**TECHNICAL BID**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Vendor: | Click or tap here to enter text. | Date: | Click or tap to enter a date. |
| ITB reference: | Click or tap here to enter text. |

|  |  |
| --- | --- |
| **Goods, works and/or services to be Supplied and****Technical Specifications** | **Vendor‘s Response** |
| **Compliance with technical specifications** | **Delivery Lead Time** *(confirm that you comply or indicate your delivery date)* | **Tentative Delivery Date** *(confirm that you comply or indicate your delivery date)* | **Link to Suggested Product***(please insert link to suggested product or, if unavailable, attach product description on a separate page)* | **Comments** |
|  **Yes, we comply** | **No, we cannot comply***(indicate discrepancies)* |
| **Lot 1: Paper**  |
| **1. A1 Poster**Format: A1 (594 mm x 841 mm)Paper: coated, 200-250 gsm, matt laminationPrint: UN Women logos and text, 4+0 |  |  | 7 | Every 2 months | N/A |  |
| **2. A3 Poster**Format: A3 (297 mm x 420 mm)Paper: coated, 200-250 gsmPrint: UN Women logos and text, 4+0 |  |  | 7 | Every 2 months | N/A |  |
| **3. Card** Size approx.: 150 mm x 130 mmPaper: 200 gsm, coatedPrint: UN Women logos and text, 4+1 |  |  | 7 | August 221 | N/A |  |
| **4. Card Pocket** Size approx.: 155 mm x 135 mmPaper: 250 gsm, coatedColor: 4+4 |  |  | 7 | August 2021 | N/A |  |
| **5. Gift Paper Bag**Nature: custom made, with soft rope, reinforced chipboard bottom and top Size: 320 mm x 230 mm x 100 mmPaper: recycled, 250 gsm, laminatedPrint: UN Women logos and text, 4+0 |  |  | 7 | August 2021 |  |  |
| **6. Paper Bag** Nature: with paper handles Size approx.: 30 cm x 40 cm x 10 cmMaterial: recycled paper Color: beige or white Print: UN Women logo, 4+0 |  |  | 7 | August 2021 |  |  |
| **7. Flyer**Format: B5 (176 mm X 250 mm) Paper: coated, 90 gsmPrint: UN Women logos and text, 4+4 |  |  | 7 | Every 2 months | N/A |  |
| **8. A4 Peel and Seal Envelope**Size: 324 mm x 229 mm Paper: 120 gsmPrint: UN Women logos and text, 4+0 |  |  | 7 | August 2021 |  |  |
| **9. A6 Peel and Seal Envelope**Size: 114 mm x 162 mmPaper: 120 gsmPrint: UN Women logos and text, 4+0 |  |  | 7 | August 2021 |  |  |
| **10. Brochure** Format: A4 (210 mm x 297 mm)Pages: 24 pages (4-page cover, 20 pages inside) Covers Paper: matt, 300gsmPrint: UN Women logos and text, 4+0Interior Paper: matt, 115gsmPrint: UN Women logos and text, 4+4 Binding: saddle stitched |  |  | 7 | Every 2 months | N/A |  |
| **11. A4 Book** Format: A4 (210 mm x 297 mm) Pages: up to 91 (4-page cover, 87 pages inside) CoversPaper: laminated matt, 300 gsmPrint: color 4+0, InteriorPaper: coated paper, 90 gsmPrint: images and text, 4+4 Binding: sewing thread with thermal glue |  |  | 7 | August 2021 | N/A |  |
| **12. Folder** Format: 230 x 320 x 15 mm, double folded with one internal pocket Paper: recycled, coated, 500 gr/ m2 Color: natural Print: UN Women logos and text, 1+0 |  |  | 7 | Every 2 months | N/A |  |
| **13. Sticker** Nature: removable, kiss-cut vinyl stickers, super durable and water-resistant white border around each design Paper: 3.2 mm, matt finishPrint: UN Women logos and text, 4+0  |  |  | 7 | Every 2 months | N/A |  |
| **14. Spiral Notebook with Pen**Nature: A5, notebook, elastic pen loop including recycled paper ballpoint pen with blue refillInterior: 60 squared pages, recycled paper, natural colorPaper: matte, 100 gsm Print: UN Women logo on front and back covers, 4+0 Binding: spiral |  |  | 7 | Every 2 months |  |  |
| **15. Dated Agenda**Nature: squared pages, dated 2021, adapted for Moldova Size: A5 format, hard cardboard coverColor: blackPaper: 100 gsmPrint: UN Women logo and text on front and back covers, 4+0, mattBinding: sewed and glued |  |  | 7 | November 2021 |  |  |
| **16. Non-Dated Agenda**Nature: squared pages, dated 2021, adapted for Moldova Size: A5 format, hard cardboard coverColor: blackPaper: 100 gsmPrint: UN Women logo and text on front and back covers, 4+0, mattBinding: sewed and glued |  |  | 7 | Every 2 months |  |  |
