**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery)***

The Offeror is required to prepare and submit:

1. **Quotation Form** (Annex 2, Tables 1-2)
2. **Bill of Quantities** (Annex 2a, presented in a separate file)

We, the undersigned, hereby accept in full the UNDP General Conditions of Contract for Civil Works, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RfQ17/01479:

**TABLE 1: Offer to Provide Works Compliant with Schedule of Requirements**

|  |  |  |
| --- | --- | --- |
| **Description of Activity/Item** | | **Total Estimated Amount in USD (VAT excluded)** |
| 1 | Construction Works |  |
| 2 | Installation Works |  |
| 3 | Equipment |  |
|  | Add : Cost of Transportation |  |
|  | Add : Other Charges (pls. specify) |  |
| **TOTAL** | |  |

**Table 2: Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery Lead Time (up to 60 calendar days from the issuance of the Contract) |  |  |  |
| Warranty and After-Sales Requirements |  |  |  |
| 1. Minimum 3 (three) years warranty on both works and materials |  |  |  |
| 1. Minimum 3 (three) years of warranty on goods/equipment supplied as part of the contract |  |  |  |
| Validity of Quotation: 60 calendar days |  |  |  |
| All Provisions of the UNDP General Conditions of Contract for Civil Works |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*