**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION[[1]](#footnote-1)**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[2]](#footnote-2))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **RFQ17/01438**:

**TABLE 1 : Offer to Supply Goods Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of Goods** | **Quantity** | **Unit Price** | **Total Price per Item** |
| 1 | Approved methodology, table of contents and working plan  | 1 |  |  |
| 2 | Legal framework summary report provided | 1 |  |  |
| 3 | Feasibility assessment in Cimislia conducted | 1 |  |  |
| 4 | Feasibility assessment in Rezina conducted | 1 |  |  |
| 5 | Comparative SWOT Analysis, ranking and final recommendation provided | 1 |  |  |
| 6 | Feasibility report presented and endorsed by the working group | 1 |  |  |
| 7 | Technical specifications of the equipment required for establishing the municipal waste operator developed. Action plan of establishing IMC presented | 1 |  |  |
| 8 | Step-by-step guide on creation and operation of municipal waste operators for biofuel production and supply | 1 |  |  |
| 9 | Final assignment report submitted and approved | 1 |  |  |
|  | **Total Prices of Services** |  |

**TABLE 2 : Offer to Comply with Other Conditions and Related Requirements**

|  |  |
| --- | --- |
| **Other Information pertaining to our Quotation are as follows :** | **Your Responses** |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Maximum period for performance of all services |  |  |  |
| Validity of Quotation |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |
| Other requirements *[pls. specify]* |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *This serves as a guide to the Supplier in preparing the quotation and price schedule.*  [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-2)