| **17. Motivational Quotes Notebook** Nature: squared pages, not datedSize: A5 format, hard cardboard coverColor: black, blue, orange Paper: 100 gsmPrint: UN Women logo and text on front and back covers, motivational quotes on pages, 4+0, mattBinding: sewed and glued |  |  | 7 | Every 2 months |  |  |
| **18. Metal Pen** Nature: minimalistic click pen  Size approx.: 145 mm x 9 mm  Color: silverPrint: UN Women logo, text or motivational quote engraving on the front side |  |  | 7 | Every 2 months |  |  |
| **19. Table Calendar** Size: 210 mm x 150 mm x 90 mm, 14 pages Paper: 300 gsmPrint: UN Women logo and text, 4+0, mattBinding: spiral |  |  | 7 | November 2021 |  |  |
| **20. Wall Calendar**Size: 297 mm x 420 mm, 14 pages Paper: 300 gsmPrint: UN Women logo and text, 4+0, mattBinding: spiral |  |  | 7 | November 2021 |  |  |
| **21. Cardboard Picture**Size: A3 (297 mm x 420 mm)Paper: cardboard, 1.9mmPrint: image, 4+0, glossyPackaging: polyethylene |  |  | 7 | August 2021 | N/A |  |
| **22. Canvas Picture** Size: A3 (297 mm x 420 mm)Paper: canvas Print: image, 4+0Packaging: polyethylene |  |  | 7 | August 2021 | N/A |  |
| **23. Puzzle** Size: 210 mm x 297 mm Number of pieces: up to 120 piecesShape: rectangularMaterial: cardboard, 1.9mm Print: children’s drawings, image, 4+0, glossyAdditional features: adaptation of a drawing or image to puzzle Packaging: paper box |  |  | 7 | August 2021 | N/A |  |
| **24. Bookmark**Size approx.: 55 mm x 210 mmPaper: 300-350 gsmPrint: UN Women logo or text, 4+4 |  |  | 7 | Every 2 months | N/A |  |
| **25. Paper Drink Coaster** Shape: round or rounded squarePaper: absorbent paper, 400-1000 gsmPrint: 4+4  |  |  | 7 | Every 2 months | N/A |  |
| **26. A5 Document Folder** Document folder with lined sheet notepad, business card and pen holderSize: A5Color: black Material: PU leatherPrint: UN Women logo or text, 1+0 |  |  | 7 | August 2021 |  |  |
| **27. A4 Document Folder** Document folder with lined sheet notepad, business card and pen holderSize: A4Color: blackMaterial: PU leatherPrint: UN Women logo or text |  |  | 7 | August 2021 |  |  |
| **Lot 2: Textiles** |
| **1. Shirt**Sizes: S, M and L Fit: regular or unisex for men, slightly fitted for women Color: black, whiteFabric: 100% soft cotton, 180 gsmPrint: UN Women logo, 1+0, on the left side, 10x3 cmProduced in Moldova |  |  | 14 | Every 2 months |  |  |
| **2. Hoodie**Sizes: S, M and L Fit: regular or unisex for men, slightly fitted for women. Color: black, light grey Fabric: 100% soft cotton, 320 gsmPrint: UN Women logo, 1+0, on the left side, 10x3 cmProduced in Moldova |  |  | 14 | Every 2 months |  |  |
| **3. Polo Shirt**Sizes: S, M and L Fit: regular or unisex for men, slim fit for women.Color: black, whiteFabric: 100% soft cotton, 240 gsm Print: UN Women logo, 1+0, on the left side, 10x3 cmProduced in Moldova |  |  | 14 | Every 2 months |  |  |
| **4. T-shirt** Sizes: S, M and L Fit: regular or unisex for men, slim fit for women. Color: black, white, orange, green, dark bluePrint: UN Women logo, 1+0, on the left side, 10x3 cmFabric: 100% soft cotton, 180 gsm Produced in Moldova |  |  | 14 | Every 2 months |  |  |
| **5. Fluorescent Safety Vest for Children** Nature: with reflective bands and elastic bands on vest sidesFabric: 100 % polyester, machine washable, 220 gsm Color: yellow, green or pinkPrint: up to 3 UN Women logos, 4+0Produced in Moldova |  |  | 14 | August 2021 |  |  |
| **6. Scarf** Size approx.: 40 cm x 120 cmColor: orange Composition: cotton, viscose or silk Fabric: light, drapey, 30-150 gsm Print: UN Women logo, symbol or text up to 5x5 cm, 4+0Produced in Moldova |  |  | 14 | September 2021 |  |  |
| **7. Vertical Canvass Bag**Nature: canvass bag with long handles Size: 36 cm x 40 cm Color: blackFabric: 100% cotton, 180 gsmPrint: 2 UN Women logos, 4+0 Produced in Moldova |  |  | 14 | July 2021 |  |  |
