

Pre-bidding conference

ITB 17/01485 for demolition, territory arrangements, grading and levelling for the Construction of the Border Crossing Point Palanca located in Stefan Voda, Republic of Moldova

06 April 2017, 14:00

Le Roi Conference Room, (29, Sfatul Tarii str., Chisinau)

Participants	
7 representatives from 6 interested bidding companies attended the meeting	
Other representatives,	
1. Tatiana Panfil	Procurement Associate, UNDP Moldova
UNDP Moldova	
2. Nelli Cuturubenco	Project Officer/Engineer, Palanca project
3. Cornelia Panico	Project Associate, Palanca project

The purpose of the pre-bidding conference for the ITB17/01485 is to explain important aspects related to the procurement procedures and clarify various technical aspects of the requirements. The ITB is an open competition launched on 03 April 2017 with the deadline for submission of the bids set for 25 April 2017, 10:00.

Agenda:

- I. **Presentation and description of procedures**
- II. **Questions and answers**

I. Presentation and description of procedures/Introduction:

Ms. Tatiana Panfil, Procurement associate, UNDP Moldova, opened the conference, presented the team and welcomed the participants. She announced the working language of the session-Romanian and shortly went through the agenda of the meeting. The purpose of the meeting is to present as clear as possible the rules and conditions of the tender answering to all the questions which may arise, to avoid future mistakes or omissions.

Before presenting the conditions of the current tender, *Ms. Tatiana Panfil* drew the attendees' attention to some important aspects about procurement rules in UNDP. UNDP operates in Moldova under an Agreement signed with the Government of RM. This does not mean that UNDP works in net accordance with the national legislation. UNDP Moldova was entitled to work in this country following the internal organizational rules. The rules set in UNDP Moldova differ from the rules followed by other International Organizations which operate in the Republic of Moldova, and from the rules used by the Public Acquisitions Agency. It was also suggested to consult the tender's rules and conditions announced during each tender to make sure that bidders have a proper understanding and are aware about any updates. Ms. Panfil also stressed out that UNDP Moldova is working under the principles announced by the UN General Quarter from New York. These principles followed during the procurement process are Value for Money, Transparency, Integrity, and Interest of the Organization. The *Transparency* principle means that the rules and the evaluation criteria are publicly announced and the competition takes place only based on the announced criteria. The results of the competition are also publicly announced, but not the evaluation process. She also pointed that the conditions of the competitions are generic and they are formulated in such way as more companies can be eligible. Also, they are as large as to allow the participation of those companies that can assure the quality of works required by UNDP. It was also mentioned that any conflict of interests, risks or any tentative to manipulate with the situation, are reasons for disqualification without any explanation. Another important issue figured out by Ms. Panfil was the acceptance of UNDP General Terms and Conditions requirement. No matter how good the

offer would be, if the company does not agree with the General Terms and Conditions announced by UNDP, UNDP cannot work with such company.

At the same time, it was announced that the decisions during the evaluation process are taken based on the documentation submitted. Even though, it is known that the company has a very good reputation, but the quality of the documents presented within the competition is poor, the company can be technically disqualified.

Ms. Panfil also suggested addressing questions/comments in case there are any unclear issues, but only during the competition period until the announced deadline, because afterwards no complaints/suggestions will be considered.

Ms. Tatiana Panfil drew the attention of bidders to the deadline and instructions for submitting the bids, specifically related to electronic submission of offers and technical volume of the mails that shall be sent as they have not to exceed 5 MB. Also, it has been underlined that even 1 (one) minute delay of submission, the bid will not be considered. Companies are advised to double check that all documents requested under the ITB pt. 26 Data Sheet are submitted, as to avoid disqualification due to lack of any such document. The bids can be submitted in English, Romanian or Russian and any other questions that may arise can be addressed in written to the contact person indicated in the ITB the latest 4 days before bid submission. All the answers will be published on the site. It was also underlined that the Bid Guarantees should be presented in original (even if the bid is submitted on-line at the electronic address) and after completion of the evaluation process these are returned to the unsuccessful bidders. It was pointed out that the Bid Submission Form should be signed and stamped, by this proving that the company intends to compete in this tender.

