## **ANNEX 3: TECHNICAL AND FINANCIAL OFFER - GOODS**

*Bidders are requested to complete this form, sign it and return it as part of their bid along with Annex 2: Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.*

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| Name of Bidder: | Click or tap here to enter text. |
| RFQ reference: | **RfQ21/02378** | Date: Click or tap to enter a date. |

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| **Currency of the Quotation: USD** United States Dollar**INCOTERMS: DAP** |
| **Item No** | **Description** | **UOM** | **Qty** | **Unit price** | **Total price**  |
| 1 | **Computer / All-In-One /:*** CPU: 6-cores Processor,similar to Intel core i5 or AMD Ryzen 5 – 2.6 GHz, 12MB cache
* RAM: Min 8GB, DDR4
* Storage: 500GB Solid State Drive
* Video card: Integrated Graphics
* Display size: minimum 23.8"
* Display resolution: 1920x1080
* Ports / Connectors: External USB: Min x4 USB-A, x1 RJ-45; x1 3.5 mm Audio Jack, x1 HDMI
* Network: Integrated network card 10/100/1000
* Sound card: Integrated Sound Card and Internal audio speaker
* Case: All in One
* Components/ Accessories:

Keyboard - USB Keyboard US English/Russian (same brand as desktop computer); USB optical mouse with scroll wheel (same brand as desktop computer); USB 3.1 memory stick 32 GB* Warranty: 36 months
* Software: Windows 10 Professional 64 bits (Romanian);

Microsoft Office Professional 2019, 64 bits (Romanian) | item | 8 |  |  |
| 2 | **Accessories:** **Uninterruptible Power Supply similar to APC Back UPS 750 BA*** Warranty: minimum 36 months
 | item | 8 |  |  |
| 3 | **Printer Scanner A4/A3 Monochrome****(**Print, network print, copy, scan, scan to email**)** * Type: MFP

Media size: A4/A3 (Print and Scan)Auto double-sided print, copy, and scan* Memory: min 256 MB
* Connectivity: Ethernet, USB 3.0 Host USB
* Print speed: Print & Copy speed: minimum 25 ppm/A4
* Print technology: Dry electro photographic method / Laser
* Print resolution: Copy & Print Resolution: minimum 600x600 dpi
* Print languages: PCL6, PCL5e, XPS
* Paper handling:

Input Tray 1: 250 sheets Input Tray 2: 250 sheets Input Tray 3: 250 sheets Bypass Tray: 100 sheets Automatic Document Feeder: 100 sheets Multi-purpose tray: 100 sheets* Paper output: Face Down or Face Up

500-sheet stacker, 50 sheets stapled* Scanner specifications:

Scanner resolution: Min 600 x 600dpiBit Depth: Color Scanning Depth 48-bit / 24-bit outputScan Type: Scan: color & mono; Flatbed, Document Feeder - scan single- or double-sided documents* Scan Destinations: Scan to: Network PC, USB memory, Local PC Supported OS: Windows 10 (32-bit & 64-bit)
* Others: Printers will be delivered with USB cable.

Reduction/Enlargement: Zoom 25-400% Duplex Standard Multi copy from flatbed * Standards: Energy Star
* Warranty: 36 months
 | item | 2 |  |  |
| 4 | **Scanner High Capacity/High Speed** * Type**:** Sheetfed Scanner
* Scanning Resolution: 600 DPI x 600 DPI
* Paper Formats: A4, A5, A6, B5, B6, Letter, Postcard, Business cards, Plastic cards, Legal, Executive
* Ultrasonic Sensor: Yes
* Scanning Speed: Monochrome: 35 pages/min, Color: 35 pages/min measured with size: A4, resolution: 200 / 300 dpi, Monochrome: 70 image/min, Color: 70 image/min measured with size: A4, resolution: 200 / 300 dpi
* ADF Paper Setting Capacity: 50 sheets
* Automatic Document Feeder Type: Single pass dual scanning
* Duplex Scan: Yes
* Output Formats: JPEG, TIFF, multi-TIFF, PDF, searchable PDF, secure PDF, PDF/A
* Connectivity**:** USB 3.0, Ethernet Interface
* Supported OS: Windows 10 (64-bit)
* Others: Scanners will be delivered also with USB cable
* Warranty: 36 months
 | item | 4 |  |  |

**Compliance with Requirements**

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|  | **Your Responses** |
|  | **Yes, we will comply** | **No, we cannot comply** | **If you cannot comply, pls. indicate counter - offer** |
| Maximum delivery period not to exceed 60 calendar days upon signature of contract. |[ ] [ ]  Click or tap here to enter text. |
| Minimum Technical Specifications |[ ] [ ]  Click or tap here to enter text. |
| Delivery Term (INCOTERMS) |[ ] [ ]  Click or tap here to enter text. |
| Warranty period (as per Annex 1/ Technical specifications)  |[ ] [ ]  Click or tap here to enter text. |
| Authorized Service Centre to be provided  |[ ] [ ]  Click or tap here to enter text. |
| Validity of Quotation 90 calendar days |[ ] [ ]  Click or tap here to enter text. |
| Payment terms |[ ] [ ]  Click or tap here to enter text. |
| All Provisions of the UNDP General Terms and Conditions |[ ] [ ]  Click or tap here to enter text. |

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| I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted. |
| *Exact name and address of company*Company NameClick or tap here to enter text.Address: Click or tap here to enter text. Click or tap here to enter text.Phone No.: Click or tap here to enter text.Email Address: Click or tap here to enter text. | Authorized Signature: Date: Click or tap here to enter text.Name: Click or tap here to enter text.Functional Title of Authorised Signatory: Click or tap here to enter text.Email Address: Click or tap here to enter text. |