| **8. Horizontal Canvass Bag**Nature: canvas bag with long handles and thick bottomSize: 42 cm x 38 cm Color: beigeFabric: 100% cotton, 180 gsm Print: UN Women logos and/or text on one side, A4 size of printed image, 4+0Produced in Moldova |  |  | 14 | July 2021 |  |  |
| **9. Baseball Cap**Size: adjustable Fabric: 100% cotton or combination with any other breathable materialColor: black, white Print: UN Women logo, 4+0Produced in Moldova |  |  | 14 | July 2021 |  |  |
| **10. Washable Face Mask**Nature: two layers of cotton and one anti-bacterial layer, adjustable ear straps to fit all face shapes and sizes Fabric: 100% cotton, breathable, comfortable, dust-proofColor: blackPrint: UN Women logo, 4+0Produced in Moldova |  |  | 14 | July 2021 |  |  |
| **11. Backpack**Nature: minimalistic and clean, zip gusseted patch pocket at bottom, padded shoulder straps adjusted with plastic buckles, reinforced back, padded and quilted, reinforced bottom, inside patch pocket Closure: metal zipper at top Size approx.: 30 cm x 42cm x12cm, 9 cm handle length Fabric: rigid canvas, nylon, polyesterColor: black, blue, green, orangePrint: UN Women logo or text, 4+0 |  |  | 14 | July 2021 |  |  |
| **12. Premium Laptop Backpack**Nature: minimalistic and clean, one main compartment, one padded laptop compartment to hold up to 16 inches laptop, one accessory compartments, roomy for iPad, mouse, charger, portfolio, books, clothes, wallets etc, ergonomic back, padded shoulder straps, luggage belt and earphone outlet.Size approx.: 30 cm x 46.5cm x19cmFabric: sturdy and water-resistant heavy-duty material, resistant to tear and abrasion, offering a long-lasting usage Color: blackPrint: UN Women logo or text, 4+0 |  |  | 14 | July 2021 |  |  |
| **13. Laptop Sleeve**Nature: zipped sleeve, foam padding, polyester cover protects from scratches and minor impacts, black edging, black zip, and black plush padding inside, easy clean with a damp cloth Size: 16 inch Color: black Print: UN Women logo, 4+0 |  |  | 14 | July 2021 |  |  |
| **14. Tablecloth**Shape: rectangular Size: 180 cm x 270 cm Fabric: polyester, 180 gsm, durable, machine-washable, wrinkle-resistant Color: whitePrint: UN Women logo or text, 4+0 |  |  | 14 | July 2021 |  |  |
| **Lot 3: Miscellaneous** |
| **1. Thermo Cup**Design: leak proof capSize: 500 ml Color: blackMaterial: stainless steel Print: UN Women logo on the front side and on the back side, 4+0 |  |  | 14 | July 2021October 2021 |  |  |
| **2. Water Bottle** Design: with a strap and protection case, leak proof cap Size: 500 ml Color of the case: black and orangeBottle material: PP plastic glassCase material: neoprene or polyester Strap material: polyesterLid material: metalPrint: UN Women logo on the front side of the case, 4+0 |  |  | 14 | July 2021October 2021 |  |  |
| **3. Food Container** Design: leakproof lid, removable sections, microwave and dishwasher safeSize approx.: 22 cm x 17 cm x 9 cm Capacity: up to 1LMaterial: stainless steel or 100% BPA-free food safe plasticColor: yellow, blue, green or pinkPrint: UN Women logo or text on the front side of the case, 4+0 |  |  | 14 | July 2021 |  |  |
| **4. Mug**Color: white Material: ceramic, matte finish Capacity: 300 mlPrint: UN Women logo or text, 4+0 |  |  | 14 | July 2021October 2021 |  |  |
| **5. Power Bank** Dimensions approx.: 147 x 71.2 x 14.2 mmWeight: up to 400 gBattery capacity: 20000 mAh Accumulator type: Li-PolColor: black, blue, orange, white, silver or gold Connector: MicroUSB / USB type C Warranty: 12 monthsPrint: UN Women logo, 4+0 |  |  | 14 | July 2021 |  |  |
| **6. Memory Stick Bracelet**Type: USB flash memory drive 32GB Weight: up to 20 gBracelet material: silicone Compatibility: Windows 8+, Mac OS 10.x+Color: black, blue, white or orange Warranty: 12 monthsPrint: UN Women logo and text on the front side, 4+0 |  |  | 14 | July 2021October 2021 |  |  |
