

REQUEST FOR QUOTATION (RFQ)

RFQ Reference: RfQ-21/02405 EU CBM: Conservation
works at watermill in Beloci village, Transnistrian

Date: 03 December 2021

region

SECTION 1: REQUEST FOR QUOTATION (RFQ)

UNDP kindly requests your quotation for the provision of goods, works and/or services as detailed in Annex 1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This request letter

Section 2: RFQ Instructions and Data

Annex 1: Schedule of Requirements

Annex 2: Quotation Submission Form

Annex 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annex 2: Quotation Submission Form and Annex 3 Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Thank you and we look forward to receiving your quotations.

Issued by:

Signature: Denis Suschevici

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Name: Denis Suschevici

Title: Head of Procurement and Operational Support Unit

Date: 03 December 2021

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by UNDP. This RFQ is conducted in accordance with the <u>UNDP Programme and Operations Policies</u> and <u>Procedures (POPP)</u> on Contracts and <u>Procurement</u>
	Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by UNDP. UNDP is under no obligation to award a contract to any Bidder as a result of this RFQ.
	UNDP reserves the right to cancel the procurement process at any stage without any liability of any kind for UNDP, upon notice to the bidders or publication of cancellation notice on UNDP website.
Deadline for	17 December 2021, 16:30, EET (Eastern European Time, GMT +2)
the	If any doubt exists as to the time zone in which the quotation should be submitted, refer to
Submission	http://www.timeanddate.com/worldclock/.
of Quotation	
	For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.
Method of	Quotations must be submitted as follows:
Submission	☐ E-tendering
	File Format: PDF, JPG, PNG, ZIP, DOC, DOCX, XLS, XLSX
	 File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.
	 All files must be free of viruses and not corrupted.
	 It is recommended that the entire Quotation be consolidated into as few attachments as possible.
	The bidder should receive an email acknowledging email receipt.
	For eTendering method, click the link https://etendering.partneragencies.org and insert Event ID information
	Insert BU Code: MDA10 and Event ID number 0000011145 If you have never registered in the system before, you can register by visiting the above link, sign in with username below, and follow the instructions in the user guide: • Username: event.guest
	Password: why2change
	Detailed instructions on how to submit, modify or cancel a bid in the eTendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: https://www.undp.org/content/undp/en/home/procurement/business/resources-for-bidders.html
Cost of preparation of quotation	UNDP shall not be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct, Fraud,	All prospective suppliers must read the United Nations Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct
Corruption,	Moreover, UNDP strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of UNDP vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement
	process and contract implementation. UNDP's Anti-Fraud Policy can be found at http://www.undp.org/content/undp/en/home/operations/accountability/audit/office of audit an dinvestigation.html#anti
Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to UNDP staff members including recreational trips to sporting or cultural events, theme parks or offers of holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, UNDP: (a) Shall
	in pursuance of this policy, of the . (a) Shall

	reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a UNDP
Conflict of Interest	UNDP requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have a conflict of interest shall be disqualified.
	Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of UNDP staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ.
	The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to UNDP's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.
General	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the
Conditions of	General Conditions of Contract
Contract	Select the applicable GTC:
	☐ General Terms and Conditions for Works
	Applicable Terms and Conditions and other provisions are available at <u>UNDP/How-we-buy</u>
Special	☐ Cancellation of PO/Contract if the delivery/completion is delayed by 1 calendar month
Conditions of Contract	
Eligibility	A vendor who will be engaged by UNDP may not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by UNDP.
	It is the Bidder's responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP. Bidders must have the legal capacity to enter a binding contract with UNDP and to deliver in the
	country, or through an authorized representative
Currency of	Quotations shall be quoted in USD
Quotation	
Joint	If the Bidder is a group of legal entities that will form or have formed a Joint Venture (JV), Consortium
Venture,	or Association for the Bid, they shall confirm in their Bid that : (i) they have designated one party to
Consortium	act as a lead entity, duly vested with authority to legally bind the members of the JV, Consortium or
Or	Association jointly and severally, which shall be evidenced by a duly notarized Agreement among the
Association	legal entities, and submitted with the Bid; and (ii) if they are awarded the contract, the contract shall be entered into, by and between UNDP and the designated lead entity, who shall be acting for and on
	behalf of all the member entities comprising the joint venture, Consortium or Association. Refer to Clauses 19 – 24 under <u>Solicitation policy</u> for details on the applicable provisions on Joint
Only one Bid	Ventures, Consortium or Association. The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture,
Only one Bid	Consortium or Association) shall submit only one Bid , either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following:

a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or

- b) they have the same legal representative for purposes of this RFQ; or
- c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process;
- d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or
- e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.

