**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION**[[1]](#footnote-2)

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery****[[2]](#footnote-3)****)***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RfQ18/01733:

**TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Lot No.** | **Description/Specification of Goods** | **Quantity** | **Latest Delivery Date** | **Unit Price, USD** | **Total Price per Item, USD** |
| 1 | Gas Chromatograph | 1 |  |  |  |
|  | **Total Prices of Goods**[[3]](#footnote-4) | | | |  |
|  | Add: Cost of Transportation | | | |  |
|  | Add: Cost of Insurance | | | |  |
|  | Add: Cost of Yearly Maintenance | | | |  |
|  | Add: Other Charges (pls. specify) | | | |  |
|  | **Total Final and All-Inclusive Price Quotation, USD** | | | |  |
|  |  | | | |  |
| **Lot No.** | **Description/Specification of Goods** | **Quantity** | **Latest Delivery Date** | **Unit Price, USD** | **Total Price per Item, USD** |
| 2 | Fourier-Transform Infrared Spectrometer | 1 |  |  |  |
|  | **Total Prices of Goods**[[4]](#footnote-5) | | | |  |
|  | Add: Cost of Transportation | | | |  |
|  | Add: Cost of Insurance | | | |  |
|  | Add: Cost of Yearly Maintenance | | | |  |
|  | Add: Other Charges (pls. specify) | | | |  |
|  | **Total Final and All-Inclusive Price Quotation, USD** | | | |  |

* *Bidders can quote per each Lot separately. Evaluation of offers shall be done per Lot.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Note: Please provide the prices for the lines below per each LOT separately** | | | | |
| **Lot 1**  Gas Chromatograph | | | | |
| No. | Type of service per year | Unit | Price, USD | Total price, USD |
| 1 | Cost of Daily Maintenance |  |  |  |
| 2 | Cost of Periodic Maintenance |  |  |  |
| **Lot 2** Fourier-Transform Infrared Spectrometer | | | | |
| 1 | Cost of Daily Maintenance |  |  |  |
| 2 | Cost of Periodic Maintenance |  |  |  |

* *\* These costs shall be taken into account by UNDP during the evaluation process to calculate the life cycle cost of quoted equipment and shall not be contracted by UNDP at this stage.*

**TABLE 2: Estimated Operating Costs for each Lot separately (consumables, reagents and spares, including their prices and details on local availability for the first 100 investigations) \***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **List of Consumable Item/s**  **(if applicable)** | **Name of consumable** | **Required quantity of consumables** | **Price per item** | **Total Price per Item**  **(USD, VAT 0%)** |
| Liquids containing alcohol |  |  |  |  |
| Petrol derivates (gas, kerosene, diesel) |  |  |  |  |
| Drugs/Narcotic substances |  |  |  |  |
| Solvents |  |  |  |  |
| Lubricants |  |  |  |  |
| Dyeing material |  |  |  |  |
| Polymers |  |  |  |  |
| Textiles |  |  |  |  |
| Explosive substances |  |  |  |  |
| Adhesives, paper, polymers, dyes |  |  |  |  |
| **Total estimated operating costs, USD** | | | |  |

*\* These costs shall be provided for information propose only and shall not be contracted by UNDP at this stage.*

**TABLE 3: Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Maximum period for delivery in the country of equipment not to exceed *90 calendar days* upon signature of PO Contractor by both parties |  |  |  |
| Handling over period (certification and User’s training) not to exceed 90 calendar days upon issuance of import authorization letter (Customs duties exemption letter) |  |  |  |
| Warranty on goods for a minimum period of *3 years* from receipt of the metrological certifications |  |  |  |
| Validity of Quotation *90 calendar days* |  |  |  |
| Instruction for use of the laboratory equipment in accordance with the legislation of Moldova. Instructions for use will be provided in the original language, with translation in Romanian or Russian (optional English). |  |  |  |
| Transportation to the National Centre of Judicial Expertise, 2 Maria Cebotari Str., Chisinau, Republic of Moldova, within the required delivery period |  |  |  |
| User Training in Romanian or Russian for all laboratory personnel |  |  |  |
| If, at the moment of the quotation submission, the quoted devices are not registered in Moldova but comply with the quality requirements of this RfQ, supplier is responsible to register the quoted devices ~~during 90 calendar days after contract signature~~ within 75 calendar days after installation, but not later than within 90 calendar days after delivery (if the case) |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *This serves as a guide to the Supplier in preparing the quotation and price schedule.*  [↑](#footnote-ref-2)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-3)
3. *Pricing of goods should be consistent with the INCO Terms indicated in the RFQ* [↑](#footnote-ref-4)
4. *Pricing of goods should be consistent with the INCO Terms indicated in the RFQ* [↑](#footnote-ref-5)