruptcy**: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.
☐	☐	**Offer Validity Period:** I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.

☐	☐	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the goods offered in our Quotation are new and unused.
☐	☐	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorized by the Organization/s to make this declaration on its/their behalf.

Signature:

Name: Click or tap here to enter text.
Title: Click or tap here to enter text.
Date: Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS

Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	**RFQ26/03389: Procurement of Furniture Items for Ion Creanga Model School in Falesti**	Date: Click or tap to enter a date.

Bidders must include all costs related to the completion of the assignment in their quotation price. Therefore, the price shall include the costs for:

- **Warranty on all items – 24 months on parts and labour**
- **Transportation services (delivery)**
- **Assembly and installation services**

Currency of the Quotation: MDL for local Suppliers and USD for international Suppliers (VAT exclusive)

INCOTERMS: DDP

Item	**Description** ***(as per details mentioned in Annex 1: schedule of requirements and Annex 4: Interior Design and Technical Specifications for the furniture items)***	**UOM**	**Qty**	**Latest delivery time**	**Unit price (VAT 0%),** ***[please insert currency]***	**Total price (VAT 0%)** ***[please insert currency]***
LOT 1: Standard School Furniture and Equipment						
1	Student desk and chair / Masă și scaun pentru elev	pieces	592	***[Please indicate number of calendar days from contract signature***		
2	Metal office cabinet / Dulap metalic pentru oficiu	pieces	20			
3	Blackboard / Tablă de scris cu cretă	pieces	16			
4	Teacher's chair / Scaun pentru profesor	pieces	16			
5	Shelving unit on wheels / Etajeră pe roți	pieces	2			
	Add: Cost of Transportation					
	Add: Cost of Assembly					
	Add: Other Charges (pls. specify any other charges)					
Total Price for LOT #1						
LOT 2: Custom-Made School Furniture and Equipment						
1	Teacher's desk / Masa profesor	pieces	16			
2	Adjustable presentation table / Masa prezentare reglabilă	pieces	2			
3	Washbasin / Lavoar	pieces	2			
4	Protective sheet for walls and workbenches for the laboratory technician / Pal de protecție pentru pereți și mesei de lucru	m2	338.08			

	pentru laborant					
5	Built-in shelves / Rafturi incorporate	pieces	5			
6	Mobile sink for chemistry laboratory / Chiuvetă mobilă pentru laboratorul de chimie	pieces	6			
7	Work-table with incorporated refrigerator for chemistry & biology laboratories / Masă de lucru cu frigider incorporat pentru laboratoarele de chimie și biologie	pieces	1			
8	Wall-mounted coat rack panel with wooden hooks / Panou de perete pentru haine, cu cârlige din lemn	pieces	16			
9	High freestanding hallway table/counter / Masă înaltă de hol, (tip tejghea)	pieces	4			
10	Hallway sofa with backrest and metal support frame / Canapea de hol cu spătar și cadru metalic de susținere	pieces	6			
11	Trapezoidal Upholstered Bench with Metal Frame / Banchetă tapițată de formă trapezoidală asimetrică, cu cadru metalic	pieces	8			
	Add: Cost of Transportation					
	Add: Cost of Assembly					
	Add: Other Charges (pls. specify any other charges)					
Total Price for LOT #2						
Total Final and All-inclusive Price (LOT 1 + LOT 2) ***[please insert currency]***						

Compliance with Requirements

Requirements	You Responses		
	Yes, we will comply	**No, we cannot comply**	**If you cannot comply, pls. indicate counter-offer**
Minimum Technical Specifications *(as per details mentioned in Annex 1: Schedule of Requirements and Annex 5 and Annex 6: Technical Drawings for the furniture items (pdfs).*	☐	☐	Click or tap here to enter text.
Delivery Term (INCOTERMS): *DDP*	☐	☐	Click or tap here to enter text.
Installation Requirements	☐	☐	Click or tap here to enter text.
Warranty Terms: *minimum 24 months on parts and labor*	☐	☐	Click or tap here to enter text.
After-sale services Requirements: *Local Repair Workshop*	☐	☐	Click or tap here to enter text.
Validity of Quotation: *90 calendar days*	☐	☐	Click or tap here to enter text.
Payment terms	☐	☐	Click or tap here to enter text.
All documentations, including catalogues, and other technical characteristics, shall be in EN or RO languages	☐	☐	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.	
Exact name and address of company Company Name: Click or tap here to enter text. Address: Click or tap here to enter text. Phone No.: Click or tap here to enter text. Email Address: Click or tap here to enter text.	Authorized Signature: _____ Date: Click or tap here to enter text. Name: Click or tap here to enter text. Functional Title of Authorised Signatory: Click or tap here to enter text. Email Address: Click or tap here to enter text.