Duties and taxes

Article II, Section 7, of the Convention on the Privileges and Immunities provides, inter alia, that the United Nations, including UNDP as a subsidiary organ of the General Assembly of the United Nations, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:

All prices must:

☒ be exclusive of VAT and other applicable indirect taxes

Language of quotation

Romanian, Russian or English

Including documentation including catalogues, instructions and operating manuals.

Documents to be submitted

Bidders shall include the following documents in their quotation:

- ☑ Duly filled-in Submission Form (as per Annex 2);
- ☑ Annex 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annex 1;
- ☑ Duly filled-in Bill of Quantities (F7), including Unit Price Catalogue (F5) and Resource Schedule (F3) (as per Annex 3 BOQs);
- ☑ Company profile (short info up to 5 pages);
- ☑ Copy of Company's Registration Certificate;
- ☑ Copy of license for construction works in Transnistria region;
- ☑ Income Statement and Balance Sheet for the past two years;
- ☑ Quality Certificates for the materials used during Works, valid at the moment of quotation submission;
- ☑ Quality Certificates (ISO, etc.) if available;
- ☑ List of completed and/or ongoing contracts for similar construction sites (in terms of types construction/conservation/restoration of cultural heritage sites required in the Annex 3 BoQ) undertaken within the past ten (10) years, indicating beneficiary (including contact details), contract amount and period of execution;
- ☑ List of transportation and specialized equipment units to be confirmed with the rights of ownership or contract of lease and availability of the functioning permit in line with national legislation (Bidders shall indicate whether the equipment is their own or rented);
- ☑ List of qualified key personnel, together with CVs and professional certificates (valid at the date of presentation);
- Acceptance Note of works executed (Final Commissioning Reports for local companies) submitted for 1 site (in terms of type construction/conservation/restoration of cultural heritage sites and volume of works) for the last 10 years, presented as similar experience (as listed in Evaluation Criteria below) including the contract value (in case it is not mentioned in the Note/Report, please, attach Contract or other document to prove the value of the project site). Contract without Acceptance Notes (Final Commissioning Reports for local companies) cannot serve prove of similar experience;
- ☑ Chart for execution of works (Work Time Schedule) for example GANTT;
- ☑ Written declaration regarding warranty period on works and materials used;
- ☑ Written declaration regarding any past and current litigation during the last five (5) years (in which the bidder is/was involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded) or lack of such (if the case);

	☑ Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN			
	Procurement Division List or other UN Ineligibility List;			
Quotation	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.			
validity				
period				
Price	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market			
variation	factors shall be accepted at any time during the validity of the quotation after the quotation has been			
	received.			
Partial				
Quotes				
Alternative				
Quotes				
Payment	☑ Advanced payment is allowed up to 20% of the contract amount (or the amount of USD 30,000,			
Terms	whichever is lower), paid upon signature of contract by both parties (advanced payment will be			
	deducted from next instalments in an equal percentage that advance payment represents over the			
	total price of the contract)			
	☑ The Contractor shall submit monthly invoices (reflecting the monthly work performed and			
	materials utilized every month as accepted by UNDP through the "Monthly Progress Reports") and a			
	final invoice within 30 days from the issuance of the Certificate of Substantial Completion by the			
	Engineer.			
Conditions	Written Acceptance of Goods, Services and Works, based on full compliance with RFQ			
for Release	requirements			
of				
Payment				
Contact	E-mail address: Vladimir.paraschiv@undp.org			
Person for	Attention: Quotations shall not be submitted to this address but to the address for quotation			
corresponde	submission above. Otherwise, offer shall be disqualified.			
nce,	Any delay in UNDP's response shall be not used as a reason for extending the deadline for			
notifications	submission, unless UNDP determines that such an extension is necessary and communicates a new			
and	deadline to the Proposers.			
clarifications				
Clarifications	Requests for clarification from bidders will not be accepted any later than 3 days before the			
	submission deadline. Responses to request for clarification will be communicated by publishing			
	directly on eTendering.			
Evaluation	☐ The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer			
method				
Evaluation	☐ Full compliance with all requirements as specified in Annex 1;			
criteria	□ Full acceptance of the General Conditions of Contract for Works;			
	☑ Technical responsiveness/Full compliance to requirements and lowest price¹;			
	☑ Minimum 5 years of experience in the field of construction/conservation/restoration/ of cultural			
	heritage sites);			
	☑ Minimum 1 similar (in terms of type construction/conservation/restoration of cultural heritage			
	sites and volume of works) undertaken in Moldova (Transnistrian region) or internationally in over			
	the past 10 (ten) years;			
	☐ Maximum delivery period not to exceed 150 calendar days upon signature of contract and from			
	the moment the Contractor was given access to the construction site;			
	☑ Sufficient human resources capability to qualitatively and timely execute the works – minimum			
	key-personnel with valid certificates: one (1) foreman for construction and/or restorer and/or			
	Designer/Architect with experience in restoration/rehabilitation/conservation works. The presence			
	of the foreman on site during the conservation works is mandatory;			
	or the foreign of the daring the conservation marks to mandatory,			

