

Open Call for Expression of Interest

The purpose of this Open Call for Expression of Interest is to identify eligible Civil Society Organisations (CSOs) for prospective partnerships supporting the delivery of the UNICEF implemented component of “Development of Early Detection and Early Intervention Services” of the EU4Moldova: Focal Regions programme.

The maximum budget allocated for activities under this call for expression of interest is 60,000 EUR.

Eligible Civil Society Organisations (CSOs) are invited to submit proposals for partnership highlighting their relevant capacities, expertise, skills and ability to support the delivery of sought results for children as outlined in the UNICEF 2018-2022 Country Programme Document and in section 1.3 below.

Organisations that wish to participate in this Open Call for Expression of Interest are requested to send their submission by email with Subject clearly marked “CSO Open Call for Expression of Interest – Development of Early Detection and Early Intervention Services in Cahul and Ungheni regions” at the following email address:

chisinau@unicef.org

or in a sealed envelope clearly marked “CSO Open Call for Expression of Interest – Development of Early Detection and Early Intervention Services in Cahul and Ungheni regions” at the following address:

UNICEF Moldova
131, “31 August 1989” Str.,
Chisinau, MD 2012, Republic of Moldova

not later than **14 December 2020**.

Applications must be submitted in English.

Any requests for additional information should be addressed in writing by **8 December 2020** at the latest to Ana Perdivar, e-mail: aperdivar@unicef.org. UNICEF responses to any queries or clarification requests will be made available to all online www.unicef.md before the deadline for submission of applications.

Applications will be assessed by an evaluation committee to identify CSOs that have the mandate, capacities and comparative advantage to support achievement of results for children using criteria outlined in section 3 below. It should be noted that participation in this Open Call for Expression of Interest does not guarantee the CSO will be ultimately selected for partnership with UNICEF. Selected NGOs will be invited to review and finalise partnership agreements in accordance with criteria outlined in section 3.4 below and applicable policy and procedures on partnership with CSOs.

Applicant CSOs will be informed of the outcome of their submissions by communication sent out to the email/postal address that is indicated in the CSO submission.

Section 1: Background

1.1 UNICEF mandate within the EU Focal Regions programme

UNICEF is the agency of the United Nations mandated to advocate for the protection of children's rights, to help meet their basic needs and to expand their opportunities to reach their full potential.

In Moldova, UNICEF works within the framework of the Government of the Republic of Moldova-UNICEF Country Programme of Cooperation 2018-2022, aimed at ensuring that by 2022 all children in Moldova, especially the most vulnerable, enjoy their right to education, health, an adequate standard of living, and participation within a child-friendly legal environment, and are protected from abandonment, neglect, discrimination, exploitation and violence.

The Republic of Moldova/UNICEF Country Programme for 2018-2022 supports the achievement of the priorities established by the national strategies, policies and programmes related to the realization of child rights and especially related Sustainable Development Goals (Goals 1, 2, 3, 4, 5, 10 and 16) and targets, and it complements the Republic of Moldova–United Nations Partnership Framework for Sustainable Development 2018–2022 and is aligned to UNICEF Strategic Plan for 2018-2021. Further information on the programme can be found on <http://unicef.org>.

1.2 Purpose and objectives.

UNICEF Moldova, in partnership with UNDP, is implementing the EU4Moldova: Focal Regions programme, funded by the European Union. The overall objective of the programme is to strengthen the economic, territorial and social cohesion in the Republic of Moldova through facilitating inclusive, sustainable and integrated local socio-economic growth and improving the standards of living of the citizens in the two focal regions of Cahul and Ungheni. The specific objective related to this open call of proposals is to improve citizens' access to quality public services and utilities in the focal regions. The initiative is related to Component 2 of the EU4Moldova Focal Regions programme: Improved access to and quality of public services and utilities with focus on development of early detection and early intervention services to support families with children with developmental delays and/or disabilities.

The action will seek to strengthen health services for children and adolescents ensuring adequate child growth and development. Specific focus will be placed on services for children with disabilities, including equipping and strengthening capacities of primary health care providers to reach out and provide services to such children while facilitating the access of children with disabilities and their parents to early intervention support.

Development of early intervention services at local level will help parents/caregivers with children aged 0-3 years old (y.o.) with developmental delays and or disabilities to have access to early identifications of needs and to quality health services they need to help them fulfil their potential. The services mostly focus on prevention and support.

