**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[1]](#footnote-1))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. **“RfQ17/01467: Development of LOGO and Visual Identity Guidelines (Brandbook) for the Parliament of the Republic of Moldova”:**

**TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of Goods** | **Form of delivery** | **Latest Delivery Date** | **Unit Price**  **MDL** | **Total Price per Item**  **(VAT 0%)** |
| **1** | **Development of LOGO and LOGO usage guidelines** | CD/DVD with designs in electronic form, in 2 copies | **15 June 2017** |  |  |
| **2** | **Development of Visual identity Guidelines internal and Public versions (Brandbook)** | CD/DVD with designs in electronic form, in 2 copies  Brandbook documents printed in 2 copies | **10 November 2017** |  |  |
| **Total Final and All-Inclusive Price Quotation** | | | |  | |

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery time |  |  |  |
| **Development of LOGO and LOGO usage guidelines**  (CD/DVD with designs in electronic form, in 2 copies) |  |  |  |
| **Development of Visual identity Guidelines internal and Public versions (Brandbook)**  CD/DVD with designs in electronic form, in 2 copies  Brandbook documents printed in 2 copies |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-1)