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Minutes of the Pre-Bidding Conference for ItB17/01531

Construction works for 9 social infrastructure projects - 5 LOTS SARD

20 June 2017, 16:00 Le Roi Business Center, 3rd floor

(29, Sfatul Tarii Str., Chisinau)

Agenda:

I. Presentation and description of procedures

II. Questions and answers

I. Presentation and description of procedures

The Pre-bidding conference was opened by *Mazilu Leonid, Procurement Associate, UNDP Moldova* who welcomed the participants, introduced the members of UNDP team present at the meeting and presented the scope of the project, emphasizing its main objectives, and went through the requirements as indicated in the ItB document. He also pointed out some of the important aspects like tender requirements, the selection criteria, rules and regulations to be applied in the process of evaluation.

Mr. Leonid Mazilu drew attention of the companies that they can apply for any combination of the LOTS of the subject tender. There is no restriction for the number of lots the company can bid. The companies intended to bid for more than one lot should demonstrated their capacities as described in the ITB Data Sheet evaluation criteria – Evaluation per LOTS. It was also mentioned that it is an open competition and any company or consortium of companies can participate if it fits the requirements listed in the ITB.

In the latter stage of the conference, Mr. *Alexandru Ursul, Project Civil Engineer/SARD Programme*, mentioned that special attention should be drawn on having all the necessary documentation if any metrological instruments or equipment will be used. Last but not least, Mr. Ursul pointed that it is very important for all the workers to have necessary medical and social insurance when working on a construction site and that this fact will be closely monitored by UNDP.

Later, Mr. Mazilu Leonid stated that no correction in the bill of quantities shall be made during preparation of the bids. The Bidder will be disqualified in any event of:

- Changes in the volume of works required;
- Changes in norms of materials;
- Changes in coefficient for norms;
- Proposing the manpower remuneration below the minimum required by the National Legislation.

II. Questions and Answers

1. Question: Cable specification is missing in the specification - Lot #4. (*In caiet de sarcini lipseste armatura pentru cablu SIP*).

Answer: The cost of the armature / all accessories required for mounting and connecting the cab must be included in the mounting positions of the respective cable. (See specifications - reviewed). (*Costul armaturei/tuturor accesoriilor necesare pentru montarea si conectarea cabului trebuie s-a fie inclus in pozitiile de montare a cablului respectiv. (Vezi caietul de sarcini - revazut)*)

2. Question: There is a difference in the quantity of LEDs in the specification and in the project - Lot #4. *(Difera cantitate de LED-uri in caiet de sarcini si in proiect).*

Answer: The amount of LEDs must be considered according to the specification. (See specifications - reviewed). *Cantitatea de LED-uri trebuie considerata conform caietului de sarcini. (Vezi caietul de sarcini - revazut)*

3. Question: If the different works on the lot are to be executed by different companies, will the subcontract or the association agreement (consortium) be presented?. *In cazul daca lucrari diferite pe lot se vor executa de diferite firme se va prezenta contractul de subantrepriza sau contractul de asociere (consortiu)?*

Answer: Both options are acceptable. The consortium is created if two companies want to participate in the auction as a (one) legal entity. *(Ambele optiuni sunt acceptabile. Consortiu se creaza in cazul ca la licitatie vor sa participe 2 companii in calitate de o (una) entitate juridica.)*

4. Question: Can the forms be completed in Romanian, leaving the original text in English? *(Formularele pot fi indeplinite in limba romana, lasind textul original in engleza?)*

Answer: Yes. *(Da)*

5. Question: The amount of metallic tile at Cairaclia v. Taraclia district "Capital repair of the roof of the culture house" in the technical sheet is 1370 m2, and in the project-1860 m2. Which is correct? *(Cantitatea de tigla metalica la v. Cairaclia, Taraclia district "Capital repair of the roof of the culture house" in fisa tehnica este de 1370 m2, iar in proiect -1860 m2. Care este corecta?)*

Answer: The amount indicated in the Bill of Quantities is the one requested *(Cantitatea indicata in Devizul de Cheltuieli (fisa tehnica) este cea solicitata.)*

6. Question: Documents to be submitted must be signed and stamped on each page or only on the final page of each document? *(Documentele care se depun la licitatie trebuie de semnat si stampilat pe fiecare pagina sau numai pe pagina finala a fiecarui document?)*

Answer: The technical offer must be signed or countersigned on each page, plus the stamping application on the final page of each document. Bill of Quantities must be stamped on each page. *(Oferta tehnica trebuie semnata sau contrasemnata pe fiecare pagina, plus aplicarea stampila pe pagina finala a fiecarui document. Devizele de Cheltuieli trebuie stampilate pe fiecare pagina.)*