There are 3 main areas (objectives) to work on:

1. Provision of early intervention services for children with developmental delays/disabilities and their parents/caregivers, implementation of the evaluation tools to assess the developmental status of the child; development and strengthen the specialized/multidisciplinary team of professionals for the provision of early intervention services according to European quality standards.

2. Capacity building and empowering parents and caregivers of children with special needs and/or developmental delays - training and strengthening parents' knowledge regarding personal care and positive parenting through social events and

	<p>informal meetings / meetings between parents; separate support programs for mothers and fathers.</p> <p>3. Awareness raising of parents, public opinion regarding the acceptance and social integration of children with disabilities. There will be need of special equipment and tools that helps the professional team to evaluate the developmental status of the child and then to work with the child to help him achieve targeted milestones.</p>
<p>1.3 Specific results</p>	<p>Within this framework and as set out in 2020-2021 Work Plans signed between UNICEF and the Government of Moldova, the Applicants should demonstrate experience and/or capacity in delivering interventions focused on supporting:</p> <p>RESULT 1 (linked to Objective 1)</p> <ul style="list-style-type: none"> - Developing and equipping of early intervention centres in Cahul and Ungheni districts; - Support and expansion of alternative care services, development/strengthening of early intervention services for children at risk of separation from their families and prevention of institutionalization of children¹. <p>RESULT 2 (linked to Objective 2)</p> <ul style="list-style-type: none"> - Capacity building of health professionals (family doctors, paediatricians, rehabilitation specialists, kinesis therapists) in provision of early intervention services for young children with developmental delays and disabilities from Ungheni and Cahul districts. <p>RESULT 3 (linked to Objective 3)</p> <ul style="list-style-type: none"> - Development and dissemination of informational materials for health professionals and for families with children with developmental delays; - Development of a common communication platform that includes all early intervention service providers in support for families with children with developmental delays. <p>Applicants can submit only one full application.</p> <p>The Application shall contain comprehensive program proposal outlining clearly the activities that will contribute to achieve the specific results.</p> <p>The interventions are proposed to be implemented during the period December 2020 – December 2022, for 24 months.</p>

¹ Alternative care – services for children with disabilities and their families at the community level for prevention of institutionalization and separation from family.

Prevention of institutionalization – prevention from placement in long term care for children with disabilities (internat).

Section 2: Application requirements and timelines

2.1 Documentation required for the submission	The expression of interest shall include the following documentation: <ul style="list-style-type: none"> • Copy of CSO registration in country of origin • Copy of CSO registration in Moldova • Attachment I - Partner declaration and due diligence profile in the new CSO Procedure signed by authorised official. It includes the description of the capacity and project portfolio of the CSO in the specific field of the call. • Attachment II - Programme Proposal and/or Programme document. 	
2.2 Indicative timelines	Call for Expression of Interest issue date	19 November 2020
	Deadline for submissions of CSO proposals	07 December 2020
	Extended Deadline for submissions of CSO proposals	14 December 2020
	Deadline for requests of additional information/ clarifications	8 December 2020
	Review of CSO submissions	4 January 2021
	Notification of results communicated to CSO	11 January 2021

Section 3: Process and timelines

3.1 Review & evaluation of CSO submissions	<p>CSO submissions are assessed by a UNICEF Partnership Review Committee in consultation with technical specialists, using criteria outlined in section 3.2 and 3.3 below.</p> <p>Only CSO submissions that comply with the requirements of the eligibility and exclusion criteria will be eligible for further evaluation.</p> <p>It should be noted that participation in this Call for Expression of Interest however, does not guarantee that CSOs will be ultimately selected for to sign a partnership agreement with UNICEF. UNICEF reserves the right to invite selected partners to review and finalise proposals for partnerships in line with the criteria outlined in section 3.4 below and in accordance with applicable policy and procedures on partnership with CSOs.</p>	
3.2 Eligibility & exclusion criteria	<ul style="list-style-type: none"> • Eligibility criteria CSO must: <ol style="list-style-type: none"> a) be registered in the Republic of Moldova, or local branches of International NGOs; b) not be affiliated to political parties; c) not be an entity named on any of the UN Security Council targeted sanction list (https://www.un.org/securitycouncil/content/un-sc-consolidated-list). • Exclusion criteria CSO submission which: <ol style="list-style-type: none"> a) are not sent by email or to the UNICEF Moldova address in a sealed envelope before the specified deadline; b) do not include all required documents duly completed and signed or do not comply with specifications set in this Call for Expression of Interest; c) are not submitted in English; will be excluded from the selection process. 	
3.3 Selection criteria	UNICEF office will review evidence provided by the CSO submission and assess applications based on the following criteria:	