¹ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

	The CV shall contain proof of restoration/conservation experience.	
	☑ Warranty on works and materials minimum 3 (three) years;	
	Will serve grounds for disqualification:	
	☐ Failure to submit one of the following documents:	
	Duly filled-in Submission Form (as per Annex 2);	
	Technical and Financial Offer (as per Annex 3)	
	 Duly filled-in Bills of Quantities (F7), including Unit Price Catalogue (F5) and Resource Schedule 	
	(F3) (as per Annex 3);	
	Acceptance Note of works executed (Final Commissioning Reports applicable for national	
	companies) submitted for 1 construction/conservation/restoration of cultural heritage site	
	presented as similar experience (as listed under Evaluation criteria below) including the contract	
	value (in case it is not mentioned in the Note/Report, please, attach Contract or Minutes of the	
	reception of works). Contract without Acceptance Notes (Final Commissioning Reports for local	
	companies) cannot serve prove of similar experience.	
	 ☑ In case, in the submitted Bills of Quantities the following changes will be identified: 	
	Changes in codes for works required*; Changes in the values of works required*;	
	• Changes in the volume of works required*;	
	• Changes in the volumes of resources in the norms of materials, manpower and tools*;	
	Changes in coefficient for norms*;	
	Proposing the manpower remuneration below the medium required by the National Legislation in	
	force (besides the situation when a respective proof from relevant authorities is obtained and	
	presented, according to INFORMATION No. 10/1 -0086 of 15 June 2018 on determining the value	
of construction objects since May 1, 2018 - p. 2		
http://www.ednc.gov.md/upload/61/Nota informativaa.pdf		
	*) When developing BoQs, please be guided by the National Regulatory Framework in Constru	
	as per NCM L.01.01-2012 and Regulation on the procurement of public works	
(http://lex.justice.md/index.php?action=view&view=doc⟨=1&id=347161		
	http://mdrc.gov.md/public/files/NCM_L.01.01_PROIECT.pdf http://lex.justice.md/md/295702/).	
	Serious deviations from the provisions of these documents will serve grounds for disqualification.	
Right not to	UNDP is not bound to accept any quotation, nor award a contract or Purchase Order	
accept any	one is not bound to decept any quotation, not award a contract of raichase order	
quotation		
Right to vary	At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or	
requirement	decrease) the quantity of services and/or goods, by up to a maximum twenty-five per cent (25%) of	
at time of	the total offer, without any change in the unit price or other terms and conditions.	
award	and total offer, without any orange in the anic price of other terms and containers.	
Type of	⊠ Contract for Works	
Contract to	Some decitor works	
be awarded		
Expected	27 December 2021	
date for		
contract		
award.		
Publication	UNDP will publish the contract awards on the websites of the CO https://sc.undp.md/tndarchive/	
of Contract		
Award		
Policies and	This RFQ is conducted in accordance with <u>UNDP Programme</u> and <u>Operations Policies and Procedures</u>	
procedures		
UNGM	Any Contract resulting from this RFQ exercise will be subject to the supplier being registered at the	
registration	appropriate level on the United Nations Global Marketplace (UNGM) website at www.ungm.org .	
-0 32-3-0	The Bidder may still submit a quotation even if not registered with the UNGM, however, if the	
	Bidder is selected for Contract award, the Bidder must register on the UNGM prior to contract	
	signature.	
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ANNEX 1: SCHEDULE OF REQUIREMENTS

The RfQ-21/02405 EU CBM: Conservation works at watermill in Beloci village, Transnistrian region requires the implementation of the following activities as per <u>attached detailed technical design</u>: Restoration and conservation works

ANNEX 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annex 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.		
RFQ reference:	RfQ-21/02405 EU CBM: Conservation works at watermill in Beloci village, Transnistrian region	Date: Click or tap to enter a date.	

