## **ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

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| Name of Bidder: | Click or tap here to enter text. | |
| RFQ reference: | **RfQ21/02378** | Date: Click or tap to enter a date. |

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| **Currency of the Quotation: USD** United States Dollar  **INCOTERMS: DAP** | | | | | | |
| **Item No** | **Description** | **UOM** | **Qty** | **Unit price** | **Total price** |
| 1 | **Computer / All-In-One /:**   * CPU: 6-cores Processor,similar to Intel core i5 or AMD Ryzen 5 – 2.6 GHz, 12MB cache * RAM: Min 8GB, DDR4 * Storage: 500GB Solid State Drive * Video card: Integrated Graphics * Display size: minimum 23.8" * Display resolution: 1920x1080 * Ports / Connectors: External USB: Min x4 USB-A, x1 RJ-45; x1 3.5 mm Audio Jack, x1 HDMI * Network: Integrated network card 10/100/1000 * Sound card: Integrated Sound Card and Internal audio speaker * Case: All in One * Components/ Accessories:   Keyboard - USB Keyboard US English/Russian (same brand as desktop computer);  USB optical mouse with scroll wheel (same brand as desktop computer);  USB 3.1 memory stick 32 GB   * Warranty: 36 months * Software: Windows 10 Professional 64 bits (Romanian);   Microsoft Office Professional 2019, 64 bits (Romanian) | item | 8 |  |  |
| 2 | **Accessories:**  **Uninterruptible Power Supply similar to APC Back UPS 750 BA**   * Warranty: minimum 36 months | item | 8 |  |  |
| 3 | **Printer Scanner A4/A3 Monochrome** **(**Print, network print, copy, scan, scan to email**)**   * Type: MFP   Media size: A4/A3 (Print and Scan)  Auto double-sided print, copy, and scan   * Memory: min 256 MB * Connectivity: Ethernet, USB 3.0 Host USB * Print speed: Print & Copy speed: minimum 25 ppm/A4 * Print technology: Dry electro photographic method / Laser * Print resolution: Copy & Print Resolution: minimum 600x600 dpi * Print languages: PCL6, PCL5e, XPS * Paper handling:   Input Tray 1: 250 sheets  Input Tray 2: 250 sheets  Input Tray 3: 250 sheets  Bypass Tray: 100 sheets  Automatic Document Feeder: 100 sheets  Multi-purpose tray: 100 sheets   * Paper output: Face Down or Face Up   500-sheet stacker, 50 sheets stapled   * Scanner specifications:   Scanner resolution: Min 600 x 600dpi  Bit Depth: Color Scanning Depth 48-bit / 24-bit output  Scan Type: Scan: color & mono; Flatbed, Document Feeder - scan single- or double-sided documents   * Scan Destinations: Scan to: Network PC, USB memory, Local PC Supported OS: Windows 10 (32-bit & 64-bit) * Others: Printers will be delivered with USB cable.   Reduction/Enlargement: Zoom 25-400%  Duplex Standard  Multi copy from flatbed   * Standards: Energy Star * Warranty: 36 months | item | 2 |  |  |
| 4 | **Scanner High Capacity/High Speed**   * Type**:** Sheetfed Scanner * Scanning Resolution: 600 DPI x 600 DPI * Paper Formats: A4, A5, A6, B5, B6, Letter, Postcard, Business cards, Plastic cards, Legal, Executive * Ultrasonic Sensor: Yes * Scanning Speed: Monochrome: 35 pages/min, Color: 35 pages/min measured with size: A4, resolution: 200 / 300 dpi, Monochrome: 70 image/min, Color: 70 image/min measured with size: A4, resolution: 200 / 300 dpi * ADF Paper Setting Capacity: 50 sheets * Automatic Document Feeder Type: Single pass dual scanning * Duplex Scan: Yes * Output Formats: JPEG, TIFF, multi-TIFF, PDF, searchable PDF, secure PDF, PDF/A * Connectivity**:** USB 3.0, Ethernet Interface * Supported OS: Windows 10 (64-bit) * Others: Scanners will be delivered also with USB cable * Warranty: 36 months | item | 4 |  |  |

**Compliance with Requirements**

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|  | **Your Responses** | | |
| **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Maximum delivery period not to exceed 60 calendar days upon signature of contract. |  |  | Click or tap here to enter text. |
| Minimum Technical Specifications |  |  | Click or tap here to enter text. |
| Delivery Term (INCOTERMS) |  |  | Click or tap here to enter text. |
| Warranty period (as per Annex 1/ Technical specifications) |  |  | Click or tap here to enter text. |
| Authorized Service Centre to be provided |  |  | Click or tap here to enter text. |
| Validity of Quotation 90 calendar days |  |  | Click or tap here to enter text. |
| Payment terms |  |  | Click or tap here to enter text. |
| All Provisions of the UNDP General Terms and Conditions |  |  | Click or tap here to enter text. |

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| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. | |
| *Exact name and address of company*  Company NameClick or tap here to enter text.  Address: Click or tap here to enter text.  Click or tap here to enter text.  Phone No.: Click or tap here to enter text.  Email Address: Click or tap here to enter text. | Authorized Signature:  Date: Click or tap here to enter text.  Name: Click or tap here to enter text.  Functional Title of Authorised  Signatory: Click or tap here to enter text.  Email Address: Click or tap here to enter text. |