	Proposal relevance, quality and coherence (50%) (Attachment II described above)	Includes review of the proposed interventions: <ul style="list-style-type: none"> • Relevance of the proposal to achieving expected results; • Clarity of activities and expected results; • Innovative approach²; • Sustainability of interventions.
	Institutional capacity and sustainability (40%) (Attachment I described above)	Includes a review of the CSO: <ul style="list-style-type: none"> • Expertise and experience in the sector/result area; • Proven record of delivering programs for children and adolescents, including building capacities; • Local experience, presence and community relations; • Management ability, including financial management; • Experience working with UN/UNICEF/EU; • Experience in working with government at central and local level in Ungheni and Cahul; • Proposals that will include collaboration and cooperation between national and local CSOs from Cahul and Ungheni are also encouraged.
	Other (10%) (Attachment II described above)	Includes a review of: <ul style="list-style-type: none"> • Replicability/scalability of proposed approach; • Access/security considerations, especially in the context of COVID-19 pandemic.
3.4 Prospective partnership agreement	<p>All applicants will be informed of the outcome of their submissions by communication sent out to the email/postal address that is indicated in the CSO submission.</p> <p>Applicants whose proposals are assessed positively to achieve the results, outlined in 1.3 above, may be invited to jointly review and finalise the partnership agreement based on the following criteria:</p> <ul style="list-style-type: none"> • Prioritisation of proposed intervention in line with the work plan; • Availability of funding to support proposed intervention; • Complementarity of proposed action with ongoing interventions. <p>Upon finalisation at technical level, the proposal for partnership will be submitted to the Representative for review and approval. It should be noted however that the Representative has the final authority to approve or reject any proposed partnership agreement on behalf of UNICEF.</p>	

² The applicant should demonstrate that the project brings in new/innovative solutions to achieve the specific results stipulated in the proposal e.g. Information and communications technology (ICT), Innovative methodologies, approaches and processes ('soft' technologies), Physical tools/hardware ('hard' technologies), etc.

Attachment I – CSO Partner Declaration, Profile and Due Diligence Verification Form

Name of organization:		
Acronym:		
Type of organization (select only one)	<input type="checkbox"/> National NGO (an NGO that is established in only one country) <input type="checkbox"/> Community-based organization (grassroots association) <input type="checkbox"/> Academic institution (a degree conferring institution) <input type="checkbox"/> International NGO (an NGO that has offices in more than one country)	
Head of organization:		
Deputy head of organization:		
Declarations	Yes	No
1. By answering yes, the organization confirms that it is committed to the core values of the UN, the Convention on the Rights of the Child (CRC), the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) and the Convention on the Rights of Persons with Disabilities (CRPD): http://www.unicef.org/crc/ http://www.ohchr.org/EN/ProfessionalInterest/Pages/CEDAW.aspx http://www.un.org/disabilities/documents/convention/convoptprot-e.pdf		
2. By answering yes, the organization confirms that it is a non-profit entity. <i>Attach the statute or constitutional document establishing the entity as a non-profit organization.</i>		
3. By answering yes, the organization confirms that it is legally registered in the country of implementation. <i>Attach official registration in the country of implementation. If the response is no, provide explanation:</i>		
4. By answering yes, the organization confirms that it is committed to prohibiting and combatting fraud and corruption ³ , sexual exploitation and abuse ⁴ , and child safeguarding violations. Furthermore, the organization confirms that it is committed to promoting the protection and safeguarding of children ⁵ .		
5. By answering yes, the organization confirms that neither the organization nor any of its members is mentioned on the United Nations Security Council Consolidated Sanctions List , and that the organization has not supported and does not support, directly or indirectly, individuals and entities sanctioned by the Committee or any person involved in any other manner that is prohibited by a resolution of the United Nations Security Council adopted under Chapter VII of the Charter of the United Nations. <i>Attach the list of the organization board members, if applicable.</i>		
6. By answering yes, the organization confirms that it is committed to transparency and accountability. <i>FOR INGOs only: Provide link to publicly available annual reports and/or certified financial statements</i>		

³ In line with provisions of [CF/EXD/2013-008](#) "Policy Prohibiting and Combatting Fraud and Corruption"

⁴ In line with provisions of [ST/SGB/2003/13](#) entitled "Special Measures for Protection from Sexual Exploitation and Sexual Abuse"

⁵ in line with provisions of [CF/EXD/2016-006](#) "Policy on Conduct Promoting the Protection and Safeguarding of Children"

I declare, as an official representative of the above-named organization, that the information provided in this declaration and attached documentation is complete and accurate, and I understand that it is subject to UNICEF verification.

