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Support to Confidence Building Measures
Susținerea Măsurilor de Promovare a Încrederii
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Minutes of the Pre-Bidding Meeting for ItB17/01566 SCBM: Reconstruction of the Center for supporting women in crisis from Tiraspol city

24 June 2017, 11:00,

Le Roi Business Center, 2nd floor (29, Sfatul Tarii Str., Chisinau)

Agenda:

- I. Presentation and description of procedures
- II. Questions and answers

I. Presentation and description of procedures

The Pre-bidding conference was opened by *Liliana Caterov, Procurement & Contracts Associate, SCBM Programme*, who welcomed the participants, introduced the members of UNDP team present at the meeting and made an overall presentation of the tender's **conditions** and requirements. She encouraged potential Bidders to fully stick to the ITB requirements and underlined that it is better to present only the required documents instead of presenting irrelevant documents.

II. Questions and Answers

During the pre-bidding conference, the following questions were raised:

Question 1: In what currency, the financial offer should be presented?

Answer: As per provision No. 15 of the Data Sheet of the current tender, the preferred currency of Bid is United States Dollars (US\$).

Question 2: If there is a situation where works cannot be done, is it acceptable to temporary stop the works?

Answer: The Contractor may address a letter for temporary suspension of works, mentioning the reason why the works cannot be continued, and the date on which they will be resumed.

Question 3: What company will make the author supervision?

Answer: **"TIRPROIECT" company**, which developed the technical design documentation will undertake the author supervision of the respective construction site.

Question 4: With reference to requirements toward similar experience, can we prove it by submitting a recommendation letter from the beneficiary stating the compliance of works together with the Minutes of the execution of the works?

Answer: The Final Commissioning Report is the only prove of acceptance of executed works, as this is the only document, endorsed by relevant authorities which prove the correspondence of executed works with the national requirements.

Question 5: Is there the possibility to have the sections of the ITB that shall be filled-in by the Bidders in Russian language?

Answer: The forms are only in English, but the Bidder may fill in the required Sections in one of the three (3) languages proposed: English, Romanian or Russian.

Question 6: Is there possible to have the Russian version of the Bank guarantee?

Answer: Upon our previous experience, the banks from the left bank of Nistru River fill in the template in English presented by UNDP. Upon request, we can provide the Russian version of the bank guarantee.

Question 7: Is there possible to present the documentation of the company in English, but the BoQ in Russian?

Answer: As per provisions of p. 4 of the Data Sheet, the Bid may be presented in any of the following 3 languages: English, Romanian or Russian.

Question 8: In case of electronic application, how should the bank guarantee be presented?

Answer: The bank guarantee should be scanned and sent together with your bid, while the original of bid guarantee should be mandatory brought to the public opening of the offers.

Question 9: To whom should the fiscal invoices be addressed? To the final beneficiary or UNDP?

Answer: Considering the fact that the contract for works will be signed between the winning company and UNDP Moldova, the fiscal invoices should also be addressed to UNDP Moldova. The companies from the left bank do not have fiscal invoices, but goods transportation invoices. In case they claim not having such invoices, we are making a finance report for every Minutes of the execution of the works.

Question 10: Is there possible to extend the deadline for Bids submission?

Answer: In case the deadline will be extended, the new deadline will be published on UNDP website where the announcement for respective competition is published.
<http://www.undp.md/tenders//tnddetails2/1566/>