| **7. Bluetooth speakers**Features: microphone, volume control, built-in rechargeable battery including USB charger cable with hands-free call function and FM radioColor: black, white, yellow, blue or green Print: UN Women logo, 4+0 |  |  | 14 | July 2021October 2021 |  |  |
| **8. Personal Protective Kit**Hand sanitizer: 1 unit, up to 100 mlN95 face masks: 2 unitsDisposable gloves: 1 pairWet disinfectant wipes: up to 20 piecesPackaging: sealed paper box |  |  | 14 | July 2021October 2021 | N/A |  |
| **9. Recyclable Plastic Bag** Size approx.: 34 cm x 43 cmMaterial: recyclable plastic Color: white Print: UN Women logo, 4+0 |  |  | 7 | August 2021 | N/A |  |
| **10. Collapsible Umbrella** Design: foldable, 3-fold umbrella, 8 panels, durable zinc plated steel shaft, black ribs with 2 sections fiberglass and chrome metal tips, black rubberized handle with doming, automatic opening/closure, matching colored pouch.Size approx.: Ø97X50cm Material: polyester 190T pongee with PU coating, impermeable Color: black, blue and orangePrint: UN Women logo and text, 1+0 Print size approx.: 200 mm x 150 mm |  |  | 14 | September 2021 |  |  |
| **11. Umbrella** Design: automatic opening/closure, zinc plated steel shaft, black ribs with 2 sections fiberglass and chrome metal tips, durable, strong. Size approx.: Ø97X50cm Material: polyester 190T pongee with PU coating, impermeable, wooden handle Color: blackPrint: UN Women logo and text, 1+0 Print size approx.: 200 mm x 150 mm |  |  | 14 | September 2021 |  |  |
| **12. Pin**Rectangular and/or round shaped pinMaterial: metal Print: UN Women logo, 4+0 |  |  | 14 | August 2021 |  |  |
| **13. Mouse Mat** Design: round Material: recycled or eco-friendly Size: 8,5 inches or 21,59 cm Print: UN Women logo, 4+0 |  |  | 14 | July 2021October 2021 |  |  |
| **14. Phone Ring**Size approx.: diameter 35mm x height 8mm Material: metal Color: silverPrint: UN Women logo on the front side, 4+0 |  |  | 14 | July 2021October 2021 |  |  |
| **15. Wooden Desk Mobile Holder**Nature: Suitable for iPhone and Android phones in 4-8 inches and 11-inch tablets, lightweight, portable and durable Size approx.: 80 mm x 120 mm Material: bamboo or wood, smooth finish Color: natural wood Print: UN Women logo, text or motivational quote engraving on the front side, 1+0 |  |  | 14 | July 2021October 2021 |  |  |
| **16. Keyring with LED Flashlight**Shape: round or squareMaterial: plastic, stainless steel Print: UN Women logo, text or motivational quote engraving on the front side, 4+0 |  |  | 14 | July 2021October 2021 |  |  |
| **17. Handbag Table Holder**Design: minimalist and clean Material: metal Color: silverWeight to hold: at least 5 kgPrint: UN Women logo engraving on the front side |  |  | 14 | July 2021 |  |  |
| **18. Lanyard**Size: 2 cm x 50 cm Color: light blueMaterial: polyester with metal carabiner Print: UN Women logo or text, 1+0 |  |  | 14 | July 2021 |  |  |
| **19. Premium Gift Set**Ballpoint pen, business card holder and keyring in gift boxSize approx.: 17 cm x 16 cm x 3,2 cm Color: silver and black Material: metal and PU leatherPrint: UN Women logo or text, 1+0 |  |  | 14 | July 2021 |  |  |
| **20. Trophy**Size approx.: 20 cm x 8 cm x 8 cmForm: star or similar Material: metal or glass, glossy finish Packaging: gift box Print: UN Women logo or text, 1+0 |  |  | 14 | July 2021 |  |  |
| **21. Roll-up Banner**Design: X standSize approx.: 80cm x 200 cm, easy to install, secured against falling back (water base or other solutions)Material: durable aluminum and fiberglassPrint: UN Women logo and text, 4+0 |  |  | 14 | September 2021 |  |  |
| **22. Volumetric Letter**Size: 80 cm x 40 cm x 10 cm Material: foam carton covered with glossy oracalPrint: 4+0 |  |  | 14 | July 2021 |  |  |
| **23. Volumetric Installation** Size: 200 cm x 100 cmPrint: UN Women logo or text, 4+0 |  |  | 14 | July 2021 |  |  |