Name of partner _____

 Name and title of the duly authorized
 partner representative _____

Signature _____

Date _____

Section 1. CSO information

1.1 Contact details	Address	
	Telephone	
	Email	
	Website	

Section 2. CSO expertise and experience in the sector area

2.1 CSO mandate, sector area and geographic coverage	Outline the organization's mandate, field of work and geographic coverage
2.2 Available expertise and specialists	Outline the distinctive technical capacity of the organization in the sector area
2.3 Key results achieved over the past 5 years	Outline of key results achieved in sector area in recent years, including any recognition received at local / global level for the work in the sector area

Section 3. Local experience, presence and community relations

3.1 Ongoing programmes in sector area	Outline of type / scope of ongoing programmes in the sector area
3.2 Knowledge of the local context	Outline of presence and community relations in the proposed programme location(s)
3.3 Existing networks	Outline of ongoing collaborations with national institutions and local communities in the sector area

Section 4. Management ability		
4.1 Annual budget	Size of annual budget (previous year, USD)	
	Source of core funds or income	
	Main funding partners/ donors	
4.2 Core staff	Outline of number and key functions of core organization staff	
4.3 Any other information demonstrating financial capacity	E.g. results of previous capacity assessments if available (such as the micro assessment)	

Section 5. Experience working with UN / UNICEF				
Programme/project title	Total budget (USD)	Funding UN agency	Year end	Key results achieved
1.				
2.				
3.				

Attachment II – Programme Proposal (to be completed by CSO Applicant)

The purpose of this proposal is to provide an outline of the proposed intervention for which the CSO is proposing to partner with UNICEF. *[If the Call for Expression of Interest allows for multiple submissions, the following text may be added: A separate form should be filled for each programme proposal submitted.]*

Information provided in this form will be used to inform the review and evaluation of CSO submissions as outlined in the Call for Expression of Interest under section 3.

Section 1. Proposal overview			
1.1 Programme title			
1.2 Results to which the programme contributes	<i>Refer to Section 1.3 of the Call for Expression of Interest</i>		
1.3 Programme duration	<i>Number of months, From MM/YYYY to MM/YYYY</i>		
1.4 Geographical coverage	<i>State/ province, etc.</i>		
1.5 Population focus	<i>Number of beneficiaries / groups</i>		
1.6 Programme Budget	From CSO		%
	From UNICEF		%
	Total		

Section 2. Programme description	
2.1 Rationale/ justification <i>(3 to 5 paragraphs; max 400 words)</i>	<p>“Why” this programme <i>This section outlines the problem statement, the context and the rationale for the Programme:</i></p> <ul style="list-style-type: none"> • Overview of the existing problem, using data (disaggregated) from existing reports, who is affected and what are the barriers/bottlenecks to outcomes for children? • How the problem is linked to national priorities and policies; • The relevance of the Programme in addressing problem identified.
2.2 Expected results <i>(No narrative required)</i>	<p>“What” this programme will achieve <i>The table below defines the programme results framework (results and their link to results defined in the country programme and/or humanitarian response plan; specific indicators, baselines, targets and MOV for each programme output).</i></p>

Result statement	Performance indicator/s	Baseline	Target	Means of Verification ⁶
Corresponding result from Country programme/ Humanitarian Response Plan ⁷	- Xxx - Xxx			
Programme Output 1 <i>Service or product resulting from the programme</i>	<i>List each indicator in a separate line</i>			
Programme Output 2				
Programme Output 3				

2.3 Gender, Equity and Sustainability <i>(3 paragraphs; max 250 words)</i>	<i>“How” this programme takes into account gender, equity and sustainability This section briefly mentions the practical measures taken in the programme to address gender, equity and sustainability considerations.</i>
2.4 Partner's contribution <i>(1 paragraph; max 100 words)</i>	<i>This section briefly outlines the partner specific contribution to the programme (monetary or in-kind)</i>
2.5 Other partners involved <i>(1 paragraph; max 100 words)</i>	<i>“With whom” will this programme works in partnership This section outlines other partners who have a role in programme implementation, including other organisation providing technical and financial support for the programme.</i>
2.6 Additional documentation <i>(1 paragraph; max 100 words)</i>	<i>Additional documentation can be mentioned here for reference.</i>

⁶ The specific sources from which the status of each of the performance indicators can be ascertained. If any data source is a survey or a study which the implementing partner is planning to conduct for this programme, this should be planned and budgeted for in section 3 below (programme workplan and budget).