Next, it was underlined the criteria of qualification and disqualification of the bids, so that all offerors should pay attention and make sure that this criteria will be fully met.

II. Questions and answers:

Question 1: What is the currency to be used when submitting the bid?

Answer 1: The Bid shall be submitted in **US Dollars** as it is specified in the Data Sheet nr. 13. The reference date for determining the UN Operational Exchange Rate is **25 April 2017** and can be consulted by following the next link: <https://treasury.un.org/operationrates/OperationalRates.php>.

Question 2: Please clarify if it's mandatory to submit additional assurance contracts for workers and works as per the Clause 23 of the General Terms and Conditions?

Answer 2: According to the local legislation, the contractor should assure the construction object and the workers accordingly. If this rule is totally fulfilled, then additional assurance contracts with other insurance companies is not required.

Question 3: How should be done the cost calculations, since the 1 hour manpower cost will be modified in May 2017? Is it possible to revise the contract if the manpower cost will be increased starting with May 2017?

Answer 3: As the deadline for the current ItB is 25th April, the manpower cost valid since May 2016 should be applied. However, the rate from May 2016 is the minimum rate that is acceptable.

Question 4: Please clarify if the Bill of Quantities are certified by the attested cost estimator?

Answer 4: Yes, the Bill of Quantities are certified per the local legislation.

Question 5: Please explain why the fencing works are included in the BOQ as separate works, as this should be included in the General cost sheet, specifically in the Compartment: Construction site organization?

Answer 5: The Execution of the Grading and leveling work is a separate preparatory phase and is considered as an intermediate contract. Thus , in the frame of this works the fencing is required. The fencing costs will be required in the separate BOQ nr. 4.1 (see Annex 1- Amended BOQ). After finalization of Grading and leveling works the fencing will remain within the construction site. For the next tender Lot - Construction works the contractor will not be required to include the cost of fencing (and this will be explained in the Tender Documents) in the compartment "Construction site organization" (Organizarea santierului), instead other necessary costs in accordance with CP L.01.03-2012, p.4 will be included.

Question 6: Please confirm the necessity of using the geogrid KSS 330.75 (RO: geogrila KSS 330.75) and provide some generic technical specifications for this type of material.

Answer 6: It is the recommendation of the expertise received during the official verification process. Thus, it is confirmed to use the geogrid KSS 330.75. with the following technical parameters: geogrid with cell: 330*330 mm, grid height: 75 mm

Question 7: How would be done the final commissioning for grading and levelling works, if another contractor will continue other type of works and how the performance security will be returned in this case?

Answer 7: The final commissioning for grading and leveling works procedure will be done as follows:

- 1) The contractor will execute all volume of works required under the stated contract as described in the design drawings and following the national rules and regulations (with acceptance of all phases for grading and levelling works, execution of acts of hidden works, as build drawing of executed ground works and laboratories tests) which certify that the technological processes were followed accordingly and with the due quality.
- 2) The grading and leveling work finalization stage (for entire constructions of the JOBCP Palanca) will be introduced in the Technical log book as a determining phase (Faza Determinanta).
- 3) The Commissioning at the finalization of work will be done (Receptie la terminare) will be done after determining phase, while the final commissioning will be done at the completion of all works on JOBCP.
- 4) As soon as a written confirmation of the absence of any objections regarding the grading and levelling works will be received from the construction works contractor, assuming further warranty obligations, the performance guaranty will be returned to the current bidder.

Question 8: Please confirm the volume of 13,000 sq. m. for the norm "TsGo2A-Cleannifg the territory from existing vegetation", considering that in the previous tender another volume was specified.

Answer 8: Based on the official verification procedures of the technical design and BOQs, 13.000 sq. m. of cleaning/vegetation works are required.