**Annex 4**

**Company Background Information  
*Each legal entity or individual enterpriser submitting the quotation shall complete the form:***

|  |  |  |
| --- | --- | --- |
| ***1*** | ***Name of Offeror:*** |  |
| ***2*** | ***Address:*** |  |
| ***3*** | ***Telephone Number:*** | ***E-mail:*** |
| ***4*** | ***Fax Number:*** | ***Contact Person:*** |
| ***5*** | ***Country of Registration:*** | ***Registration Year:*** |
| ***6*** | ***Name of Body Issuing Business Registration Certificate:*** | |
| ***7*** | ***Name and Position of the Head of Company/Organization:*** | |
| ***8*** | ***Contact Person under the Offer:*** | |
| ***9*** | ***Bank Details:*** | |

*[Name and Signature of the Supplier’s Authorized Person]  
[Designation]  
[Date]*