⁷ Refer to Section 1.3 of the Call for Expression of Interest. If the programme contributes to more than one result, each should be identified in a separate line, with programme outputs listed below each corresponding result..

Section 3. Programme work plan and budget

The table below defines the programme implementation work plan (the specific activities to be undertaken towards achievement of each of the programme outputs; the schedule of implementation; and the planned budget, including the CSO and UNICEF's contributions to the programme)

Note: Text and costs in blue provided as an example.

Result Level	Result/activity	Timeframe (quarters/year(s))					Total (CSO+UNICEF)	CSO contribution	UNICEF contribution	
		Q1	Q2	Q3	Q4	Year2			Cash ⁸	Supply
Progr. Output 1:	<i>E.g. Community-based management of SAM introduced in 200 villages in 10 districts</i>									
	Performance indicator(s), - # children receiving RUFT/in patient - # children receiving RUFT/ community - recovery rate						400,000	10,000	190,000	200,000
Act.1.1	<i>Organise training of 500 health workers in community nutrition in 10 districts</i>	x	x				100,000		100,000	
Act. 1.2	<i>Undertake community outreach activities & referral in 200 villages in 10 districts</i>	x	x	x	x		50,000		50,000	
Act. 1.3	<i>Provide nutrition equipment & supplies in 50 health centres</i>	x			x		200,000			200,000
Act. 1.4	<i>Programme management and technical supervision</i>	x	x	x	x		50,000	10,000	40,000	
Progr. Output 2:	Output statement						Sub-total output 2	Sub-total output 2	Sub-total output 2	Sub-total output 2
	Performance indicator(s):									
Act 2.1	Activity statement ⁹									

⁸ The budget is prepared in the currency of implementation. Most generally, this correspond to the local currency in the country.

⁹ Costs budgeted as part of the programme output budgeting include the following:

- Cash for activities, such as workshop or trainings;
- Cost of supplies that directly assist beneficiaries or beneficiaries institutions, including warehousing, transport and assembling;
- Technical assistance and costs of technical staff to directly support beneficiaries / beneficiary institutions (experts in health, education, protection, etc.);
- Cost of surveys and other data collection activities in relation to beneficiaries or measurement or programme expected results;
- Communication activities to directly support programme planned results.

Result Level	Result/activity	Timeframe (quarters/year(s))					Total (CSO+UNICEF)	CSO contribution	UNICEF contribution	
		Q1	Q2	Q3	Q4	Year2			Cash ⁸	Supply
Act. 2.2										
Progr. Output 3:	Output statement Performance indicator(s):						Sub-total output 3	Sub-total output 3	Sub-total output 3	Sub-total output 3
Act 3.1	Activity statement									
Act 3.1										
Sub-total for the outputs										
Progr. Output 4	Effective and efficient programme management						Sub-total output 4	Sub-total output 4	Sub-total output 4	Sub-total output 4
Act 4.1	<i>Standard activity:</i> In-country management & support staff ¹⁰ pro-rated to their contribution to the programme (representation, planning, coordination, logistics, admin, finance)									
Act 4.2	<i>Standard activity:</i> Operational costs pro-rated to their contribution to the programme (office space, equipment, office supplies, maintenance)									
Act 4.3	<i>Standard activity:</i> Planning, monitoring, evaluation and communication ¹¹ , pro-rated to their contribution to the programme (venue, travels, etc.)									
Sub-total for programme costs										
HQcosts ¹²	HQ technical support ¹³ (7% of the cash component)									
Total programme document budget										

¹⁰ Costs of technical assistance/staff directly related to the achievement of planned results are budgeted as part of programme output budgeting, see above footnote 4.

¹¹ Costs of M&E and communication activities directly related to the achievement of the planned results re budgeted as part of the programme output budgeting, see above footnote 4.

¹² Only payable to organizations with headquarters outside of the country of implementation.

¹³ Amount is an estimate. Amount paid is a standard 7% on actual expenditures subject to calculation exclusions as per Annex I of the CSO Procedure.