Company Profile

Item Description	Detail			
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.			
Legal Address, City, Country	Click or tap here to enter text.			
Website	Click or tap here to enter text.			
Year of Registration	Click or tap here to enter text.			
Legal structure	Choose an item.			
Are you a UNGM registered vendor?	☐ Yes ☐ No If yes, insert UNGM Vendor Number			
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	☐ Yes ☐ No			
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	☐ Yes ☐ No			
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	☐ Yes ☐ No			
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade	☐ Yes ☐ No			

institutions promoting such issues (If yes, provide a Copy)						
Is your company a member of the UN Global Compact		☐ Yes ☐ No				
Bank Information		Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text.				
		IBAN: Click or t	tap here to ente	er text.		
		SWIFT/BIC: Click or tap here to enter text.				
		Account Currency: Click or tap here to enter text.				
		Bank Account Number: Click or tap here to enter text.				
		Previous rele	vant experience	e: 3 contracts		
Name of previous	Client	& Reference	Contract	Period of activity	Types of activities	
		act Details ding e-mail	Value		undertaken	

Bidder's Declaration

Yes	No	
		Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
		I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
		Ethics : In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ; has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
		I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct: https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct and acknowledge that it provides the minimum standards expected of suppliers to the UN.
		Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
		Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.

Yes	No	
		Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership
		proceedings, and there is no judgment or pending legal action against them that could impair their
		operations in the foreseeable future.
		Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance
		for the Offer Validity.
		I/We understand and recognize that you are not bound to accept any Quotation you receive, and we
		certify that the goods offered in our Quotation are new and unused.
		By signing this declaration, the signatory below represents, warrants and agrees that he/she has been
		authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _	
Name:	Click or tap here to enter text.
Title:	Click or tap here to enter text.
Date:	Click or tap to enter a date.

ANNEX 3: TECHNICAL AND FINANCIAL OFFER – WORKS

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annex 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ reference:	RfQ-21/02405 EU CBM: Conservation works at watermill in Beloci village, Transnistrian region	Date: Click or tap to enter a date.

Technical Offer

Provide the following:

- a brief description of your qualification and capacity that is relevant to the Scope of Works;
- a brief method statement and implementation plan;
- team composition and CVs of key personnel

Financial Offer

Nr		Description of Works	Qty	Unit Price	Total Price, USD, VAT=0
Rf	Q-21/02405 EU C	i villa	ge, Transnis	trian region	
1	Nr. 1	Conservation works	1		
2		Other expenses (please specify, if any)	1		
		Total			

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Maximum delivery period not to exceed 150 calendar days upon signature of contract and from the moment the Contractor was given access to the construction site			Click or tap here to enter text.
Minimum three (3) years warranty on works and materials used			Click or tap here to enter text.
Validity of Quotation 90 calendar days			Click or tap here to enter text.
All Provisions of the UNDP General Terms and Conditions			Click or tap here to enter text.
Installation Requirements All the works must be carried out in accordance with national/local standards regarding civil works			Click or tap here to enter text.
Commissioning Preliminary and final commissioning of the works must be initiated by the Supplier			Click or tap here to enter text.
Technical Support Requirements The contracted company will eliminate any infrastructure damages subject to quality guaranty in maximum one month from the moment of written notification			Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

Exact name and address of company

Company NameClick or tap here to enter text.

Address: Click or tap here to enter text.

Click or tap here to enter text.

Phone No.:Click or tap here to enter text.

Email Address:Click or tap here to enter text.

Authorized Signature:

Date: Click or tap here to enter text.

Name: Click or tap here to enter text.

Functional Title of Authorised

Signatory:Click or tap here to enter text.

Email Address: Click or tap here to enter text.